



Regular Meeting
South Washington Watershed District
Tuesday April 10, 2007
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order and Setting of Agenda

Manager Lavold called the meeting to order at 7:01 p.m.

Agenda Items Added:

5.g. – Bloomquist Property Lease

Manager Hanna requested adding:

5.h.i. – Town Visits

5.h.ii. – Washington County Groundwater Advisory Committee

5.h.iii. – Wilmes Lake Model

5.h.iii. – Administrative Assistant Update

Agenda set, with additions, per Manager Lavold.

Roll Call:

Jack Lavold – President

Denny Hanna – Vice President

Mike Pouliot – Treasurer

Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator, Teresa Buhl, Recording Secretary, Tim Sundby, SWWD

Others:

Jack Clinton, Attorney, Jennifer Olson, EOR

2. Open Forum

3. Consent Agenda

Items on the Consent Agenda include: March 13, 2007 Regular Minutes, March 2007 Treasurer's Report, Calendar Events, Development Reviews, and miscellaneous.

Manager Hanna requested the minutes be removed from Consent Agenda for clarification.

Motion was made by Manager Hanna to approve the April 2007 Consent Agenda, without March 2007 Regular Minutes. Manager Pouliot seconded. Motion carried unanimously.

Manager Hanna requested clarification on the Administrator's Report regarding Angie Hong included in a motion. Clarification was given and amended minutes

will reflect clarification. Manager Hanna also requested a salary range of \$16.44-\$20.00, rather than a set salary, be included for the Administrative Assistant position. Amended minutes will reflect correction.

Motion to approve March 2007 Regular Minutes was made by Manager Hanna and seconded by Manger Pouliot. Motion carried unanimously.

4. Manager's Reports

Manager Hanna – Oath of Office.

- **Manager Pouliot** – No report.
- **Manager Hanna**– No report.
- **Manager Periera** – No report. Comments on Legislative Breakfast, spoke with Cliff Aichinger from Ramsey Washington regarding MetroMAWD/Partnership. Discussion regarding meeting night conflicts with other public meetings. Manager Pereira will have a conflict for the June Regular SWWD Meeting.
- **Manager Lavold** –Attended Legislative Breakfast, discussion with school teacher from Woodbury, Marcie Swales.

5. Administrator's Report

Administrator Moore reported on the following:

- SWWD BMP Cost Share Program. Update by Tim Sundby. Information included in packets.
- SWWD Development Review Process. Board requested that flowcharts include timelines and flags on projects that need manager involvement.
- CD-P85 Restoration Professional Review. After extensive research by Tim Sundby, seeds have been chosen.
- Infiltration Analysis – Jennifer Olson, EOR – Update
- Watershed Plan Update – 45-day review deadline was April 9, 2007. Discussion on timeline.
- 2006 NPDES Compliance Study. Discussion followed.
- Bloomquist Property Lease. Motion was made by Manager Hanna to draft letter terminating lease and draft separate letter for new bids to be sent to interested parties regarding 2-year lease. Manager Pereira seconded. Motion carried unanimously.
- Town Visits. Manager Hanna requested that the visits be scheduled soon. Discussion followed will be bringing the standards manual up to date with plan. This will assist in meeting with Cities.
- Washington County Groundwater Advisory Committee. Board decided that this item will be deferred until Manager Johnson is in attendance. Manager Hanna believes that SWWD board members with associations to 3M should not be on a groundwater committee. It might create the appearance of conflict of interest. More discussion at May SWWD meeting.
- Discussion on Wilmes Model. Staff gauges went in this week. Should consider calibrating the model to known events with monitored elevation data in the future.

- Administrative Assistant. Five applicants to date.

6. 2007 Office Lease

2007 annual cost for office lease and supplies is \$14,136. 2006 approximate cost was \$8000.

Motion was made by Manager Hanna to approve the 2007 office lease. Manager Pouliot seconded. Motion carried unanimously.

7. MS-4 Annual Meeting

Manager Lavold opened the public meeting at 8:04 pm to receive comments regarding the MS-4 Annual Meeting. No comments were heard.

Manager Hanna motioned to close public meeting at 8:05 pm. Manager Pouliot seconded.

8. 2006 Stormwater Utility Abatement

Motion was made by Manager Hanna to approve Resolution #2007-101, and authorize future resolutions less than \$500 per parcel be put on the Consent Agenda. Manager Pouliot seconded. Motion carried unanimously.

9. Cost Share Grant

Grant Agreement has been reviewed by Jack Clinton. Motion to approve Grant Agreement, South Washington County Service Center was made by Manager Hanna and seconded by Manager Pouliot. Motion carried unanimously.

Manager Lavold closed SWWD Regular Meeting at 8:10 pm to conduct Administrator's 2006 Annual Review.

10. Closed Board Session

Administrator's Annual Review

Motion to adjourn SWWD regular meeting at 8:45p.m. was made by Manager Pouliot and seconded by Manager Hanna. Motion carried unanimously.