

Regular Meeting
South Washington Watershed District
Monday March 9, 2009
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.
Item 5C-LSCWMO Update was moved to item 4A.
Agenda set per Manager Lavold.

Roll Call:

Jack Lavold - President
Denny Hanna -Vice President
Brian Johnson -Vice President
Don Pereira - Secretary
Michael Madigan - Treasurer

Staff:

Matt Moore, SWWD Administrator, Melissa Imse, SWWD Administrative Assistant

Others:

Lisa Weik, Washington County Commissioner

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: Approval of February 2009 regular meeting and Workshop minutes, February Treasurer's Report accounts payable \$20,442.55 receivables \$3,487.50 4M fund balance \$10,354,290.62, Calendar Events, Development Reviews, CAC Appointments, and Miscellaneous Correspondence. Motion was made by Manager Hanna to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. **Manager's Report**

- **LSCWMO Update-** Administrator Moore provided the Board and Commissioner Weik an update on the LSCWMO. The first step in the process, after notifications, is for the LSCWMO Board to vote on dissolution, this is scheduled to occur at their meeting on March 11th along with a public hearing. The dissolution of the joint powers agreement must then be ratified by the respective City Councils. Washington County staff is working on the finalization of the petition. The SWWD Board will consider a resolution supporting the petition at the April regular meeting. SWWD has not received further communication from City's in the watershed or a response from Washington County to Woodbury's comments. The Board members also provided Commissioner Weik a brief background on the LSCWMO.

- **Manager Hanna** – Manager Hanna reported that he met with Administrator Moore regarding the Watershed Technician and staff salary ranges. Manager Hanna also requested that the staff put together the evaluation packets for Administrator Moore’s annual review, and send them to the other Board Managers. Manager Hanna would like to staff to involve local schools in a watershed education program.
- **Manager Pereira** – Manager Pereira spoke with Jennifer Levitt, the City of Cottage Grove Engineer, and is planning to attend the council meeting for Cottage Grove on April 1st.
- **Manager Johnson**- No Report.
- **Manager Madigan**- Manager Madigan agreed with Manager Hanna on the importance of watershed education in the local schools. He suggested that staff check with the YMCA’s Youth and Government program and Nancy Remakel with the City of Woodbury’s Planning Commission for teacher contacts.
- **Manager Lavold** – Reported that in the interest of cost efficiency, he would like to see the Board appointment to be change to a five year term.

5. **Administrator’s Report**

Administrator Moore reported on the following:

- The MAWD Legislative Breakfast is Thursday March 19th. Representatives Swails, Bigham, and Bunn will be in attendance. Managers Lavold, Pereira, Madigan and Johnson will be attending as well.
- Technician Position Update. A total of 63 applications for the position were received. Administrator Moore scored them and interviewed the top ten candidates. Second interviews are scheduled for the second week of March. Administrator Moore received from Sara Noah a staff salary survey for all positions.
- Washington County Aerial Photography. Washington County recently approved a contract to complete an aerial photography flight of the County in 2009. A digital elevation model (DEM) is not included in the project to be completed by the County only high resolution color photos. There are several areas in the watershed that have been altered through mass grading since the last DEM was developed in 2000. Staff is requesting direction from the Board if there is any interested in sponsoring a project to obtain contour information that would correspond to the 2009 aerial photography by the County. Both Woodbury and Cottage Grove have expressed interest however the Cities do not have budgeted funds for this project. The Board instructed staff to research cost and City’s interest and provided an update at the next meeting.
- Appoint 2009 Personnel Committee. The annual performance review for the SWWD Administrator is set for May of each year. In March of each year the Board establishes a personnel committee to conduct the annual performance review at the April regular meeting. Manager’s Hanna and Pereira will serve on the committee. Staff will be mailing the evaluation packets to the Board Managers.

6. **2009 Water Quality Cost Share Program.**

- The Board reviewed and discussed the 2009 BMP Cost Share Program. A motion was made by Manager Madigan to approve the 2009 BMP Cost Share Program. Manager Hanna seconded. Motion carried unanimously.

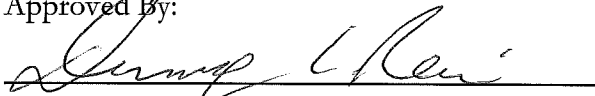
7. **2009 Website Hosting and Maintenance Agreement, Houston Engineering, Inc.**
- Motion was made by Manager Hanna to approve scope and budget for 2009 Website Hosting and Maintenance agreement with Houston Engineering, Inc. Manager Johnson seconded. Motion carried unanimously.
8. **Adjourn**
- The next regular Board Meeting is scheduled for Tuesday April 14th at 7pm. The meeting adjourned at 8:30 p.m. motion by Manger Johnson and seconded by Manger Pereira.

Respectfully submitted,

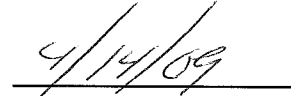


Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date

