

Regular Meeting  
South Washington Watershed District  
Tuesday November 10, 2009  
7:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.  
Addition to the Agenda: Item 5F EMWREP program request  
Items pulled from the Consent Agenda: October 2009 meeting minutes  
Agenda set per Manager Lavold.

**Roll Call:**

Jack Lavold – President  
Denny Hanna-Vice President  
Brian Johnson -Vice President  
Mike Madigan-Treasurer  
Don Pereira - Secretary

**Staff:**

Matt Moore, SWWD Administrator  
Melissa Imse, SWWD Administrative Assistant  
John Loomis, SWWD Water Resources Technician.

**Others:**

Jack Clinton, SWWD Attorney  
Judy Spooner, South Washington Bulletin Newspaper

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: October Treasurer's Report accounts payable \$87,043.51 receivables \$13,790.08 4M fund balance \$10,970,296.74, Calendar Events, Development Reviews, November Cost Share Applications, Miscellaneous Correspondence, and 2009 Annual Audit Services. Motion was made by Manager Johnson accept the consent agenda. Manager Hanna seconded. Motion carried unanimously.

4. **Manager's Report.**

- **Manager Johnson-** Manager Johnson reported that he attended the CAC meeting. He has found a new member to join the CAC. He encouraged others to recruit more members if possible. Manager Johnson reported that he attended two groundwater meetings.
- **Manager Pereira-** Manager Pereira reported that he attended the BWSR Academy. He also requested a change of date for the SWWD December Board meeting. Administrator Moore will be emailing the Board with possible dates for the December meeting.
- **Manager Hanna-** Manager Hanna noted a correction to the October 2009 meeting minutes. Manager Hanna reported that he attended the CAC meeting, and the Washington County Board meeting regarding watershed budgets.
- **Manager Madigan-** None.

- **Manager Lavold** – Manager Lavold reported that he attended the Washington County Board meeting regarding watershed budgets.

## 5. **Administrator Report**

- **MAWD Conference.** The MAWD Annual meeting is December 3-5. A motion was made by Manager Hanna to authorize Managers and staff attendance and expenses for the 2009 MAWD Annual meeting in Alexandria, MN. Manager Johnson seconded. Motion carried unanimously. A motion was made by Manager Lavold that Manager Johnson and Manager Lavold will serve as the official delegates and Manager Pereira will serve as the alternate for the Annual meeting. Manager Hanna seconded. Motion carried unanimously.
- **MAWD Resolutions.** Administrator Moore provided the Board copies of the 2009 MAWD resolutions.
- **Grant Update.** Administrator Moore stated that staff has been working on various clean water grant applications in corporation with other entities. SWWD will be part of several applications, including: Newport Ravine, Grey Cloud Island Slough Crossing, Clear Channel Pond, Wilmes Lake Ravine, Water quality project with Cottage Grove as well as, several projects with the Washington Conservation District.
- **2010/2011 Professional Services.** Administrator Moore explained that the SWWD is required to biannually solicit for professional services. The SWWD staff has published notice in South Washington and Woodbury Bulletin, and sent letters of request to an existing pool of consultants. Manager's Johnson and Hanna were appointed to serve on a sub-committee to review the proposals and make a recommendation to the full Board at the December meeting.
- **SWWD Board Retreat Date.** After brief discussion by the Managers, a date for the retreat will be decided early next year.
- **EMWREP Program.** Administrator Moore reported that he received an email from Angie Hong asking for SWWD support. Angie will be representing the EMWREP at the International Erosion Control Association conference in Dallas Texas and seeking support from the EMWREP partners. Board discussion followed. A motion was made by Manager Hanna to support the additional expenses to the EMWREP program. Manager Madigan seconded. Motion carried unanimously.

## 6. **SWWD Boundary Enlargement Appeal**

- Mr. Jack Clinton provided the Board a summary of the briefs filed with the Minnesota Court of Appeals in the City of Woodbury vs. Minnesota Board of water and Soil Resources. Board discussion followed.

## 7. **2010 Land Lease Agreements**

- The SWWD staff has prepared land lease agreements for Mr. Tom Goebel and Mr. Paul Burandt for 2010-2012. Mr. Clinton has reviewed the leases. A motion was made by Manager Hanna to approve the 2010 land lease agreements. Manager Madigan seconded. Motion carried unanimously.

## 8. **2010 Blue Thumb Partners' Agreement**

- The Board reviewed the 2010 Blue Thumb Partners' Agreement. A motion was made by Manager Hanna to approve the 2010 Blue Thumb Partners' agreement and \$1500.00 contribution. Manager Pereira seconded. Motion carried unanimously.

## 9. **2010 Insurance Coverage**

- Administrator Moore and Manager Hanna had met and discussed the 2010 insurance coverage. Three changes were made to the 2010 coverage: 1-increased deductible from \$1,000.00 to 2,500.00. 2-increased office contents from \$5,000.00 to \$10,000.00. 3-increase bond coverage from \$50,000.00 to \$250,000.00. Board discussion followed. A motion was made by Manager Madigan to approve the 2010 insurance coverage. Manager Johnson seconded. Motion carried unanimously. A motion was made by Manager Hanna to waive the excess liability coverage. Manager Johnson seconded. Motion carried unanimously.

**10. City of Cottage Grove Project Agreements**

- The Board reviewed and discussed the City of Cottage Grove project agreements for the deicing equipment and ED-P6 water quality improvement. A motion was made by Manager Hanna to approve the City of Cottage Grove deicing equipment and the ED-P6 pond improvement projects. Manager Pereira seconded. Motion carried unanimously.

**11. City of Woodbury, Danner Gravel Pit Project**

- The Board reviewed and discussed the City of Woodbury East Ridge Regional Pond outlet project. A motion was made by Manager Madigan to approve the City of Woodbury East Ridge Regional Pond project. Manager Johnson seconded. Motion carried unanimously.

**12. Adjourn.**

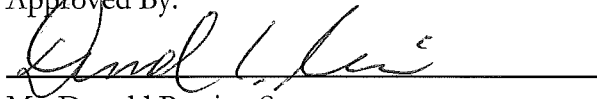
- The next regular Board Meeting for is scheduled for Tuesday, December 8<sup>th</sup> at 7pm. A change of date to the regular scheduled December Board meeting is anticipated and will be posted on the SWWD website. A motion was made by Manger Johnson to adjourn at 7:50 p.m. Manger Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date

