

Regular Meeting
South Washington Watershed District
Tuesday November 9, 2010
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.

Additional Agenda Items:

Item 5H-MS4 Application and Fee

Roll Call:

Jack Lavold – President

Brian Johnson-Vice President

Michael Madigan-Treasurer

Don Pereira-Secretary

Staff:

Matt Moore, SWWD Administrator

Melissa Imse, SWWD Administrative Assistant

John Loomis, SWWD Water Resources Technician

Others:

Jack Clinton, SWWD Attorney

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: Approval of October 2010 regular meeting minutes, October Treasurer's Report accounts payable \$174,828.42 receivables \$170.71 4M fund balance \$12,511,230.90, Calendar Events, Development Reviews, October Cost Share Payments, and Miscellaneous Correspondence. Motion was made by Manager Madigan to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. **Manager's Report.**

- **Manager Johnson-** Manager Johnson reported that he attended the Denmark Township meeting and the Washington County ground water advisory meeting.
- **Manager Lavold** – No report.
- **Manager Madigan** – No report.
- **Manager Pereira-** No report.

5. **Administrator Report**

- **Boundary Update.** Administrator Moore stated the Minnesota Board of Water and Soil Resources (BWSR) Board did not receive any appeal documents to the boundary change petition that was approved on September 22, 2010.
- **Watershed Plan Amendment.** Administrator Moore reported that staff has completed the first draft of the watershed plan amendment to include the Lower St.

Croix watershed area in the SWWD watershed management plan. The timeline to meet the July 1 deadline for new taxing districts dictates that we submit the amendment for 60-day review by mid December, hold a hearing in March and submit to the State for approval April 1st. We will also hold a CAC meeting and meet with the Township and Cities to review the amendment.

- MAWD Conference. The MAWD Annual Conference is December 2-4, 2010. After discussion, a motion was made by Manager Lavold to appoint Manager Johnson as the SWWD voting delegate and Manager Pereira as the voting alternate delegate for the MAWD Annual Conference. Manager Madigan seconded. Motion carried unanimously.
- MAWD Resolutions. The Managers review the proposed MAWD resolutions.
- SWWD Logo Art Contest. Administrator Moore explained that the SWWD logo does not include the East Mississippi or Lower St. Croix management area. Staff is seeking Board direction as to change the current logo. The Managers directed staff to check into the Minneapolis School of Art Design for design assistance.
- Grant Updates. Administrator Moore provided an update on the grant projects.
Powers Lake trees:
Around 60 residents have agreed to participate
Monitoring equipment is installed and data are being collected
Gopher 1 will be marking utilities this week
WCD will be meeting with landowners to develop planting plans this fall (before the snow flies)
Planting is scheduled for next May
Top 50 P:
The project is just starting
Existing data to prepare the prioritization assessment are being collected
WCD staff is coordinating with the UofM, DNR, and others to discuss prioritization protocols
Much of the desktop analysis and modeling prep will occur this winter
- SWWD Water Quality Update. Administrator Moore reported on the water quality approach that staff is working on with the Minnesota Pollution Control Agency and Minnesota Board of Water and Soil Resources (BWSR).
- MS4 Application and Permit Fee. Staff has received notice regarding the application for re-issuance of coverage for the MS4 permit and fee from the Minnesota Pollution Control Agency (MPCA). The MPCA is now requiring a permit fee of \$400.00 due to the agency by December 2, 2010. A motion was made by Manager Johnson to approve the permit application and fee of \$400.00. Manager Madigan seconded. Motion carried unanimously.

6. **2010 Legal Fund Transfer, Resolution #2010-109**

- Staff has received legal billing from Mr. Jack Clinton for the Boundary Change. The total charge from January-October 2010 is \$11,819.90. Currently the SWWD staff has been using the general legal funds to pay for the petition expenses, however, the 2010 SWWD legal services budget from the general fund is \$6,480.00. The staff is expecting minimal additional expenses for the boundary dispute for the remaining fiscal year. Staff is requesting the Board authorize transfer of levy legal funds from Fund #9 Long Range Work Plan, Fund #3 Water Quality, and Fund #10 Data Management to Fund #11 General Legal effective November 1, 2010. A motion was made by Manager Pereira to approve resolution #2010-109 authorizing the legal fund transfer. Manager Madigan seconded. Motion carried unanimously.

7. **2011/2012 Swanson Land Lease Agreement**

- The SWWD staff has prepared the land lease agreement for Mr. Travis Swanson for 2011-2012. Mr. Clinton has reviewed the lease. A motion was made by Manager Johnson to approve the 2011-2012 land lease agreement for Mr. Travis Swanson. Manager Madigan seconded. Motion carried unanimously.

8. **2011 Blue Thumb Agreement**

- The Board reviewed the 2011 Blue Thumb Partners' Agreement. A motion was made by Manager Johnson to approve the 2011 Blue Thumb Partners' agreement and \$1500.00 contribution. Manager Madigan seconded. Motion carried unanimously.

9. **2011 Insurance Coverage**

- Administrator Moore and Manager Hanna discussed the 2011 insurance coverage. The total charge for insurance coverage for the District is \$11,112.00. This represents a decrease in the premium from 2010 of \$359.00. A motion was made by Manager Johnson to approve the 2011 insurance coverage. Manager Pereira seconded. Motion carried unanimously.

Adjourn

- The next regular Board Meeting is scheduled for Tuesday, December 14th at 7pm. A motion was made by Manger Johnson to adjourn at 7:29 p.m. Manger Pereira seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary

12/14/10
Date

