

Regular Meeting
South Washington Watershed District
Tuesday May 12, 2009
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:00 p.m.

Agenda Items Added:

LSCWMO Update added to item 5g.

Item 6-City of Cottage Grove-Deicing and ED-P6 Presentation was moved to item 4.

Item 9-City of Woodbury-Danner Gravel Pit Project Presentation was moved to item 5.

Agenda set per Manager Lavold.

Roll Call:

Jack Lavold - President

Denny Hanna -Vice President

Brian Johnson -Vice President

Don Pereira - Secretary

Michael Madigan - Treasurer

Staff:

Matt Moore, SWWD Administrator and Melissa Imse, SWWD Administrative Assistant.

Others:

Jennifer Levitt, City of Cottage Grove Engineer, Klayton Eckles, City of Woodbury Engineer, Tom Meyer, Washington Conservation District, Jack Clinton, SWWD Attorney, Paul Montell and Mark Lundeen, Cirus Controls.

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: Approval of April 2009 regular meeting, April Treasurer's Report accounts payable \$102,262.46 receivables \$3,899.08 4M fund balance \$9,843,629.87, Calendar Events, Development Reviews, May Cost Share Applications, and Miscellaneous Correspondence. Motion was made by Manager Hanna to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. City of Cottage Grove-Deicing and ED-P6 Project Presentation

- Mr. Paul Montell gave a presentation on the new deicing equipment for the City of Cottage Grove. The new deicing equipment installed in the city trucks will reduce the amount of salt and sand used to deice roads. The City of Cottage Grove is requesting support from the SWWD for the cost of the new equipment. Board discussion followed. The Board then instructed staff to work with the City on the project agreement and guidelines for Board approval. Ms. Jennifer Levitt gave a presentation on the ED-P6 pond improvement project. The City is requesting support from the SWWD for the cost of the pond improvement. Board discussion followed. The Board then instructed staff to work with the City on the project agreement and guidelines for Board approval.

5. **City of Woodbury-Danner Gravel Pit Project Presentation**

- Mr. Klayton Eckles gave a presentation on the Danner Gravel Pit improvement project. The City is requesting support from the SWWD for the cost of the gravel pit improvement project. Board discussion followed. The Board then instructed staff to work with the City on the project agreement and guidelines for Board approval.

6. **Manager's Report.**

- **Manager Hanna** – Manager Hanna reported that the recent City Council meetings were well received.
- **Manager Pereira** – No Report.
- **Manager Johnson**- Manager Johnson reported that the recent City Council meetings were well received.
- **Manager Madigan**- No Report.
- **Manager Lavold** – Manager Lavold reported that he attended a water quality conference at UW River Falls.

7. **Administrator's Report.**

Administrator Moore reported on the following:

- **City Council Meeting Updates.** Administrator Moore reported that the majority of this years round of updates with the City Councils is completed. Administrator Moore will schedule the last remaining visits with the City of Newport once the new staff is in place. Also, Manager Hanna and Administrator Moore will coordinate with the Grey Cloud Island Town Board and their work on their comp plan and water management plan. The updates were well received by the Councils.
- **Wilmes Lake Update.** Administrator Moore explained that City of Woodbury staff and SWWD staff had met with the DNR staff to discuss proposed outlet elevations on Wilmes Lake. The DNR did agree to re-evaluate the OHW for the lake. Completion of the re-evaluation indicated that high water was being sustained above the determined OHW for a period of time long enough to affect the riparian vegetation. The DNR agreed that some lower of the outlet elevation could occur. The City of Woodbury supplied the DNR with surface water modeling information that evaluated various outlet elevations and the annual impact on the lake elevation. The DNR was satisfied with this information and has administratively ordered the City to lower the outlet elevation by 0.4' to elevation 902.2'.
- **2009 Health Care Benefits.** Administrator Moore stated the personal committee has reviewed proposals for Health Care benefits from various companies. All of the companies provide health care insurance from the 4 providers offered in Minnesota. Board discussion followed. A motion was made by Manager Hanna to change the Employee Handbook Benefit section 5.1 to state that an employee is eligible for health care benefits after their first full calendar month of employment. Manager Madigan seconded. Motion carried unanimously. A motion was made by Manager Hanna to authorize Administrator Moore to purchase group or individual health insurance for the eligible staff. Manager Madigan seconded. Motion carried unanimously.
- **2009 SWWD Summer Watershed Tour.** Administrator Moore provided the Board possible dates to schedule a 2009 summer watershed tour. The Board set the first tour date as Thursday, June 11th at 5:00pm with the regular Board meeting to be held after the tour.

- 2009 MAWD Summer Tour. The MAWD Summer Tour is June 25-27 in Albert Lea, MN. Administrator Moore provided registration materials for the MAWD Summer Tour in the board packets. The staff will submit all Board Member registrations.
- MPCA Metro TMDL Approach and the SWWD Plan. Administrator Moore provided the Board details on the metro-wide TMDL approach. In February the MPCA hosted a meeting with some of the Metro watershed districts to discuss future TMDL work. The MPCA staff has been gathering input regarding local water management work and how this would fit into future TMDL studies. Administrator Moore was able to have a one on one meeting with the staff following the meeting to discuss the SWWD 2007 WMP and how it may serve as a metro-wide TMDL and meet the requirements of the EPA. Administrator Moore offered to support this effort on behalf of the SWWD and will be working with the MPCA Staff to identify elements of the WMP that meet the EPA requirement and what additional efforts are needed. Board discussion followed.
- LSCWMO Update. Administrator Moore reported that the Minnesota Board of Water & Soil Resources (BWSR) sub-committee had met on May 6th to review the enlargement petition. The sub-committee was in favor of the enlargement petition and expanding the SWWD Board to seven members. The BWSR Board is expected to make a final decision at their meeting on May 27th.

8. 2008 SWWD Annual Report

- In accordance with MN Rules Chapter 8410.015, SWWD is required each year to submit the Annual Report of the watershed to Minnesota Board of Water & Soil Resources (BWSR). The Board reviewed and discussed the 2008 Annual report. A motion was made by Manager Johnson to approve the 2008 SWWD Annual report and authorize staff to submit. Manager Pereira seconded. Motion carried unanimously.

9. 2008 SWWD Financial Audit

- After discussion, a motion was made by Manager Madigan to accept the annual audit for year ending 12/31/2008, prepared by HLB Tautges Redpath, Ltd. Manager Johnson seconded. Motion carried unanimously. The Board will have the SWWD Treasurer initial the 2008 financial audit.

10. 2009 Stormwater Utility Abatements, Resolution #2009-101

- After discussion, a motion was made by Manager Hanna to approve the 2009 Stormwater Utility Abatements, Resolution #2009-101. Manager Johnson seconded. Motion carried unanimously.

11. City of Lake Elmo, LSWMP, Resolution #2009-102

- After discussion, a motion was made by Manager Madigan to approve the City of Lake Elmo LSWMP, Resolution #2009-102. Manager Hanna seconded. Motion carried unanimously.

12. 2009 Employee Handbook Revisions

- After discussion, a motion was made by Manager Hanna to approve the 2009 Employee Handbook revisions. Manager Johnson seconded. Motion carried unanimously.

13. Administrator Review

- After discussion, a motion was made by Manager Hanna to approve the 2008 Administrator Review. Manager Pereira seconded. Motion carried unanimously.

14. Adjourn.

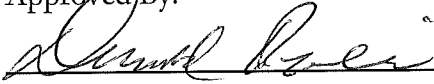
- The next regular Board Meeting is scheduled for Thursday, June 11th at 7pm. A motion was made by Manger Johnson to adjourn at 9:10 p.m. Manger Pereira seconded. Motion carried unanimously.

Respectfully submitted,




Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date