

Regular Meeting
South Washington Watershed District
Thursday March 13, 2008
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:04 p.m.

Agenda Items Added:

5g. Administrator Annual Performance Review

Agenda set, with addition, per Manager Lavold.

Roll Call:

Jack Lavold-President

Brian Johnson-Vice President

Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator, Melissa Imse, Administrative Assistant

Others:

Jack Clinton, Attorney, Tom Meyer, Washington Conservation District Board Member

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: Approval of February 2008 regular meeting and February workshop minutes, February 2008 Treasurer's Report, Development Reviews, Miscellaneous Correspondence and Calendar Events. Motion was made by Manager Johnson to accept the consent agenda. Manager Pereira seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold**– Manager Lavold reported that he attended the MAWD legislative breakfast earlier that day. During the legislative breakfast Manager Lavold had positive conversations with both Representatives Bigham and Bunn.
- **Manager Pereira**– Manager Pereria noted that Representative Bigham spoke very highly of Manager Hanna while she was attending a Grey Cloud Island Township meeting., they.
- **Manager Johnson**– No report.

5. Administrator's Report

Administrator Moore reported on the following:

- **Draft MS4 Report.** Administrator Moore reported the SWWD is required to update the Storm Water Pollution Prevention Plan (SWPPP), hold a public meeting and submit an annual report each year. The public meeting is scheduled for the regular SWWD Board meeting April 8th. Tim Sundby completed the draft annual report and

the documented changes. We have updated the SWPPP due to the updated watershed management plan. Staff will submit the annual report in April after the public meeting.

- Draft Erosion Control Report. Administrator Moore explained the report has been a two year effort in cooperation with the WCD and the Cities to determine if there are improvements that can be made that will increase site compliance for erosion and sediment control. The State of Minnesota completed their work with a task force to include recommendations to the new state wide general permit. Our findings are not dissimilar to those found around the state. The SWWD staff will continue to work with the Cities to find ways to improve compliance. This study will continue for 2008. Manager Johnson suggested to have a total number of inspections, with compliance issues broken down by each City.
- Wilmes Lake Update. Administrator Moore gave a brief update on Wilmes Lake meetings.
 - i. OHWL Discussion. Administrator Moore provided a brief summary of the March 11th meeting regarding Wilmes Lake. Several different models runs were completed to measure Wilmes lake level at different elevations. The end result is that there is no single solution that will benefit- all Wilmes Lake Residents. The model indicated that the raising of the bike path around Wilmes Lake showed benefit to most of the people surrounding the pond, however increased the risk for 2 properties to the north.
 - ii. Woodbury FDR Program. Administrator Moore stated that the residents will provide comments on the program and bring them back to the City by the end of March. The FDR program will then go to the June City Council meeting for approval.
 - iii. Failure to implement discussion with BWSR. Administrator Moore had met with Mr. Dan Belka and Mr. Jim Haertel from BWSR to discuss this issue. Mr. Belka stated that he would like to appeal the decision from BWSR regarding the SWWD failure to implement request in 2006. BWSR responded to Mr. Belka that the window for the appeal was closed and that SWWD did not fail to implement based on their findings. Mr. Belka discussed the possibility of a determination of failure to implement based on the 2007 SWWD Plan. Mr. Haertel responded that it was much to early to make that determination. Mr. Belka requested that SWWD make an addition to the monthly agenda to include the Wilmes Lake Storage issue under Development Reviews. SWWD will continue to work with the City of Woodbury on capital improvement projects. The Board requested that the Staff and HDR Engineering track total time spent on the Wilmes Lake.
- April Stormwater Utility Workshop Date. The date for the April Stormwater Utility Workshop is set for Thursday, April 10th 6:00pm at the City of Woodbury Public Works building.
- 2008 Water Conservation Program. Administrator Moore provided the Board a draft of the 2008 water conservation concepts in cooperation with the City of Woodbury. The City is requesting support from the SWWD for the 2008 program. In 2007 the SWWD supported the Residential Rain Sensor program. The program will be presented to the Council at a future date, at that time the Board can consider SWWD support.
- Cottage Grove LSWMP Letter. Administrator Moore provided the Board the letter from Jennifer Levitt, Engineer with the City of Cottage Grove. The City of Cottage

Grove is asking SWWD to provide clarification and direction to their local surface water management plan. SWWD recommends that Cottage Grove use the numbers provided by SWWD for BMP performance to demonstrate equivalence.

- Administrator Annual Performance Review. The SWWD Administrator annual performance review is set for April of each year. The Board must appoint a personnel committee. The personnel committee chair will be Manager Hanna and the assistant chair will be Manager Pereira.

6. CD-P86 Restoration Work

- Scope and budget of the work was included in board packets. Tasks this year include tree planting, seeding, and prairie maintenance. The total budget for the project will not exceed \$6000.00. Manager Lavold suggested that staff contact a eagle scout troop to help with the planting. Manager Lavold questioned how many more years left of the restoration project. Administrator Moore stated that it would be approximately a ten year restoration project. Manager Pereira questioned if future recreation pathways are included in the CDP-85/86 area. Administrator Moore stated that the Parks Department submitted grants for future trails. Also, the counties have future trail plans that run along County HWY 19. Motion to approve 2008 CD-P86 restoration work was made by Manager Johnson and seconded by Manager Pereira. Motion carried unanimously.

7. Newport Ravine

- After a brief discussion, the Board decided to add this agenda item to the workshop scheduled on Thursday, April 10th to further evaluate project impacts on stormwater utility fees in the East Mississippi Watershed.

The Board thanked Mr. Meyer for attending this evenings meeting and a job well done from the staff of the Washington Conservation District. Motion to adjourn SWWD regular meeting at 8:25 p.m. was made by Manager Pereira and seconded by Manager Johnson. Motion carried unanimously.