

Regular Meeting  
South Washington Watershed District  
Thursday June 11, 2009  
7:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

**1. Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.

**Roll Call:**

Jack Lavold - President  
Brian Johnson -Vice President  
Don Pereira - Secretary  
Michael Madigan - Treasurer

**Staff:**

Matt Moore, SWWD Administrator and Melissa Imse, SWWD Administrative Assistant, and John Loomis SWWD Water Resources Technician.

**Others:**

Erik Anderson, Washington Conservation District, and Jack Clinton, SWWD Attorney.

**2. Open Forum**

None.

**3. Consent Agenda**

Items on the Consent Agenda include: Approval of May 2009 regular meeting, May Treasurer's Report accounts payable \$30,963.80 receivables \$3,325.42 4M fund balance \$9,742,234.25, Calendar Events, Development Reviews, June Cost Share Applications, and Miscellaneous Correspondence. Motion was made by Manager Madigan to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

**4. Manager's Report.**

- **Manager Pereira** – Manager Pereira reported that the DNR habitat research group had a meeting to collaborate with the Science Museum regarding the St. Croix and Lake Pepin water impairments.
- **Manager Johnson**- Manager Johnson reported that he attended the City of Woodbury Council meeting on June 10<sup>th</sup>. The City Council will file an appeal to the State of Minnesota Court of Appeals in regarding the SWWD enlargement. The City Council also would like continue discussion regarding the SWWD boundary expansion with SWWD and Commissioner Weik.
- **Manager Madigan**- No Report.
- **Manager Lavold** – No Report.

**5. Administrator's Report.**

Administrator Moore reported on the following:

- MAWD 2009 Summer Tour. Administrator Moore reported that Manager Pereira and Manager Johnson will be attending the conference.

- Draft 2010 Budget. Administrator Moore provided draft copies of the budget in the board packets for review. Administrator Moore explained that there are several changes to the 2010 budget structurally with the addition of the Lower St. Croix Watershed and the Newport Ravine project in the East Mississippi Watershed. The overall budget for 2010 will have a 6% increase. The total general fund increased from 9% to 12%. Two questions for the Board to consider as the draft budget is finalized: 1) Due to the expanded area, should the SWWD consider purchasing a district vehicle? 2) Does the Board want to consider the use of carry-over funds for projects and programs in 2010? Board discussion followed. The Board instructed staff to contact the cities of Cottage Grove and Woodbury fleets to get a cost estimate on a District vehicle.
- SWWD Budget Workshop. Administrator Moore will set up a time with Manager Madigan to discuss the 2010 budget in detail. The Board will hold off on a budget workshop after the meeting between Administrator Moore and Manager Madigan.
- Draft Scope and Budget of the Stormwater Utility pay 2010. Administrator Moore provided the Board a draft scope of work for the 2010 stormwater utility which includes the Lower St. Croix Watershed. Staff will work with EOR to put together a final scope and budget for Board approval.
- SWWD Employee Review Summary. Administrator Moore provided a summary of the performance review for Melissa Imse, the Administrative Assistant.
- City CIP Coordination. Administrator Moore explained that the SWWD Plan includes coordination efforts with City Capital Improvement programs. Included in the Board packet were three letters of intent for assistance by the SWWD with city initiated capital improvement projects. Staff will prepare agreements for Board approval at the July meeting. Manager Johnson expressed concern regarding the snow and ice removal project and instructed staff to seek additional information. Board discussion followed.

#### **6. 2008 Annual Monitoring Report**

- Erik Anderson presented the 2008 Annual Monitoring Report. The entire report can be view on the SWWD website at [www.swwdmn.org](http://www.swwdmn.org). The Board thanked Erik Anderson and the work done by the Washington Conservation District. John Loomis presented the Board a monitoring plan. Board Discussion followed. Motion to accept the 2008 Monitoring Report was made by Manager Johnson and seconded by Manager Pereira. Motion carried unanimously.

#### **7. Fund Transfer Resolution #2009-103**

- After discussion, a motion was made by Manager Madigan to approve resolution #2009-103. Manager Pereira seconded. Motion carried unanimously.

#### **8. 2009 NEMO Program**

- After discussion, a motion was made by Manager Pereira to approve the 2009 contribution of \$3500.00 to the NEMO program. Manager Johnson seconded. Motion carried unanimously.

#### **9. Adjourn.**

- The next regular Board Meeting is scheduled for Monday, July 20<sup>th</sup> at 7pm. A motion was made by Manger Johnson to adjourn at 8:30 p.m. Manger Pereira seconded. Motion carried unanimously.

Respectfully submitted,

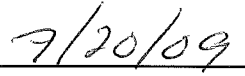


Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date

