



Regular Meeting
South Washington Watershed District
Tuesday, December 12, 2006
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order and Setting of Agenda

Manager Lavold called the meeting to order at 7:00 p.m.

Updated agenda provided at meeting with Administrator Report Items 5.c and 5.d included.

Agenda set per Manager Lavold.

Roll Call:

Jack Lavold - President

Denny Hanna – 1st Vice President

Brian Johnson – 2nd Vice President

Mike Pouliot – Treasurer

Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator, Teresa Buhl, Recording Secretary,

Others:

Jack Clinton, Attorney,

2. Open Forum

3. Consent Agenda

Items on the Consent Agenda include: November 11, 2006 regular meeting minutes, November 2006 Treasurer's Report, Calendar Events, Development Reviews, and miscellaneous. Motion was made to approve the Consent Agenda for November 2006 by Manager Pouliot, with corrections and additions, and seconded by Manager Johnson Motion carried unanimously.

4. Manager's Reports

- **Manager Pouliot** – Commented on DNR reaction on Wilmes Lake. Discussion followed.
- **Manager Johnson** – Comments from MAWD, discussion on flood plains. FEMA is accepting data.
- **Manager Hanna** - Report will be covered on agenda. Requested another copy of report for Al Sandkamp.
- **Manager Pereira** – Conflict with February regular board meeting.
- **Manager Lavold** – Meeting with Ron Harnick, BWSR, regarding SWWD sited for non-conformance.

5. Administrator's Report

Administrator Moore reported on the following:

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- Administrative Assistant Position – Update
Manager Hanna provided comments on position update. Administrator contacted Sarah Noah for help developing description, classifying the position, posting the position and screening applicants. Employee manual will be developed and will include benefits, responsibilities and expectations.
- Wilmes Lake Water Level Request, City of Woodbury – Update
DNR is the lead on this issue. Woodbury will ask SWWD for assistance. The Board suggested to staff that since the City of Woodbury is taking the lead in the implementation of flood mitigation measures in response to the Oct. 2005 event, that the City should act as the spokesperson for the projects. Questions about timing, priorities, and projects should be directed to the City Engineering department
- East Ravine Memo, HDR Engineering. Memo provided at meeting. Update by Administrator. Discussion followed.
- Investment Options, Northland Securities. Discussion on staggering CD's for better rates. Paul Donna, Northland Securities will look into this further. Motion was made by Manager Johnson to designate Manager Pouliot as SWWD Spokesman and make decision to stagger CD's. Manager Hanna seconded. Motion carried unanimously.

6. **Washington Conservation District (WCD)**

- Copy of contract was provided at meeting. Discussion regarding partnering with Conservation District. Motion was made by Manager Hanna to approve 2007 WCD Monitoring/Technical Services Contract, ½ time FTE at 1040 hours, \$38.00/hour and sign contract. Manager Pouliot seconded. Motion carried unanimously. Manager Johnson requested developing a specific plan for this employee to follow.

7. **Watershed Plan Update**

Comments requested from cities for draft plan. Woodbury and Cottage Grove are included, although not required. Manager Hanna reminded board that SWWD stated that all cities would be updated of our plan. SWWD may schedule a workshop in January if needed. Copies will be provided for authorization at January meeting. Discussion followed.

8. **Newport Ravine**

Board received report, discussion followed.

Nomination

Manager Lavold nominated Manager Johnson for the Groundwater Advisory Committee. Motion to accept Manager Johnson to represent SWWD on Washington County Groundwater Advisory Committee was made by Manager Pereira and seconded by Manager Hanna. Motion carried unanimously.

Motion to adjourn SWWD regular meeting at 8:20 p.m. was made by Manager Pouliot and seconded by Manager Hanna. Motion carried unanimously.