

Regular Meeting
South Washington Watershed District
Tuesday November 13, 2007
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Hanna called the meeting to order at 7:01 p.m.

Roll Call:

Denny Hanna-Vice President

Brian Johnson-Vice President

Mike Pouliot – Treasurer

Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator, Melissa Imse, Administrative Assistant

Others:

Jack Clinton, Attorney, Wesley Saunders-Pearce, Houston Engineering, Mark Deutschman, Houston Engineering, Brad Schleeter, Bonestroo, Howard Blin, Director of Community Development, City of Cottage Grove

2. Open Forum

Wesley Saunders-Pearce spoke on behalf of Houston Engineering to express gratitude to the SWWD Board and staff for choosing Houston, Engineering to complete the work on the SWWD Watershed Management Plan. He presented the SWWD Board a plaque as a token of appreciation. The Board also thanked Houston Engineering for a job well done on the SWWD Watershed Management Plan.

3. Consent Agenda

Items on the Consent Agenda include: September 26, 2007 Workshop Meeting Minutes, October Regular Minutes, November 2007 Treasurer's Report, Calendar Events, Development Reviews, SWWD Public Data Request Policy, SWWD Record Retention Schedule, 2007 Annual Audit, 2008 Insurance Comparisons, and Miscellaneous. Manager Pouliot made a motion to accept the Consent Agenda. Manager Johnson seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Pouliot** – No report..
- **Manager Pereira** – No report.
- **Manager Hanna**- Manager Hanna requested from Administrator Moore an update on meetings with SWWD Clients.
- **Manager Johnson** – Manager Johnson presented a letter on upcoming public meetings in the watershed district regarding the former 3M disposal sites in Oakdale, Cottage Grove, and Woodbury. Attached to end of the minutes is a copy of the letter.

5. Administrator's Report

Administrator Moore reported on the following:

- MAWD Annual Meeting. The MAWD Annual Meeting is planned for November 29-December 1, 2007. The meeting will be held at the Arrowwood Conference Center in Alexandria Minnesota. Motion was made by Manager Pereira to accept registration/payment for the conference. Manager Pouliot seconded. The motion carried unanimously. As part of the conference, SWWD will have Manager Hanna and Manager Johnson appointed as delegates representing the district.
- Watershed Plan Update-Administrator Moore presented to the Board a distribution list for copies of the plan. Administrator Moore stated that the cost for reproduction of the plan would be \$585.00 for hard copies and \$6.00 for CD copies. The Board decided to have 4 hard copies of the plan made and the rest be CD reproductions to save on cost.
- Notice for request for professional services-Administrator Moore provided the Board an update on the request for professional services. The next step of the process is to have the Board designate a Sub-Committee to review the proposals for 2008-2009. Manager Johnson and Manager Pereira were designated as the Board Sub-Committee. The Sub-Committee will report back with their recommendations to the Board at the December regular meeting.
- Due to various conflicts, a motion was made by Manager Hanna to move the December regular meeting to Wednesday, December 19th. Manager Pereira seconded. The motion carried unanimously. The meeting will be held at the City of Woodbury Public Works at 2301 Tower Drive. This update will be posted on the SWWD website.
- Wilmes Lake Update-Administrator Moore stated that the City of Woodbury is in the process of drafting a letter to SWWD for financial support for non-structural solutions. An update will be given to the Board at the December meeting.

6. Public Hearing on the Change of Principal Place of Business

- Motion was made by Manager Hanna to open the Public Hearing on the Change of Principal Place of Business. Manager Pouliot seconded. Motion carried unanimously. There was no one present to make public comment. Manager Hanna made a motion to close the Public Hearing. Manager Johnson seconded. Motion carried unanimously.
- Manager Johnson made a motion to approve Order #2007-100 authorizing the change of principal place of business for the SWWD offices to 2302 Tower Drive, Woodbury, MN 55125. Manager Pouliot seconded. Motion carried unanimously.

7. **Presentation-95th Street Water Quality, Brad Schleeter, Bonestroo**
 - Brad Schleeter, Bonestroo and Howard Blin, Director of Community Development, City of Cottage, gave a presentation on the 95th Street Water Quality assessment. This information was requested by the SWWD to demonstrate water quality improvements and account for the development that has occurred in the sub-watershed. The assessment showed a decrease in the amount of phosphorus discharge into the water and improving water quality at 95th Street, Hamlet Park Pond area of Cottage Grove. The Board suggested Bonestroo's continued water monitoring of these sites and sharing data from these sites between the City of Cottage Grove and SWWD.

8. **Presentation-Refinance of 2002 General Obligation Bonds, Paul Donna, Northland Securities**
 - Due to unfavorable market conditions, the Board decided to wait until December's meeting to take further action regarding the refinancing of the General Obligation Bonds. Paul Donna was not present for the Board Meeting.

9. **Adopt 2007 SWWD Watershed Plan**
 - The Board discussed the final draft of the Watershed Plan. Manager Pereira recommended one final edit to the resolution. The edit was done to the resolution.
 - Motion was made by Manager Johnson to adopt resolution#2007-108 of the June 2007 SWWD Watershed Plan. Motion was seconded by Manager Pouliot. Motion carried unanimously.

10. **Cost Share Program with the City of Newport-Newport Overlooks**
 - The SWWD staff prepared and presented to the Board the cost share program for incorporating and implementing native vegetation with the City of Newport for Newport Overlooks.
 - Motion was made by Manager Johnson to approve the Cost Share Agreement with the City of Newport for Newport Overlooks. Manager Pouliot seconded. Motion carried unanimously.

11. **Minnesota Water-Let's Keep It Clean 2008 Program**
 - The SWWD staff presented to the Board the Minnesota Water-Let's Keep It Clean 2008 Program. This program is a specific element of the SWWD education program in the new plan along with East Metro education, and watershed specific programming. Staff recommends continued support of the Watershed Partners Program for 2008.
 - Motion was made by Manager Hanna to approve the SWWD financial contribution to the Minnesota Water-Let's Keep It Clean 2008 Program. Manager Johnson seconded. Motion carried unanimously.

12. Updated SWWD Office Lease Agreement Sept. 07-April 08

- The City of Woodbury will provide an updated lease for SWWD for Sept.07-April 08. The only change to the agreement is the increase square footage from 212 S.F. to 437 S.F. The lease will be updated April 2008 to include an increase to the square footage to 541, and will be amended each year to reflect the escalated square footage.
- Motion was made by Manager Johnson to approve the lease agreement for SWWD office space for Sept. 07-April 08. Manager Pereira seconded. Motion carried unanimously.

13. Cottage Grove Non-degradation Plan Review

- The SWWD has received the City of Cottage Grove's public review draft of the Non-degradation Review. As required by the Minnesota Pollution Control Agency, SWWD must review and comment on this document. The SWWD staff drafted a work order for Board approval outlining the scope and budget of work that will be completed by Houston Engineering, Inc. Total engineers estimate for review of the plan is \$6500.00
- Motion was made by Manager Johnson to approve the scope and budget for the Cottage Grove Non-degradation Plan Review. Manager Pouliot seconded. Motion carried unanimously.

Motion to adjourn SWWD regular meeting at 8:14 p.m. was made by Manager Pereira and seconded by Manager Pouliot. Motion carried unanimously.

Managers Report - B. Johnson

As part of the 2007 Consent Order between 3M and the Minnesota Pollution Control Agency (MPCA) involving former 3M disposal sites in Oakdale, Woodbury and Cottage Grove, 3M will soon host a public meeting in each community. The date, time and location of these public meetings are listed below and employees who live in each community are invited to attend.

The purpose of these meetings is to share the investigative data collected at each former disposal site and provide an opportunity for the public to comment on the technical options available to address the levels of perfluorochemicals that may be present. Each meeting will pertain to the data and technical options for that specific site.

There are no adverse human health effects associated with the former 3M materials at these locations and the drinking water in each community is safe. 3M is moving forward with physical work to continue to manage these sites responsibly.

The upcoming public meetings are:

Oakdale – Dec. 5, 2007, Skyview Middle School (1100 Heron Ave., Oakdale)
6 p.m. to 7 p.m. – Poster session
7 p.m. General presentation
8 p.m. Questions and answers

Woodbury, Jan. 10, 2008, King of Kings Church (1583 Radio Drive, Woodbury)
6 p.m. to 7 p.m. – Poster session
7 p.m. General presentation
8 p.m. Questions and answers

Cottage Grove, Jan. 31, 2008, Cottage Grove City Hall (8516 80th Street South, Cottage Grove)
6 p.m. to 7 p.m. – Poster session
7 p.m. General presentation
8 p.m. Questions and answers

3M's work at each site is under the supervision and direction of the MPCA. The company also continues to work with other local and state officials. 3M is hopeful the physical work can begin in the spring of 2008 and the company will do everything it can to work quickly and effectively. As we move forward into 2008, 3M will keep you and each community informed of the progress.