

Regular Meeting
South Washington Watershed District
Tuesday April 14, 2009
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:00 p.m.
Item 7-Newport Ravine Presentation was moved to item 4.
Item 9-Washington County SWWD Enlargement Petition was moved to item 5.
Agenda set per Manager Lavold.

Roll Call:

Jack Lavold - President
Denny Hanna -Vice President
Brian Johnson -Vice President
Don Pereira - Secretary
Michael Madigan - Treasurer

Staff:

Matt Moore, SWWD Administrator, Melissa Imse, SWWD Administrative Assistant, and John Loomis, SWWD Water Resources Technician.

Others:

Mayor Tim Geraghty, City of Newport, Council Member Bill Sumner, City of Newport, John Stewart, BDM Consulting Engineers and Surveyors, City of Newport Engineer, Amanda Strommer, Washington County, Jessica Collin-Pilarski, Washington County, Jennifer Levitt, City of Cottage Grove Engineer, Steve Kernik, City of Woodbury Environmental Planner, Tom Meyer, Washington Conservation District, Jack Clinton, SWWD Attorney.

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: Approval of March 2009 regular meeting, March Treasurer's Report accounts payable \$34,818.47 receivables \$4,229.49 4M fund balance \$9,875,228.33, Calendar Events, Development Reviews, and Miscellaneous Correspondence. Motion was made by Manager Hanna to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. City of Newport-Newport Ravine Presentation

- Mr. John Steward presented to the Board the project concept for the Newport Ravine. The City of Newport is seeking cooperation from the SWWD, federal stimulus money, Grants from MNDOT and MPCA to complete the project. The SWWD will have to amend the watershed management plan to proceed with the project. A motion was made by Manager Hanna to direct staff to continue working with the City of Newport on the concept plan, and begin preparation for a plan amendment to insert the project into the capital improvement plan. Manager Johnson seconded. Motion carried unanimously.

5. **Washington County SWWD Enlargement Petition**

- Washington County has submitted a petition for enlargement of the SWWD Boundary to include a portion of the Lower St. Croix WMO. The City's of Afton, Cottage Grove and Hastings and Denmark Township have all approved the dissolution of the WMO and agreed to the split of the area between the SWWD and VBWD. A public hearing is scheduled by BWSR on April 22, 2009 at 7:00 at the Washington County South Service Center. A decision on the petition by the BWSR Board is scheduled for the end of May. The City of Woodbury has passed a resolution objecting to the proposed boundary. A motion was made by Manager Hanna to have the Staff prepare a letter to Washington County and BWSR stating the SWWD Board of Managers understands the concerns regarding the proposed boundary and the SWWD Board of Managers is prepared to accept responsibility for any contiguous watershed area as result of Washington County's petitioning the Minnesota Board of Water and Soil Resources for enlargement of the SWWD boundary. The motion was seconded by Manager Madigan. Motion carried unanimously.

6. **Manager's Report.**

- **Manager Hanna** – Manager Hanna reported that Mr. Barry Sittlow the interim City Administrator for the City of Newport, is a great benefit into getting the Newport Ravine project going.
- **Manager Pereira** – No Report.
- **Manager Johnson**- Manager Johnson reported that he had brought training materials for Administrator Moore.
- **Manager Madigan**- No Report.
- **Manager Lavold** – Reported that he will be attending a water quality conference at UW River Falls on Thursday, April 16th.

7. **Administrator's Report.**

Administrator Moore reported on the following:

- Administrator Moore introduced the new SWWD Water Resources Technician, Mr. John Loomis. John will provide a strong background in GIS, statistics, data management, watershed management, and biological assessment to the SWWD. The Board of Managers welcomed John and look forward to working with him in the future.
- Washington County Conservation Plan Land and Water Legacy Program. Administrator Moore explained that Washington County received a Department of Natural Resources Community Conservation Assistance Grant to prepare a conservation plan that will guide implementation of the Washington County Land and Water Legacy Program (LWLP). The County will be forming a technical work group to provide input to the plan. The work group will meet about four times as noted in the work plan. We hope to hold the first meeting of the work group in late April. The County is requesting SWWD staff participation.
- 2009 City of Woodbury Rain Barrel Program. Administrator Moore reported that the City of Woodbury will be conducting a pilot program to sell rain barrels to the residents at a reduced cost. The City has asked for SWWD participation in the amount of \$500.00. Board discussion followed. A motion was made by Manager Hanna to support the City of Woodbury's rain barrel program in the amount of \$500.00. Manager Johnson seconded. Motion carried unanimously.

8. **April Cost Share Applications**

- The Board approved the 2009 cost share program at the March Board meeting. Due to the volume of applications, staff requested board clarification on some of cost share policies. There are 3 items staff would like to call to the Boards attention:
 - 1) The cost share program provides for up to 50% cost share. Since the program is focused on water quality improvement staff is proposing a blended rate of 35% cost share for sites that include rain gardens and native planting. For sites with native planting only a cost share rate of 25%. For those sites that are focused on water quality through treatment and reduction of imperviousness, 50% cost share. Board discussion followed. The Board instructed staff to use the blended rate for cost share projects that use native plantings.
 - 2) Currently the SWWD is paying a rate of \$12/hr for owner labor. All other watersheds in Washington County are using a \$10/hr. rate. Board discussion followed. The Board instructed Staff to change the labor rate to \$10/hr.
 - 3) The Board discussed the current ranking form used and instructed staff to revise the project ranking sheet to emphasize the value of the water quality component to the projects. Current rankings do not provide enough emphasis on water quality improvements.A motion was made by Manager Johnson to approve the April Cost Share Applicants with the changes noted above. Manager Pereira seconded. Motion carried with Manager Lavold abstaining.

9. **2008 MS4 Annual Report and Public Meeting**

- No one was present for public comment on MS-4 report. After a brief discussion, motion to approve 2008 MS4 Report was made by Manager Johnson and seconded by Manager Madigan. Motion carried unanimously.

10. **2009 Office Lease**

- The Board was provided the 2009 office lease information in the board packets. Board discussion followed. Motion to approve 2009 SWWD office lease was made by Manager Johnson and seconded by Manager Madigan. Motion carried unanimously.

11. **Adjourn.**

- The next regular Board Meeting is scheduled for Tuesday, May 12th at 7pm. Motion to approve a close session for personnel review was made by Manager Hanna and seconded by Manager Johnson. Motion carried unanimously. The meeting adjourned at 9:15 p.m. motion by Manger Johnson seconded by Manger Pereira.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary

May 12, 2009

Date

