

Regular Meeting
South Washington Watershed District
Tuesday August 9, 2011
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Hanna called the meeting to order at 7:00 p.m.

Roll Call:

Jack Lavold – President
Denny Hanna-Vice President
Brian Johnson -Vice President
Mike Madigan-Treasurer
Don Pereira-Secretary

Staff:

Matt Moore, SWWD Administrator
Melissa Imse, SWWD Administrative Assistant
John Loomis, SWWD Water Resource Specialist

Others:

Jack Clinton, SWWD Attorney

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: July 2011 regular meeting minutes, July Treasurer's Report accounts payable \$116,769.66 receivables \$1,685,148.89, 4M fund balance \$14,656,423.37, 2011 GO Bond Balance \$3,897,681.76, Washington County tax settlement, \$1,684,962.63, Calendar Events, Development Reviews, July Cost Share applications and payments, and Miscellaneous Correspondence. Motion was made by Manager Johnson to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. **Manager's Report.**

- **Manager Johnson-** Manager Johnson reported that he attended the Water Consortium Meeting. Manager Johnson requested Administrator Moore provide a SWWD presentation to his men group at church.
- **Manager Hanna-** Manager Hanna reported that he had met with Administrator Moore and Manager Lavold to discuss the Lower St. Croix watershed budget.
- **Manager Madigan-** None.
- **Manager Lavold-** Manager Lavold reported that he attended the Washington County Fair.
- **Manager Pereira-** Manager Pereira reported that he has a conflict and will not be able to attend the SWWD September 13th Board meeting.

5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on:

SWWD Watershed Overflow:

The EAW Agency Coordination Panel met on July 27th and provided valuable input. A draft EAW is being prepared and should be ready for internal review in the near future. The portion of the project to stabilize CSAH 19 and construct a berm between CD-P86N and 86S remains on hold. Approval of the agreement will begin the design process and should proceed quickly through the end of the year. Survey and geotechnical work will take place this fall. The city of Cottage Grove is evaluating the central ravine analysis and potential storage improvements.

Clear Channel Pond:

Closing on the property should take place soon. A final settlement statement has been prepared and the closing may occur prior to the meeting. We will begin discussions with the City of Cottage Grove about project parameters.

Grey Cloud Island Slough

A general scope of services is on this month's agenda for Board review. A feasibility study will build on the previous work completed by U of M Capstone and provide the foundation to project design.

Wilmes Ravine:

Construction on the ravine stabilization portion of the project is complete. There is no update on the status of the gate installation.

Newport Ravine:

Right-of-way acquisition is being completed. This will require a right-of-way certificate from MNDOT for federal funding purposes. The Board has approved the plans and authorized advertisement for bids once the certificate is received the advertisement can occur. Timing of advertisement for bids may be early October. Timing of this project will need to be determined.

St. Paul Park:

Nothing new at this time.

Grants:

The Washington Conservation District in cooperation with the SWWD submitted two Clean Water Legacy Grant applications. The first application is for implementation of projects listed in the Powers Lake subwatershed assessment. The second application is for retrofits to the Oakdale Library draining to Armstrong Lake. Both grants were awarded funding and work will begin to develop work plans. The TOP50P project in the Lower St. Croix watershed is getting underway.

Trout Brook:

The SWWD convened a technical committee for this project on April 28th. The consensus of the group is that the habitat/water quality restoration project best fits in the Clean Water Legacy grant program. Due to the limited area of potential trout habitat the clean water projects are a higher priority and will lead to habitat improvements. The SWWD will be working with Denmark Township, the City of Afton, the State Park and landowners in the sub-watershed to develop specific projects. Staff will also develop a link to the Top50P project with the WCD.

- SWWD Land Acquisition. Administrator Moore included in the board packet an update on the land acquisition for:

SWWD Watershed Overflow:

Washington County cooperative agreement is on the August Board meeting agenda. The County Board will take action subsequent to SWWD action. The County and SWWD will work cooperatively on right-of-way acquisition. Progress on the selection of an alignment and determination of Right-of-way needs will begin in earnest over the next couple of months. Survey and geotechnical activities are planned for this fall after agricultural harvest.

Clear Channel Pond:

Closing on the property should take place soon. A final settlement statement has been prepared and the closing may occur prior to the meeting. We will begin discussions with the City of Cottage Grove about project parameters.

Newport Ravine:

Mr. Clinton will have two purchase agreements and one revise agreement for the Board to consider on Tuesday. This should begin the final steps to acquisition of the right-of-way for the project. Mr. Clinton has provided the necessary documentation to the engineer for Federal funding.

- West Draw Update. A second meeting with the City of Woodbury, Cottage Grove and SWWD staff was held on July 8, 2011. The survey provided by the SWWD was complete and elevation data was supplied. Further analysis and correlation of the data is required prior to completing the analysis. The group will be meeting to further discuss the issue.
- Grey Cloud Island Slough Crossing General Scope. Administrator Moore provided a general scope of services to complete the feasibility study for the Grey Cloud Island Slough Crossing project. The study is designed to build on the University of Minnesota capstone project and provide design parameters. The agency Technical Advisory Committee reviewed the project and had some questions over the design. Staff will work with the engineering pool to develop a scope of services and budget for the Board to consider.
- Bailey Lake Lift Station Operation. Administrator Moore gave an update on the City of Woodbury's operation of the Bailey Lake lift station. Powers Lake lift station is also being operated in attempt to return the lake to a normal water level.

6. Newport Ravine Right of Way Acquisitions

- Mr. Jack Clinton provided a summary and agreements for the Swanlund, Bailey, and Germann properties for the acquisition of right of way for the Newport Ravine project. After discussion, a motion was made by Manager Madigan to approve the right of way acquisition purchase agreement for the Swanlund property with the included technical changes. Manager Lavold seconded. Motion carried unanimously. A motion was made by Manager Madigan to approve the right of way acquisition purchase agreement for the Bailey property with the included technical changes. Manager Pereria seconded. Motion carried unanimously. A motion was made by Manager Pereira to approve the amended right of way acquisition purchase agreement for the Germann property. Manager Madigan seconded. Motion carried unanimously.

7. **2012 Budget Hearing**
- A motion was made by Manager Hanna to open the 2012 SWWD Budget Hearing. Manager Pereira seconded. Motion carried unanimously. Administrator Moore read through the proposed 2012 budget. The hearing is scheduled to receive public comment of the proposed 2012 proposed budget. No public was present for comment. A motion was made by Manager Johnson to close the 2012 SWWD Budget Hearing. Manager Pereira seconded. Motion carried unanimously. After discussion, a motion was made by Manager Madigan to certify the 2012 final tax levy in the amount of \$711,044.00 to Washington County. Manager Lavold seconded. Motion carried unanimously.
8. **City of Woodbury Water Conservation**
- The City of Woodbury is requesting support from the SWWD for the 2011 City water conservation program. After discussion, a motion was made by Manager Johnson to approve support of the City of Woodbury's water conservation program for 2011 in the amount of up to \$5000.00. Manager Lavold seconded. Motion carried unanimously.
9. **Washington County Cooperative Agreement**
- The Managers reviewed the Washington County Cooperative Agreement to provide engineering design services for the realignment of CSAH 19-20-22 in cooperation with the SWWD overflow project. After discussion, a motion was made by Manager Madigan to approve the Washington County Cooperative Agreement for engineering design services for the CSAH 19-20-22 project. Manager Johnson seconded. Motion carried unanimously.
10. **Workers Compensation Insurance Renewal**
- In the past the Board has included workers compensation for the Board of Managers. Board discussion followed. A motion was made by Manager Hanna to adopt resolution #2011-109, to include workers compensation insurance for appointed officials. Manager Madigan seconded. Motion carried unanimously.
11. **Adjourn.**
- The next regular Board Meeting is scheduled for Tuesday, September 13th at 7pm. A motion was made by Manger Johnson to adjourn at 7:40 p.m. Manger Madigan seconded. Motion carried unanimously.

Respectfully submitted,

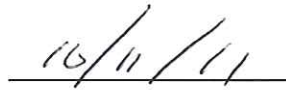


Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date