



Regular Meeting
South Washington Watershed District
Tuesday, March 13, 2007
7:00 p.m.

Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order and Setting of Agenda

Manager Lavold called the meeting to order at 7:00 p.m.
Agenda deletion of 3.d.ii – Eagle Point III, Lake Elmo
Agenda set per Manager Lavold.

Roll Call:

Jack Lavold - President
Brian Johnson – 2nd Vice President
Mike Pouliot – Treasurer
Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator, Teresa Buhl, Recording Secretary, Tim Sundby, SWWD

Others:

Jack Clinton, Attorney, Dan Belka, Woodbury resident, Eric Whitte, Woodbury resident

2. Open Forum

Dan Belka, Woodbury resident, spoke on the following topics:

- Requirements for emergency overflow / '97 plan
- Past SWWD meeting minutes should be archived.
- Wilmes Lake / '94 Update
- Upcoming study of emergency overflow/evaluation of lowering lake
- Completion of emergency overflow plan ahead of time
- Freeboard issue

Comments from board:

- Freeboard standards are not complete, it is in overall plan.
- Communities will be obligated to comply to 3' – standards will be written when freeboard issues are addressed.
- Reduction of lake is not the decision of SWWD

Discussion followed.

Dan Belka requested a copy of the Annual Workplan. He also suggested that the Plan be re-labeled to read *December 2006 Watershed Plan* – for easier public access.

3. Consent Agenda

Items on the Consent Agenda include: February 15, 2007 Regular Minutes, February 2007 Treasurer's Report, Calendar Events, Development Reviews, and miscellaneous. Motion was made to approve the Consent Agenda for March

2007 by Manager Johnson and seconded by Manager Pereira. Motion carried unanimously.

Regular agenda was set after the deletion of Item 3.d.2 – Eagle Point III, Lake Elmo.

Agenda set per Manager Lavold.

4. Manager's Reports

- **Manager Pouliot** – No report.
- **Manager Johnson** – Reported on USEPA – Chlorates in natural rocks. Also going to legislative breakfast and briefing.
- **Manager Pereira** – Due to a schedule conflict, he will be late to breakfast.
- **Manager Lavold** – No report but did comment that Wednesday evening legislative briefing is usually very informative.

5. Administrator's Report

Administrator Moore reported on the following:

- Miscellaneous correspondence included in packets.
- East Ravine Update. Meetings will be scheduled.

Discussion regarding utility fee.

- Tour dates – Week of May 21, 2006 – Tuesday and Thursday.
- Rain Sensors – Proposal from Woodbury. Discussion followed.

Motion was made by Manager Johnson to support City of Woodbury, Rain Sensors Program, up to \$5000, and include Angie Hong, Washington Conservation District, for Public Information/Education in cooperation with the city of Woodbury. Manager Pouliot seconded. Motion carried unanimously.

- Personnel Committee Appointment. Managers Hanna and Pouliot volunteered.

6. CDP-85/86

Discussion regarding plants, seeds and cost.

Motion was made by Manager Pouliot to approve 2007 Restoration Project, Trees, Installation and Professional Opinions of Restoration Plants, Seeds and Seeding, not to exceed \$15,000. Manager Johnson seconded. Motion carried unanimously.

7. Design Manual

Update and discussion regarding budget extension. Motion was made by Manager Pereira to approve Design manual Budget Extension of \$25,000. Manager Pouliot seconded. Motion carried unanimously.

8. 2006 Annual Report

Approval pending completion of 2006 Audit.

Motion was made by Manager Pouliot to approve 2006 Annual Report and Submittal, pending 2006 Audit. Manager Pereira seconded. Motion carried unanimously.

9. SWWD Administrative Assistant

SWWD received the Employee Manual and was approved by Jack Clinton. Employee will work 20 hours per week, not to exceed 80 hours a month. Start date will be modified to May 21 or thereafter due to late posting.

Motion was made by Manager Johnson to approve hiring of Part Time Administration Assistant, at the salary range of \$16.44-\$20.00. Manager Pouliot seconded. Motion was made by Manager Pouliot to approve SWWD 2007 Employee Manual. Manager Pereira seconded. Both motions carried unanimously.

Motion to adjourn SWWD regular meeting at 8:14 p.m. was made by Manager Johnson and seconded by Manager Pouliot. Motion carried unanimously.