

Regular Meeting
South Washington Watershed District
Tuesday October 14, 2008
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:05 p.m.

Agenda Items Added:

5g. Lower St. Croix Water Management Organization

5h. Water Resource Technician

5i. Wilmes Lake Sub-Watershed

Agenda set, with additions, per Manager Lavold.

Roll Call:

Jack Lavold - President

Denny Hanna -Vice President

Brian Johnson-Vice President

Don Pereira – Secretary

Michael Madigan-Treasurer

Staff:

Matt Moore, SWWD Administrator, Melissa Imse, Administrative Assistant

Others:

Jack Clinton, Attorney, Tom Meyer, Washington Conservation District

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: Approval of September 2008 regular meeting, September Treasurer's Report, Calendar Events, Development Reviews, Cost Share Applicants, and Miscellaneous Correspondence, and the 2008 Annual Audit Services. Motion was made by Manager Johnson to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold** - No Report.
- **Manager Hanna** – No Report.
- **Manager Johnson**- Manager Johnson reported that he attended the Washington County groundwater advisory meeting. The meeting covered the 2009 workplan. Manager Johnson stated that he also attended the City of Woodbury's development tour. He would like to discuss the gravel pit as an agenda item for tonight's meeting.
- **Manager Pereira** – No Report.
- **Manager Madigan**- Manager Madigan reported that he had a meeting with Administrator Moore to discuss the 2009 Stormwater Utility fees and budget

5. **Administrator's Report**

Administrator Moore reported on the following:

- Due to Veterans Day, the November Board meeting date has been changed to Monday, November 10th.
- The City of Woodbury LWMP Comments. Administrator Moore stated that he had completed draft comments on the City's LWMP. The comments were minor and included two main issues; Updated modeling information and to reconcile a water quality differences. The comments were well received by the City of Woodbury. After Board discussion, they instructed staff to submit final comments to the City.
- BMP Cost Share Program. The staff has identified two policy issues regarding the BMP Cost Share Program that requires Board discussion and clarification. The first issue is multiple year projects, stages and reapplication. Board discussion followed. The Board instructed staff to allow reapplication and bring to the Board. Decisions on grant money will be determined case by case basis; however priority will be given to new projects. The second issue is residential status change. Board discussion followed. The agreement will be amended requiring the existing property owner to notify the SWWD of a sale of the property. The Board instructed staff to contact the new homeowner as a courtesy explaining the benefits of maintaining the BMP project.
- Gravel Pit Update. Administrator Moore provided the Board an update on the construction of East Ridge High School. The City of Woodbury has extended Pioneer Drive south and will connect with Mile Drive. Roadway improvements at the intersection of Bailey Road and Pioneer Drive included the extension of stormwater facilities to divert flow from Bailey Ridge pond into the gravel pit. Future work will complete the stormsewer extension to the gravel pit. The City of Woodbury is finalizing the design of the gravel pit and outlet to Bailey Lake. Storage capacity of the gravel pit may benefit Bailey Lake, previous discussions with the City have indicated the possibility of SWWD cost participation with the project.
- Solar Panel Replacement. Administrator Moore reported that a solar panel located at HWY 94 was stolen. A spare panel has been installed until a new panel is ordered.
- MAWD Dues. Administrator Moore informed the Board that the MAWD Board has decided to make changes to the annual dues structure. The MAWD Board is proposing an increase in annual dues for anticipated annual costs. This would increase SWWD dues to \$5000.00. More information will be available at the MAWD Annual Meeting in December.
- LWSCWMO. Administrator Moore informed the Board about LWSCWMO dissolving as a JPA Water Management Organization. Since most of the LWSCWMO area drains into the St. Croix, they have been in contact with Valley Branch Watershed with regards to joining their watershed district.
- Water Resource Technician. With the absence of a water technician at SWWD, Administrator Moore has evaluated the position and determined the need to hire another water resource technician. Administrator Moore provided the Board a hiring schedule. Board discussion followed. The Board authorized the position and instructed staff to prepare a job description for board approval.
- Wilmes Lake Sub-Watershed Storage Analysis. Administrator Moore reported that there are no new developments.

6. 2009 Stormwater Utility Certification.

- Manager Madigan and Administrator Moore had met to discuss the 2009 stormwater utility fees. Certification of the utility fees to Washington County must occur by October 15th. The fees for 2009 are: 75% area is \$91.99 per REU (7% decrease from 2008), and the 25% area is \$29.42 per REU (6% increase from 2008). The Board reviewed and discussed the fees. A motion was made by Manager Hanna to approve the 2009 Stormwater Utility Rates and Fees Resolution #2008-105. Manager Madigan seconded. Motion carried unanimously.

7. Liability Coverage Waiver Form.

- Information regarding 2009 insurance liability coverage was provided to the Board. In the past the Board has waived the monetary limits on tort liability established in Minnesota Statute. Manager Hanna recommended waiving the monetary limits on tort liability, and instructed staff to get a quote on a \$2 million excess coverage. After Board discussion, a motion was made by Manager Hanna to waive the monetary limits on tort liability. Manager Johnson seconded. Motion carried unanimously.

8. Central Draw Storage Facility.

- The next step in moving towards beginning to design the overflow is to finalize the modeling based on future land use conditions and information provided by the Cities. HDR Engineering, Inc. has provided a scope and budget based on the final detailed elements for the Central Draw Storage Facility, and developing the concept design for the overflow. These details will provide a set of options for the overflow design parameters and help define impacts of potential projects. After Board discussion, a motion was made by Manager Hanna to approve the scope and budget for the Central Draw Storage Facility. Manager Johnson seconded. Motion carried unanimously.

9. 2009 EMWREP Contract

- The East Metro Water Resources Education Program (EMWREP) is two years old. The original agreement covered a two year period. Over the summer the Education Committee has developed a new agreement for a 4 year period. This agreement provides for the expansion of the partners to include additional watershed organizations, and cities. The agreement also covers future excess funds and accounts for an annual 3.5% increase in fees to cover costs. After Board discussion, a motion was made by Manager Johnson to approve the 2009 EMWREP contract. Manager Pereira seconded. Motion carried unanimously.

The next regular Board Meeting is scheduled for Monday November 10th at 7pm. The meeting adjourned at 8:30 p.m. motion by Manger Hanna and seconded by Manger Johnson.

