

Regular Meeting
South Washington Watershed District
Tuesday December 14, 2010
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Hanna called the meeting to order at 7:00 p.m.

Additional Agenda Items:

Item 10C-Land acquisition discussion

Roll Call:

Jack Lavold – President

Denny Hanna-Vice President

Brian Johnson-Vice President

Michael Madigan-Treasurer

Don Pereira-Secretary

Staff:

Matt Moore, SWWD Administrator

Melissa Imse, SWWD Administrative Assistant

John Loomis, SWWD Water Resources Technician

Others:

Jack Clinton, SWWD Attorney

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: Approval of November 2010 regular meeting minutes, November Treasurer's Report accounts payable \$46,973.50 receivables \$19,684.59 4M fund balance \$12,353,023.37, Calendar Events, Development Reviews, November Cost Share Payments, and Miscellaneous Correspondence. Motion was made by Manager Madigan to accept the consent agenda. Manager Pereira seconded. Motion carried unanimously.

4. **Manager's Report.**

- **Manager Johnson-** Manager Johnson reported that he attended and provided updates on the Washington County ground water advisory meeting, EMWREP partners meeting, Washington County consortium meeting, and the MAWD annual conference.
- **Manager Lavold** – No report.
- **Manager Madigan** – No report.
- **Manager Pereira-** Manager Pereira reported that he attended the MAWD annual conference and thought the technical sessions were good.
- **Manager Hanna-** Manager Hanna reported that he attended the MAWD annual conference and Administrator Moore did a fantastic job at MAWD.

5. **Administrator Report**
 - Draft Policy Manual. Staff has prepared a draft policy manual with example policies pulled from other local units of government. Staff would like to receive manager comments and finalize the manual for the January Board meeting.
 - City of Afton Surface Water Management Plan. Included in the board packets was a draft comment letter to the City of Afton for their Surface Water Management Plan. The managers reviewed the letter and had no additional comments.
6. **2010 Financial Audit**
 - The managers reviewed the 2010 auditing services letter provided by HLB Tautges Redpath, Ltd. After discussion, a motion was made by Manager Lavold to approve 2010 financial auditing services provided by HLB Tautges Redpath, Ltd. in the amount of \$12,500.00. Manager Johnson seconded. Motion carried unanimously.
7. **2011 Services Agreement-Washington Conservation District (WCD)**
 - Agreement included in board packets. A motion was made by Manager Johnson to approve 2011 WCD Service Agreement. Manager Madigan seconded. Motion carried unanimously.
8. **Colby Lake Water Quality Model**
 - The development of a watershed water quality model will allow the SWWD to monitor, document and catalog BMP implementation that provide water quality improvements. Included in the board packet was a scope of services and budget from Houston Engineering. A motion was made by Manager Johnson to approve the Colby Lake water quality model scope of services and budget not to exceed \$70,560.00. Manager Madigan seconded. Motion carried unanimously.
9. **2011 SWWD Watershed Plan Amendment-Resolution #2010-110**
 - Administrator Moore reported that staff has completed the first draft of the watershed plan amendment to include the Lower St. Croix watershed area in the SWWD watershed management plan. There have been not changes to the plan amendment since the last draft was reviewed by the managers at the November 2010 meeting. A motion was made by Manager Johnson to approve resolution #2010-110 authorizing the submittal of the 2011 watershed plan amendments for 60-day review. Manager Pereira seconded. Motion carried unanimously.
10. **Clear Channel Pond Relief Project East Mississippi Watershed**
 - Included in the board packet was a preliminary analysis of the upstream drainage area and identified problems completed by the City of Cottage Grove. Further analysis and design work will be completed for the downstream aspects of the project. The City of Cottage Grove is purchasing property that will provide upstream storage for the Clear Channel Pond. The SWWD has included this project in the watershed plan and capital improvement program. As part of the project the City is requested the SWWD take control of the property for a future project. Property acquisition and agreement with the City will allow the SWWD to finalize project plans and financing. After review and discussion, a motion was made by Manager Hanna to approve the purchase agreement with the City of Cottage Grove Economic Development Authority for the clear channel pond project. Manager Madigan seconded. Motion carried unanimously.
 - Possible Vandenberg property acquisition. Administrator Moore and Attorney Clinton have been working on a possible purchase of a portion of land on the Vandenberg property would be of interest to the District for building the overflow

project. The timing of the purchase of the land could save money for the District. Attorney Clinton will contact with the buyer or buyer's representative to see if the District can negotiate the sale of the parcel of land of interest to the District. Administrator Moore will provide updates to the managers on the potential land acquisition.

Adjourn

- The next regular Board Meeting is scheduled for Tuesday, January 11th at 7pm. A motion was made by Manger Lavold to adjourn at 8:01 p.m. Manger Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date

