

Regular Meeting
South Washington Watershed District
Tuesday January 11, 2011
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:00 p.m.

Additional Agenda Items:

Item 5e-3M Cottage Grove-NPDES Permit

Item 5f-Matt Moore Comments

Agenda set per Manager Lavold.

Roll Call:

Jack Lavold – President

Denny Hanna-Vice President

Brian Johnson -Vice President

Mike Madigan-Treasurer

Staff:

Matt Moore, SWWD Administrator

Melissa Imse, SWWD Administrative Assistant

John Loomis, SWWD Water Resources Technician.

Others:

Jack Clinton, SWWD Attorney

Jason Naber, Emmons & Olivier Resources, Inc.

Pamela Massaro, Wenck Associates, Inc.

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: Approval of 10/6/2010 policy workshop, 11/30/2010 overflow workshop, and 12/14/2010 regular meeting minutes, December Treasurer's Report accounts payable \$37,409.98 receivables \$1,614,457.87 4M fund balance \$13,928,069.63, Washington County 2nd half tax settlement \$1,597,084.05, Calendar Events, Development Reviews, December Cost Share Payments, and Miscellaneous Correspondence. Motion was made by Manager Johnson to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report.

- **Manager Johnson-** Manager Johnson reported that he attended the Ground Water Advisory meeting and was appointed to the Advisory Board for another two year term. He attended the Washington County Water Consortium Meeting, and the Minnesota Association of Watershed Districts (MAWD) Directors meeting.
- **Manager Hanna-** No Report.
- **Manager Madigan-** No Report.
- **Manager Lavold –** No Report.

5. Administrator Report

- SWWD Project Updates. Administrator Moore included in the board packet project updates on: The Watershed Overflow, Clear Channel Pond, Wilmes Ravine, and Newport Ravine. Administrator Moore will add the Grey Cloud Slough to the project list for updates.
- Land Acquisition Update. Administrator Moore included in the board packet an update on the land acquisition for the SWWD overflow project.
- Plan Amendment Update. Administrator Moore included on the board packet an update on the SWWD Watershed Management Plan. The SWWD CAC will be meeting in February to review the plan amendment updates, and a public meeting for comments on the plan will be held at the SWWD March board meeting.
- SWWD Logo. Administrator Moore explained that the SWWD logo does not include the East Mississippi or Lower St. Croix management area. Staff is seeking Board direction as to change the current logo. The Managers directed staff to sponsor a logo contest at the area high schools.
- 3M-Cottage Grove-MPDES Permit. The Minnesota Pollution Control Agency (MPCA) has published the draft permit under the National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) for the 3M Cottage Grove Wastewater Treatment Facility Agency for public review and comment. The permit enters a 30-day public notice period with a public informational meeting on Wednesday January 26. The most significant change to the permit is a set of provisions that allow increased groundwater pumping at the 3M Cottage Grove site as part of remediation activities that will reduce PFC impacts to the Mississippi River. The contaminated groundwater will be treated with the best available technology (Granulated activated carbon) before discharge to the river. The permit also sets stringent discharge limitations for PFOS and establishes a schedule of activities to meet the discharge standards. Comments from SWWD are due by February 2.
- Matt Moore. Manager Johnson recognized the outstanding efforts by Administrator Moore who has been very active and influential with the Minnesota Association of Watershed Districts (MAWD). Manager Johnson commented that Administrator Moore gave a fantastic presentation at the Water Consortium meeting. Manager Lavold also stated that Administrator Moore has put in extra hours helping MAWD with the local government roundtable.

6. 2011 Annual Meeting

- As per the SWWD Board and By-laws, the Board shall elect officers at the first regularly scheduled meeting in January.

Officers for 2011 are:

Jack Lavold – President

Dennis Hanna – Vice President

Brian Johnson – Vice President

Don Pereira – Secretary

Mike Madigan – Treasurer

SWWD named US Bank, 4M Fund/PMA, and Northland Securities as its financial institutions and the South Washington County Bulletin and Woodbury Bulletin as its official newspapers for 2011, Regular Meetings will continue to be on the second Tuesday of the month at 7:00 pm, Manager Per Diems will be at the Statutory rate, Mileage reimbursement will be at the IRS allowable rate, all other reimbursements will be at cost.

Motion was made by Manager Hanna to approve 2011 Election of Officers and 2011 Annual Information, with the exception of the SWWD 2011 Policy Manual, as

included in board packets. Manager Johnson seconded. Motion carried unanimously.

- The SWWD 2011 Policy Manual Review. The managers reviewed and made edits to the draft SWWD 2011 Policy Manual. Motion was made by Manager Johnson to accept the SWWD 2011 Policy Manual subject to review and edits by the SWWD Attorney, Jack W. Clinton. Manager Hanna seconded. Motion carried unanimously.

7. 2011 BMP Cost Share Program and Budget

- After review and discussion, a motion to approve 2011 BMP Cost Share Program and budget was made by Manager Hanna and seconded by Manager Madigan. Motion carried unanimously. The 2011 BMP Cost Share program budget is set at \$95,000.00, including \$25,000.00 carried over from 2010. Of that, \$38,000.00 (40%) is allocated for residential projects, and \$57,000.00 (60%) is allocated for commercial projects. New changes for the 2011 BMP Cost Share program include: SWWD contribution will be \$5000.00/lb. total phosphorous reduction (estimate of the phosphorous reduction will be done at the same time as the project concept is completed). SWWD contribution will be set using the total project cost.

8. 2011 Legal Services Agreement

- After review and discussion, a motion to approve the 2011 Legal Services Agreement was made by Manager Johnson and seconded by Manager Madigan. Motion carried unanimously.

9. 2011 Website Hosting/Updates, Houston Engineering, Inc.

- Included on the board packet was a scope of services and budget from Houston Engineering, Inc for the 2011 website hosting and updates. A motion was made by Manager Johnson to approve the 2011 website hosting/updates scope of services and budget not to exceed \$1,200.00. Manager Madigan seconded. Motion carried unanimously.

10. 2011/2012 SWWD Staff Salary Survey, Noah & Associates, Inc.

- After discussion, a motion was made by Manager Johnson to authorize the 2011/2012 SWWD staff salary survey and to include review of the SWWD Policy Manual provided by Noah & Associates, Inc. Manager Hanna seconded. Motion carried unanimously.

11. Land Acquisition-Resolution #2011-001

- The Board reviewed the resolution drafted by Attorney Jack Clinton to authorize the purchase of land necessary for the Central Draw Overflow located on the Vanderberg property. After discussion, a motion was made by Manager Hanna to approve resolution #2011-101 with the manager's edits, authorizing the purchase of the Vanderberg parcel for the Central Draw Overflow. Manager Johnson seconded. Motion carried unanimously.

12. Adjourn.

- The next regular Board Meeting is scheduled for Tuesday, February 8th at 7pm. A motion was made by Manger Johnson to adjourn at 8:45 p.m. Manger Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary

2-8-2011

Date