

Regular Meeting
South Washington Watershed District
Wednesday December 16, 2009
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.
Agenda set per Manager Lavold.

Roll Call:

Jack Lavold – President
Denny Hanna-Vice President
Brian Johnson -Vice President
Mike Madigan-Treasurer
Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator
Melissa Imse, SWWD Administrative Assistant
John Loomis, SWWD Water Resources Technician.

Others:

Jack Clinton, SWWD Attorney
Dan Belka, Woodbury Resident
Jason Naber, Emmons & Olivier Resources, Inc.

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: Approval of November 2009 regular meeting, November Treasurer's Report accounts payable \$30,256.17 receivables \$6,626.53 4M fund balance \$10,887,749.25, Calendar Events, Development Reviews, December Cost Share Applications, and Miscellaneous Correspondence. Motion was made by Manager Hanna to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. **Manager's Report.**

- **Manager Johnson-** Manager Johnson reported that he attended the MAWD Annual Conference, the groundwater advisory meeting, and the water consortium meeting.
- **Manager Pereira-** Manager Pereira reported that he attended the MAWD Annual Conference.
- **Manager Hanna-** Manager Hanna reported that he attended the MAWD Annual Conference.
- **Manager Madigan-** Manager Madigan reported that he had met with Administrator Moore to review the accounting policies and procedures and the overflow project.
- **Manager Lavold –** Manager Lavold reported that he attended the MAWD Annual Conference.

5. Administrator Report

- Porous Pavement BMP. Administrator Moore stated that he had met with Manager Johnson to discuss porous pavement. The staff had researched the idea of using porous pavement to provide additional storage for a large rainfall event. The findings show that porous pavement does not provide the volume control for necessary to control flooding events. Staff will determine the use of porous pavement as a BMP to provide additional storage in critical areas of the watershed.
- SWWD Overflow Timing. Administrator Moore had met with Manager Madigan to discuss the timing of the overflow project. The next step of the overflow is to move into preliminary design and to begin analysis of the timing of the project. Staff will begin to work with the Cities on the construction timing of the overflow project.
- Accounting Handbook Review. Administrator Moore reported that he had met with Manager Madigan to review the accounting handbook and policies. Based on Manager Madigan's review, the staff is compliant with the policies and procedures outlined in the handbook, and made the following recommendations: Include the monthly staff check list in the Treasurer's packet, and develop a Board policy on per diems and expenses.
- Grant Update. Administrator Moore provided the Board copies of the six grant applications that were submitted to BWSR.
- SWWD Boundary Update. Administrator Moore stated that the BWSR Board voted 10-9 in favor of the citizen's petition, which places the new boundary on the hydrological boundaries of the St. Croix and Mississippi rivers. The SWWD will amend its plan after the order from BWSR is received.
- Watershed Plan Amendments. Administrator Moore explained that the amendments to the 2007 watershed plan were submitted and the 60 day review period expires on January 4, 2010. Comments have been received from the Metropolitan Council and BWSR. Staff will begin to plan for the public hearing at the February Board meeting.

6. Professional Services 2010-2011

- The Board sub-committee reviewed the pool of candidates for the 2010-2011 professional services for SWWD. The sub-committee recommends to the full Board Jack W. Clinton for legal services, HLB Tautges Redpath for financial services, and to place all of the engineering firms that responded in a pool for use as needed. A motion was made by Manager Johnson to approve the sub-committee recommendation for the 2010-2011 professional services. Manager Madigan seconded. Motion carried unanimously.

7. 2010 Final Levy Certification

- The staff prepared two versions of the 2010 final levy certification. The first levy certification of \$721,720.00 included the Lower St. Croix addition. The second levy certification of \$687,361.00 did not include the Lower St. Croix. The Board reviewed both versions of the 2010 final levy certification. A motion was made by Manager Hanna to approve the 2010 final levy certification of \$687,361.00. Manager Madigan seconded. Motion carried unanimously.

8. Powers Lake Water Quality Model

- The development of a watershed water quality model will allow the SWWD to monitor, document and catalog BMP implementation that provide water quality improvements. The first phase will develop a pilot model on the Powers Lake sub-watershed. Included in the board packet was a scope of services and budget from Houston Engineering. A motion was made by Manager Hanna to approve the Powers Lake water quality model scope of services and budget not to exceed \$60,000.00. Manager Johnson seconded. Motion carried unanimously.

9. **SWWD Emergency Response Plan**

- The SWWD hydrologic model now has information to establish trigger points for various flood conditions. The first phase of the project will establish trigger points in the Wilmes Lake sub-watershed. Included on the board packet was a scope of services and budget from HDR, Engineering, Inc. A motion was made by Manager Hanna to approve the emergency response plan trigger point scope of services and budget not to exceed \$13,500.00. Manager Pereira seconded. Motion carried unanimously.

10. **Adjourn.**

- The next regular Board Meeting is scheduled for Monday, January 11th at 7pm. A motion was made by Manger Hanna to adjourn at 8:06 p.m. Manger Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary

1/11/10

Date

