

Regular Meeting  
South Washington Watershed District  
Tuesday February 8, 2011  
7:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.  
Agenda set per Manager Lavold.

**Roll Call:**

Jack Lavold – President  
Denny Hanna-Vice President  
Brian Johnson -Vice President  
Mike Madigan-Treasurer  
Don Pereira-Secretary

**Staff:**

Matt Moore, SWWD Administrator  
Melissa Imse, SWWD Administrative Assistant  
John Loomis, SWWD Water Resources Technician.

**Others:**

Jack Clinton, SWWD Attorney  
Judy Spooner, South Washington County Bulletin Newspaper

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: 1/11/2011 regular meeting minutes, January Treasurer's Report accounts payable \$563,258.38 receivables \$51,936.30 4M fund balance \$13,933,076.81, Washington County final tax settlement \$51,746.32, Debt Service payment \$467,175.00. Calendar Events, Development Reviews, January Cost Share, and Miscellaneous Correspondence. Motion was made by Manager Hanna to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. **Manager's Report.**

- **Manager Johnson-** Manager Johnson reported that he attended the Metro MAWD meeting, Water Consortium Meeting, and the Denmark Township meeting.
- **Manager Hanna-** Manager Hanna reported that he attended the Denmark Township meeting.
- **Manager Madigan-** No Report.
- **Manager Lavold-** No Report.
- **Manager Pereira-** Manager Pereira reported that he attended a presentation at the DNR on aquatic habitat. He also commented on the University of Minnesota water sustainability report. Administrator Moore will forward the report to the managers.

## 5. Administrator Report

- SWWD Project Updates. Administrator Moore included in the board packet project updates on:

### SWWD Watershed Overflow:

HDR Engineering, Inc. (HDR) has finishing work on the Central Ravine model in Cottage Grove and now working on validation of the model with monitoring data. Once the validation is complete analysis of the system from 70<sup>th</sup> to 80<sup>th</sup> street will evaluate City concept plans for improvements and potential system upgrades. Second evaluation of the system from 80<sup>th</sup> to 90<sup>th</sup> will include potential system efficiency improvements. Finally, the system at 90<sup>th</sup> street will be evaluated for local flooding issues. All evaluations will consider potential downstream impacts or relief. Scopes of service and budgets for the 70<sup>th</sup> street improvements and to complete a voluntary EAW for the overflow will be on the March Board meeting agenda.

### Clear Channel Pond:

The City of Cottage Grove closed on the property at the end of December. The former land owner has until May 1<sup>st</sup> to vacate the property. The SWWD will begin discussions with the City regarding analysis of the downstream system and potential solutions for the upstream portions of the project. This project is included in the financing discussion in early 2011.

### Grey Cloud Island Slough:

Staff has discussed restoration of the Grey Cloud Slough with several agencies. All are interested and are willing to continue a discussion to get the project done; however, there is currently no funding. Potential funding sources include the Army Corps of Engineers and National Park Service. The USACE, in partnership with the MnDNR, has a plan in place that would restore the slough with a bridge crossing as part of a larger Pool 2 project. All that is needed for the plan to move forward is appropriation of funds to the Navigation and Ecosystem Sustainability Program. Appropriation of funds is not expected in the immediate future. The project would also be a candidate for the NPS's internal competitive grant program. The application/competition/funding process for their program is at least 5 years and requires a 50% local match. Both USACE and NPS would prefer a bridge crossing. Additionally, Staff has asked Washington County about potential projects.

### Wilmes Ravine:

Construction on the ravine stabilization portion of the project is underway. The SWWD received a copy of the shop drawings of the gates for review this week. Construction of the ravine stabilization will be completed first prior to the gates, most likely in the spring after snowmelt.

### Newport Ravine:

The City of Newport met with Bailey Nurseries on January 25<sup>th</sup> minor changes to the plans were requested. The city and SWWD met with MNDOT on January 25<sup>th</sup> to discuss final documents and requirements for federal funding. Negotiations between the SWWD and Bailey Nurseries will begin regarding the land acquisition. The City of Newport continues discussions with downstream landowners regarding the lower portions of the project.

### St. Paul Park:

The City of St. Paul Park has two projects the SWWD is coordinating with for completion. The 2011 street projects will be evaluating stormwater quality improvements and potential SWWD cost share. The project is currently in the design phase. The City's construction of a salt storage facility and agreement for the Board and Council to consider is on the February agendas. St. Paul Park will be looking at deicing equipment for trucks as well.

**Grants:**

The Washington Conservation District in cooperation with the SWWD submitted two Clean Water Legacy Grant applications. The first application is for implementation of projects listed in the Powers Lake subwatershed assessment. The second application is for retrofits to the Oakdale Library draining to Armstrong Lake. Both grants were awarded funding and work will begin to develop work plans. The TOP50P project in the Lower St. Croix watershed is getting underway. Administrator Moore will provide regular project updates on a monthly basis.

- Land Acquisition Update. Administrator Moore included in the board packet an update on the land acquisition for:

**SWWD Watershed Overflow:**

SWWD Staff have made contact with the buyer of the Vandenberg property. The sale has been approved by the court and Staff will continue to work with the buyer regarding SWWD Overflow needs at this location.

**Clear Channel Pond:**

The City of Cottage Grove closed on the property at the end of December. The former land owner has until May 1<sup>st</sup> to vacate the property.

**Newport Ravine:**

The SWWD will handle acquisition of the upper portion of the project located on the Bailey Nurseries property. The City of Newport continues discussions with downstream landowners regarding the lower portions of the project.

**East Ravine Cottage Grove:**

The SWWD has been contacted about the possibility of granting an easement for sanitary sewer in the CD-P86 area of the east ravine. Staff is working with the developer and the City of Cottage Grove to determine the alignment and compensation.

Administrator Moore will provide regular updates on a monthly basis.

- SWWD Capital Improvement Program-2011 Application. The managers reviewed and discussed the draft application. Staff will distribute the application. All applications are due to SWWD by March 11, 2011.
- Employee Benefits-Cafeteria Plan. Administrator Moore explained that staff has investigated the establishment of an Employee Benefits Cafeteria Plan that will allow for pre-tax options for health insurance premiums and health care reimbursement accounts. The managers reviewed and after discussion, a motion was made by Manager Madigan to approve the establishment of an Employee Benefits Cafeteria Plan for SWWD. Manager Hanna seconded. Motion carried unanimously.
- 3M-Cottage Grove-NPDES/SDS Permit. The managers reviewed the draft comment letter to the Minnesota Pollution Control Agency (MPCA). After discussion, a motion was made by Manager Hanna to authorize staff to send the comment letter. Manager Madigan seconded. Motion carried unanimously.
- East Mississippi Project Financing. The managers reviewed the financing options for the Clear Channel Pond, Newport Ravine and the Grey Cloud Island Slough projects. The financing options were provided by Northland Securities. Administrator Moore will be updating the funding scenarios and a possible resolution back to the board at the March meeting.
- 2010 Legal Fees. Final adjustments to the 2010 legal fees indicate the fees are over budget by \$50.00. The staff recommends using the fund balance to cover the difference.
- SWWD City and Township Meetings. Included in the board packet is the schedule of upcoming council meetings.

- SWWD March Board Meeting. The SWWD March Board meeting will be held on Tuesday, March 8, 2011 at 6:00pm. The time change will be posted on the meeting notice and agenda.
6. **City of Afton Local Surface Water Management Plan**
    - After review and discussion, a motion to approve Resolution #2011-101, the City of Afton Local Surface Water Management Plan was made by Manager Johnson and seconded by Manager Madigan. Motion carried unanimously.
  7. **City of St. Paul Park Cost Share Agreement, Salt Storage Facility**
    - After review and discussion, a motion was made by Manager Hanna to approve the City of St. Paul Park Cost Share agreement for the salt storage facility not to exceed \$42,000.00. Manager Madigan seconded. Motion carried unanimously. The funding source for the project will be taken from the East Mississippi levy dollars.
  8. **Adjourn.**
    - The next regular Board Meeting is scheduled for Tuesday, March 8<sup>th</sup> at 6pm. A motion was made by Manger Johnson to adjourn at 7:52 p.m. Manger Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary

3/8/11

Date