

Regular Meeting
South Washington Watershed District
Tuesday May 10, 2011
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:00 p.m.

Additional Agenda Items: Item 4A Manager Oath of Office, Item 12E Per Diem Policy, Item 8 General Obligation Bonds moved to Item 4B.

Agenda set per Manager Lavold.

Roll Call:

Jack Lavold – President

Denny Hanna-Vice President

Brian Johnson -Vice President

Mike Madigan-Treasurer

Don Pereira-Secretary

Staff:

Matt Moore, SWWD Administrator

Melissa Imse, SWWD Administrative Assistant

John Loomis, SWWD Water Resources Technician.

Others:

Jack Clinton, SWWD Attorney

Paul Donna, Northland Securities

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: April 2011 regular meeting minutes, April Treasurer's Report accounts payable \$91,780.90 receivables \$165.02, 4M fund balance \$13,264,395.51, Calendar Events, Development Reviews, May Cost Share applications, and Miscellaneous Correspondence. Motion was made by Manager Johnson to accept the consent agenda. Manager Pereira seconded. Motion carried unanimously.

4. Manager's Report.

Manager Lavold and Manager Madigan took oath of office to serve on the SWWD Board from 2011-2014.

- **Manager Johnson-** Manager Johnson reported that he attended the Metro MAWD meeting. The next Metro MAWD meeting is July 19th.
- **Manager Hanna-** None.
- **Manager Madigan-** None.
- **Manager Lavold-** None.
- **Manager Pereira-** Manager Pereira reported that various departments within the Minnesota Department of Natural Resources have combined.

4b. **General Obligation Bonds Series 2011A, East Mississippi Watershed Projects**

- Mr. Paul Donna from Northland Securities was present to discuss the purchase of the 2011 General Obligation Bonds. These bonds will be used for the East Mississippi watershed area projects. After discussion, a motion was made by Manager Hanna to approve resolution #2011-106 approving the issuance of general obligation bonds not to exceed \$4,000,000.00 on a 20 year term. Manager Madigan seconded. Motion carried unanimously. The funds for the project will be taken from the East Mississippi levy dollars.

5. **Administrator Report**

- SWWD Project Updates. Administrator Moore included in the board packet project updates on:

SWWD Watershed Overflow:

Design work on 70th Street overflow is beginning with Washington County. The EAW is beginning with collecting and drafting documents. The portion of the project to stabilize CSAH 19 and construct a berm between CD-P86N and 86S remains on hold. A meeting with Washington County to provide a coordinated effort of projects is scheduled for March 9th. Washington County is currently working with HDR Engineering, Inc. to develop a scope of services and budget for roadway design. The County will be asking the SWWD to amend our work order to include this roadway design work and provide a coordinated project. The County will be responsible for roadway design costs, there will be shared costs for surveying and geotechnical work. HDR continues to move forward on the overflow design and Central Ravine analysis.

Clear Channel Pond:

The City of Cottage Grove closed on the property at the end of December. The former land owner has until May 1st to vacate the property. The SWWD will begin discussions with the City regarding analysis of the downstream system and potential solutions for the upstream portions of the project. This project is included in the financing discussion in early 2011.

Grey Cloud Island Slough

Staff has discussed restoration of the Grey Cloud Slough with several agencies. All are interested and are willing to continue a discussion to get the project done; however, there is currently no funding. Potential funding sources include the Army Corps of Engineers and National Park Service. The USACE, in partnership with the MnDNR, has a plan in place that would restore the slough with a bridge crossing as part of a larger Pool 2 project. Appropriation of funds is not expected in the immediate future. Additionally, Staff has asked Washington County about potential projects. A technical advisory met on March 29th. The SWWD will begin to determine engineering needs to evaluate project needs and technical questions.

Wilmes Ravine:

Construction on the ravine stabilization portion of the project is underway. Construction of the ravine stabilization will be completed first prior to the gates, most likely in the spring after snowmelt.

Newport Ravine:

The City of Newport and the SWWD staff met to discuss land acquisition. Contact with affected land owners is currently underway.

St. Paul Park:

Nothing new at this time.

Grants:

The Washington Conservation District in cooperation with the SWWD submitted two Clean Water Legacy Grant applications. The first application is for implementation of projects listed in the Powers Lake subwatershed assessment. The second application is for retrofits to the Oakdale Library draining to Armstrong Lake. Both grants were awarded funding and work will begin to develop work plans. The TOP50P project in the Lower St. Croix watershed is getting underway.

Trout Brook:

The SWWD convened a technical committee for this project on April 28th. The consensus of the group is that the habitat/water quality restoration project best fits in the Clean Water Legacy grant program. Due to the limited area of potential trout habitat the clean water projects are a higher priority and will lead to habitat improvements. The SWWD will be working with Denmark Township, the City of Afton, the State Park and landowners in the sub-watershed to develop specific projects. Staff will also develop a link to the Top50P project with the WCD.

- Administrator Moore included in the board packet an update on the land acquisition for:

SWWD Watershed Overflow:

A meeting with Washington County to provide a coordinated effort of projects is scheduled for March 9th. Washington County is currently working with HDR Engineering, Inc. to develop a scope of services and budget for roadway design. The County will be asking the SWWD to amend our work order to include this roadway design work and provide a coordinated project. The County and SWWD will work cooperatively on right-of-way acquisition.

Clear Channel Pond:

The City of Cottage Grove closed on the property at the end of December. The former land owner has until June 15th to vacate the property. The SWWD has notified the City of Cottage Grove that the 60-day extension has been enacted.

Newport Ravine:

The SWWD will handle acquisition of the necessary land for the entire project in coordination with the City of Newport. This will allow a coordinated effort on all acquisition. This effort continues and has required some minor adjustments Mr. Clinton will provide an update at the time of more progress.

East Ravine Cottage Grove:

The SWWD has been contacted about the possibility of granting an easement for sanitary sewer in the CD-P86 area of the east ravine. There is no further information regarding this project at this time.

Administrator Moore will provide regular updates on a monthly basis.

- Water Remediation Task Force. At the request of the Cities of Cottage Grove and Woodbury an Advisory committee has been formed to develop a groundwater supply plan for the East Metro area. The SWWD has been invited to participate in the process. An East Metro Water Supply Technical Work Group will be formed to provide input to the plan. To provide technical input to this group the VBWD, SWWD and Washington County Staff are proposing a joint representative to the

group. The three agencies would pool resources to provide the representative. Staff is suggesting Mr. Ray Wuolo, Barr Engineering represent the three agencies. Mr. Wuolo completed the Southern Washington County Groundwater Study, and he has been involved with the Woodbury East Well Field, and will be providing updated modeling and study of the Southern Washington County Study for Washington County in the future. Estimated total cost for this effort is \$12,000. Valley Branch Watershed District has committed to \$6,000. After discussion, a motion was made by Manager Hanna to approve SWWD support of up to \$6,000 for the services of Mr. Ray Wuolo. Manager Pereira seconded. Motion carried unanimously.

- Project WET Teacher Sponsorship. Angie Hong with the East Metro Water Resources Education Program contacted staff to see if SWWD would be willing to cover the cost for the teachers in the SWWD watershed to attend the Project WET workshop on June 14, 2011. The cost is \$30 per teacher to cover the cost of materials and lunch. The workshop is being sponsored by EMWREP, Belwin Conservancy, Minnesota Project WET and the Minnesota Department of Natural Resources. After discussion, a motion was made by Manager Johnson to approve SWWD support of up to \$600.00 for the registration fee for the Project WET workshop. Manager Pereira seconded. Motion carried unanimously.
- SWWD Logo Contest. In January of 2011, the SWWD Board directed Staff to sponsor a logo contest at the area high schools. Staff received entries from Woodbury High School. The Board reviewed and provided their choices to the staff. SWWD appreciates all of entries and the time the students and staff dedicated to this effort. After discussion, a motion was made by Manager Johnson to approve SWWD logo awards up to \$250.00. Manager Hanna seconded. Motion carried unanimously. The winning logos are:
 - 1st- Jason Buckeye-\$150.00
 - 2nd- Sarah Brandmire\$50.00
 - 3rd- Crystal Drake \$50.00After discussion, a motion was made by Manager Hanna to adopt the logo created by Jason Buckeye with the suggested revision and re-draft. Manager Madigan seconded. Motion carried unanimously.
- MAWD 2011 Summer Tour. The MAWD 2011 summer tour is scheduled for June 16-18 in Thief River Falls. Staff will submit the registrations to MAWD.

6. 2010 MS4 Public Meeting and Annual Report

- No public was present for the 2010 MS4 public hearing. After board discussion, a motion was made by Manager Johnson to approve the 2010 MS4 Annual report. Manager Pereira seconded. Motion carried unanimously.

7. 2010 SWWD Financial Audit

- The Managers reviewed the audit findings and responses. After discussion, a motion was made by Manager Johnson to accept the 2010 SWWD financial audit. Manager Madigan seconded. Motion carried unanimously.

8. 2010 Annual Monitoring Report

- After discussion, a motion was made by Manager Johnson to accept the 2010 annual monitoring report. Manager Madigan seconded. Motion carried unanimously.

9. SWWD Watershed Plan Amendment

- After board discussion, a motion was made by Manager Johnson to adopt resolution #2011-107, the watershed plan amendment. Manager Hanna seconded. Motion carried unanimously.

10. **Stormwater Utility**

- The Board discussed how government properties are currently being charged through the stormwater utility. Staff will do more research and bring back to the Board for further discussion.

11. **2010 Administrator Performance Review**

- After discussion, a motion was made by Manager Hanna to approve the 2010 administrator review. Manager Johnson seconded. Motion carried unanimously.
- After review and discussion, a motion was made by Manager Johnson to accept the 2011-2012 salary structure and SWWD policy book with the board revisions made to the per diem policy. Manager Madigan seconded. Motion carried unanimously.

12. **Adjourn.**

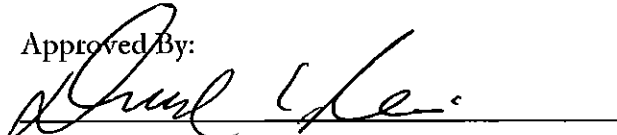
- The next regular Board Meeting is scheduled for Tuesday, June 14th at 7pm. A motion was made by Manger Hanna to adjourn at 8:30 p.m. Manger Pereira seconded. Motion carried unanimously.

Respectfully submitted,

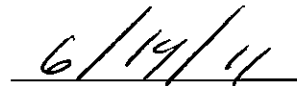


Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date

