

Regular Meeting  
**South Washington Watershed District**  
**Tuesday April 08, 2008**  
**7:00 p.m.**  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

**1. Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.

Agenda Items Added:

5d. Blue Thumb Billboard

5e. Moved from the consent agenda, Wilmes Lake Storage Analysis

Agenda set, with additions, per Manager Lavold.

**Roll Call:**

Jack Lavold-President

Denny Hanna-Vice President

Brian Johnson-Vice President

Mike Pouliot-Treasurer

Don Pereira - Secretary

**Staff:**

Matt Moore, SWWD Administrator, Melissa Imse, Administrative Assistant

**Others:**

Jack Clinton, Attorney, Tom Meyer, Washington Conservation District Board Member

**2. Open Forum**

None.

**3. Consent Agenda**

Items on the Consent Agenda include: Approval of March 2008 regular meeting, Treasurer's Report, Development Reviews, Miscellaneous Correspondence and Calendar Events. Motion was made by Manager Hanna to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

**4. Manager's Report**

- **Manager Lavold**– Manager Lavold reported that he was re-appointed this morning for another term for SWWD.
- **Manager Hanna**-Manager Hanna reported that he recently attended a meeting at Washington County with individuals from other watershed districts in regards on how to corporate watershed plans and standards with the cities.
- **Manager Johnson**– No Report.
- **Manager Pouliot**-No Report.
- **Manager Pereira**– No report.

## 5. **Administrator's Report**

Administrator Moore reported on the following:

- **FEMA FIRM Letter.** Administrator Moore reported that he has been working with City of Woodbury staff regarding the removal of several small basins with less than one square mile of contributing drainage area. Under FEMA rules, the City request removal. FEMA requested ratification from SWWD that we concur with the City of Woodbury. 750 parcels in Woodbury are affected by the FEMA maps, with the removal of the basins, 500 of those would be removed from the list. So out of the 250 remaining parcels, 18 structures are affected citywide. Manager Hanna questioned if the removal of the basins would cause any stormwater issues? Administrator Moore stated that the City of Woodbury still needs to look at flood risk.
- **Cottage Grove LSWMP Letter.** Administrator Moore explained that the City of Cottage Grove requested SWWD specific clarification and guidance on their local surface water management plan. SWWD Staff composed a draft letter to the city outlining the SWWD plan and guidelines. Administrator Moore stated that the same draft letter could be used for all other cities within the watershed to help implement the SWWD plan. The one remaining concern is the wetlands. Administrator Moore reported that the City of Cottage Grove still needs to spell out in their plan, what the direct impact will be to the wetlands. A motion to support the letter was made by Manager Hanna. Manager Johnson seconded. Motion carried unanimously.
- **2008 Watershed Tour.** Administrator Moore asked if the Board would like to continue having the SWWD watershed tour for 2008. The Board would like to wait on setting tour dates until the new Board member is appointed.
- **Blue Thumb Billboards.** EMWREP will be sponsoring a billboard on HWY 61 in Cottage Grove to promote the Blue Thumb organization. The billboards will be up mid-April to mid-May. The cost will be \$754.00. The money will come out the annual materials budget for the EMWREP.
- **Wilmes Lake Sub-watershed Storage Analysis Update.** Manager Johnson asked Administrator Moore to re-cap and asked if there are any new issues with Wilmes Lake. Administrator Moore gave a brief update on Wilmes Lake meetings, and reported that he had not met with the Wilmes residents since the meeting with the City to roll out the FDR program. The FDR program will be brought to the June City Council meeting for approval. Manager Johnson would like to see SWWD work with the City to provide some funding to help the FDR program to prevent future flooding. Manager Johnson asked about lowering the lake level. Administrator Moore explained that the DNR can lower the lake by 2-3 inches.

## 6. **2008 SWWD Office Lease**

- The Board was provided the 2008 office lease information in the board packets. Board discussion followed. Motion to approve 2008 SWWD office lease was made by Manager Hanna and seconded by Manager Pereira. Motion carried unanimously.

## 7. **MS-4 Annual Meeting**

- No one was present for public comment on MS-4 report. Administrator Moore explained that the SWPPP is now completely in line with the plan. After a brief discussion, motion to approve 2007 MS-4 Report was made by Manager Pouliot and seconded by Manager Johnson. Motion carried unanimously.

**8. 2007 Annual Report**

- Administrator Moore presented the 2007 Annual Report. The report is required to be submitted to BWSR prior to May 1<sup>st</sup>, 2008. Absent in the report is the 2007 audit. The audit will be complete this week and will be presented to the board for approval at the May board meeting. Board discussion followed. Motion to approve 2007 Annual Report with the exception of the audit was made by Manager Hanna and seconded by Manager Johnson. Motion carried unanimously.

**9. Changes to the 2008 Monitoring Program with the Washington Conservation District**

- The City of Woodbury and the DNR have found volunteers to monitor Colby and Armstrong Lakes. As part of the 2008 monitoring program with WCD, these two lakes were included. To reflect these changes, Mr. Travis Thiel from WCD, provided an updated work plan and budget for the 2008 monitoring program. These changes will save SWWD a total of \$1,638.00. Manager Johnson asked if the volunteers would get compensated for their time? Administrator Moore replied no. Manager Johnson would like to explore a volunteers recognition program. Manager Hanna wanted to clarify that SWWD had purchased volunteer insurance coverage. Administrator Moore replied yes. Motion to approve changes to the 2008 monitoring program was made by Manager Johnson and seconded by Manager Hanna. Motion carried unanimously.

The Board recognized and thanked Mr. Mike Pouliot for his years of service to SWWD. The next regular Board Meeting is scheduled for Thursday, May 15<sup>th</sup> at 7pm. Motion to approve a close session for personnel review was made by Manager Hanna and seconded by Manager Johnson. Motion carried unanimously. The meeting adjourned at 8:45 p.m. motion by Manger Pouliot seconded by Manger Hanna.