



Regular Meeting
South Washington Watershed District
Tuesday August 7, 2007
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:05 p.m.

Roll Call:

Jack Lavold - President
Brian Johnson – Vice President
Denny Hanna-Vice President
Mike Pouliot – Treasurer
Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator, Melissa Imse, Administrative Assistant

Others:

Jack Clinton, Attorney,

2. Open Forum

None

3. Consent Agenda

Introduction was given by Mr. Moore to the Board to welcome the new Administrative Assistant, Melissa Imse.

Items on the Consent Agenda include: July 10, 2007 Regular Minutes, July 2007 Treasurer's Report, Calendar Events, Development Reviews and miscellaneous.

August Agenda was set per Manager Johnson with the addition of an email listed as item 5c. Motion was made by Manager Pouliot to accept the Consent Agenda.

Manager Pereira seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Pouliot** – No report..
- **Manager Pereira** – No report.
- **Manager Hanna**- Update on meeting with clients.
- **Manager Johnson** – No report.
- **Manager Lavold** – No report.

5. Administrator's Report

Administrator Moore reported on the following:

- September Board Meeting date-September 11, 2007 at 7:00pm.
- Watershed Plan Update. Meeting is planned for September 5, 2007 with BWSR. Meeting packets will be sent out this week. The full BWSR Board

should consider approval of the plan at their September meeting, typically the last Wednesday of the month.

- Administrator Moore stated that he will be meeting with Representatives from the City of Cottage Grove and Woodbury to roll out a standards manual.
- Administrator Moore provided the Board information regarding the designation of Watershed District Managers as elected officials under Minnesota Statute 10A.01. This will require an annual disclosure form filed with the Campaign Finance Board.
- An email from Amanda Goebel, with Washington County, was presented to the Board requesting SWWD being listed as a project partner for the study of PFC's. This study would include portions of the SWWD in southern Washington County. The Board supports the County's application.

6. 2008 Budget Hearing

- Motion was made by Manager Pereira to open the 2008 Budget Hearing. Manager Pouliot seconded. Motion carried unanimously. Administrator Moore presented the Board the 2008 Budget packet. He noted that the actual increase for 2008 is projected to be 3.0 %, not 3.6% as originally stated. Administrator Moore stated that the General Fund will stabilize next year, and that the current increase is from the previous two years not just from 2007.
- Manager Johnson requested that money for wetlands be built into the 2008 budget. Administrator Moore explained that the money for the wetlands is listed under the Water Quality section in the 2008 budget, line item 3.02.
- Manager Johnson requested that money be built into the 2008 budget for unexpected emergencies. Administrator Moore explained that funds have been placed for these types of incidents under line item 2.02 in the 2008 budget.
- Manager Johnson requested that there overflow funds for use of Mile Drive project. Administrator Moore explained these funds were built into the 2008 budget under line item 2.15.
- Manager Pereira asked about funds to analyze groundwater levels and infiltration practices. He noted the planned increase of funds for 2008 in this area.
- Motion was made by Manager Pouliot to close the 2008 Budget Hearing. Manager Johnson seconded. Motion carried unanimously.
- Motion was made by Manager Hanna to approve the Preliminary Certification of 2008 Budget to Washington County. Manager Pereira seconded. Motion carried unanimously.

7. Cottage Grove East Ravine

Based on the discussion from the last Board Meeting, comments from the Board have been incorporated. Mr. Clinton has reworked the agreement, added exhibits, and a copy has been provided to the City of Cottage Grove.

8. Wilmes Lake Overflow Analysis

- Administrator Moore led the discussion of the Wilmes Lake Overflow analysis. Mr. Moore stated that the SWWD and the City of Woodbury had met on Wednesday, July 25, 2007 to discuss the Wilmes Lake Overflow. SWWD requested information from the City of Woodbury to update the model in conjunction with the Watershed Overflow/East Ravine analysis. HDR, Inc. put together a Scope of Services of tasks along with a budget for the Board to review.
- Motion was made by Manager Pouliot to approve scope and budget for Wilmes Lake Overflow Analysis by HDR Engineering, Inc. Manager Johnson seconded. Discussion followed. Motion carried unanimously.

Motion to adjourn SWWD regular meeting at 7:45 p.m. was made by Manager Johnson and seconded by Manager Pouliot. Motion carried unanimously.