

Regular Meeting
South Washington Watershed District
Tuesday January 8, 2008
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Hanna called the meeting to order at 7:05 p.m.

Roll Call:

Denny Hanna-Vice President

Brian Johnson-Vice President

Mike Pouliot – Treasurer

Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator, Melissa Imse, Administrative Assistant

Others:

Jack Clinton, Attorney, Pamela Massaro, Wenck Associates.

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: Approval of December 2007 regular meeting minutes, January 2008 Treasurer's Report, Development Reviews, Miscellaneous Correspondence and Calendar Events- Due to Manager's schedule conflicts, February SWWD Regular Meeting will be held on Wednesday, February 6, 2008 at 7:00 p.m, and the March SWWD Regular Meeting will be held on Thursday, March 13, 2008 at 7:00 p.m. Motion was made by Manager Pouliot to change date of meetings in February and March, Manager Johnson seconded. Motion carried unanimously. Motion was made by Manager Pouliot to accept the consent agenda with the calendar changes. Manager Johnson seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold**– No report.
- **Manager Pouliot**– No report.
- **Manager Pereira**– No report.
- **Manager Hanna**- No report.

Manager Johnson– Manager Johnson wanted to remind everyone of the 3M public meeting in Woodbury on Thursday, January 10th regarding the former 3M disposal sites.

5. Administrator's Report

Administrator Moore reported on the following:

- 75-25% Stormwater Utility Calculation Formula. Administrator Moore provided the Board a memo providing some background and a timeline for Board discussion regarding the calculation formula used to calculate the 75-25% fees. The Board agreed at the September 2007 workshop to discuss alternative calculation methods

and possibly change the calculation method for the Stormwater Utility payable in 2009. Manager Johnson stated that the Board should consider the East Ravine and all of the new areas within the watershed to be included in the calculations for 2009.

- Annual Work Plan and Budget-Administrator Moore provided the Board a draft copy of the 2008 annual work plan and budget for the Board to review and comment. Administrator Moore stated that task codes and timesheets would be added this year to track time and use of funds. Administrator Moore commented that the rankings have stayed the same as last year. Manager Johnson questioned which funds are being used to finance Cottage Grove and Woodbury projects. Administrator Moore stated the funds being used for those projects are from the overflow implementation fund. Administrator Moore will be working on finalizing the 2008 work plan and budget and will provide an update to the Board when completed.

6. SWWD Board of Managers Annual Meeting

- As per the SWWD Board and By-laws, the Board shall elect officers at the first regularly scheduled meeting in January.
Officers for 2008 will remain the same:
Jack Lavold – President
Dennis Hanna – Vice President
Brian Johnson – Vice President
Don Pereira – Secretary
Mike Pouliot – Treasurer
SWWD will continue to use the financial institutions and newspapers from 2007, Regular Meetings will continue to be on the second Tuesday of the month at 7:00 pm, Manager Per Diem will be \$75/day, Mileage reimbursement will be .505/mile, all other reimbursements will be at cost.
Motion was made by Manager Hanna to approve 2008 Election of Officers and 2008 Annual Information as included in board packets. Manager Johnson seconded. Motion carried unanimously.

7. FEMA FIRM

- The Cities in the SWWD have received their copies of the Washington County FEMA FIRM restudy maps. In meeting with the City of Woodbury Staff, it was suggested that since Washington County collected the mapping data from SWWD, that it would be helpful for the SWWD to compare data with the FEMA FIRM's. HDR, Engineering, Inc., will provide a scope of services and budget to provide each city with a map documenting the differences from the FEMA FIRM maps and the SWWD modeled floodplain. Administrator Moore provided the Board with HDR's proposed scope and budget for the project. Board discussion followed.
- Motion was made by Manager Johnson to approve scope and budget for HDR, Engineering, Inc. to complete the Flood Plain map Review for the City of Woodbury. Motion was seconded by Manager Pouliot. Motion carried unanimously.

Motion to adjourn SWWD regular meeting at 7:38 p.m. was made by Manager Pouliot and seconded by Manager Pereira. Motion carried unanimously.