

Regular Meeting
South Washington Watershed District
Tuesday October 6, 2009
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:01 p.m.

Agenda item 6c corrected to read "Acceptance of Stormwater Utility Fee Credit program effective January 1, 2010"

Agenda set per Manager Lavold.

Roll Call:

Jack Lavold – President

Denny Hanna-Vice President

Brian Johnson -Vice President

Mike Madigan-Treasurer

Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator

John Loomis, SWWD Water Resources Technician.

Others:

Jack Clinton, SWWD Attorney

Judy Spooner, S. Washington County Bulletin

2. Open Forum

Ms. Spooner questioned about options for pervious pavement at her residential property. Managers Johnson and Hanna discussed options for pervious paving and suggested the resident to look into the SWWD cost share program.

3. Consent Agenda

Consent Agenda included approval of past meetings minutes, Treasurer's Report, Calendar/Meetings, Development Reviews, Cost share program final payments, and miscellaneous correspondence.

Manager Hanna moved for approval of the Consent Agenda. Seconded by Manager Johnson. Motion carried 5-0.

4. Manager's Report.

- **Manager Johnson-** Attended MAWD leadership conference. One item suggested at the conference was for Watershed Districts to have annual workshops to review District policies. Manager Johnson suggested such a workshop would be a good idea for SWWD. Also attended the Land Conservation and Clean Water Summit along with various City reps. Most relevant issue discussed was pervious pavement.
- **Manager Pereira-** None
- **Manager Hanna-** Attended East Mississippi meetings regarding the proposed 2010 Stormwater Utility Fee. The SWWD has been reminding Cities of the East Mississippi Watershed history and financing arranges as a result of the consolidation. The SWWD will need more public information about SUF funding and how funds are used.

- **Manager Madigan**- Spoke with Clint Gridley of Woodbury who expressed Woodbury's support of SWWD's proposed budget.
- **Manager Lavold** – Attended MAWD leadership conference. One issue brought up was: how often do we review our policies? A policy review workshop could be a good exercise for any new managers in first quarter of 2010 and should be an annual exercise thereafter.

The Board also briefly discussed oversight of accounting and policies by Board Treasurer. General consensus reached that Board Treasurer should review SWWD financial policies.

5. Administrator Report

Administrator received an email from Manager Johnson requesting a future Board agenda discussion item to discuss the use of pervious pavement in the Northern Watershed. SWWD staff is looking at some of the readily available information to determine some potential benefits of porous pavement for Board discussion at the December meeting.

Consortium having BMP tour Oct 7 starting at the Washington Conservation District office.

6. 2010 Proposed Stormwater Utility Fee Certification, Resolution #2009-109

The proposed 2010 stormwater utility fees are \$90.04 – 75% SWW area, \$35.05 -25% SWW area, and \$35.45 – EMW area. The SWW fees include funding the Overflow implementation fund at \$625,000. EMW fees will be applied to the East Miss Watershed for the first time in 2010. Manager Hanna and Matt Moore met with the Township and City Administrators to discuss the fee application, timing and fee amount. There was consensus with the group to begin raising revenue for implementation of proposed projects. We have provided this information to the St. Paul Park City Council and we are scheduled for the Newport Council on October 1st and Grey Cloud Island Twp. on the 12th. The Board must certify the fees to Washington County by October 15th.

The St. Paul Park Council questioned the fee, its use and its value to the City.

The Cottage Grove City Administrator sent a letter to the SWWD Administrator and Board members expressing the City's concern for the proposed increase in the SUF (for the SWW 25% area). The concerns expressed in the letter were similar to those at the meeting with East Miss Cities. Proposed SUF rates result in a \$5.63 SUF increase for parcels in the SWW 25% area and a \$1.95 decrease for parcels in the SWW 75% area.

Manager Madigan has had numerous discussions with Administrator Moore regarding the proposed fees and recommends approval.

Manager Johnson has also had numerous discussions with Administrator Moore and requested that Mr. Moore discuss preliminary plans for future budgets. Mr. Moore stated that, generally, SWWD estimates no growth in SUF based on development and anticipates further drop in 75% area fee as well as stable fees for the 25% area.

Manager Hanna requested explanation of the need for an increase in the SWW 25% area. Mr. Moore discussed various projects and the CCIP program. The alternatives are to cut CCIP program funding or not fund at all. Mr. Moore indicated Cottage Grove staff understands what increase is for and pointed out that project and program funding comes from all of S. Washington, not only Cottage Grove.

Manager Johnson moved approval of Resolution #2009-110. Seconded by Manager Madigan. Motion carried 5-0.

10. Adjourn.

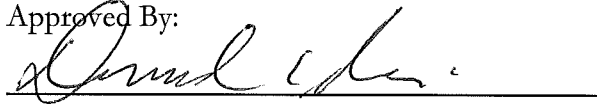
- The next regular Board Meeting is scheduled for Tuesday, November 10th at 7pm. A motion was made to adjourn at 7:40 p.m. Motion carried unanimously.

Respectfully submitted,

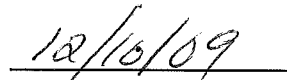


Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date

Manager Johnson asked for verification that funding applied solely to improving water quality. Manager Hanna and Administrator Moore verified that funding would be applied to improving water quality as well as water quantity and flood control issues.

Manager Hanna moved for approval of 2010 Stormwater Utility Fee Certification Resolution # 2009-109. Manager Madigan seconded. Motion carried 5-0.

SWWD staff has written guidelines for the District's Stormwater Utility Credit Program and requested Board acceptance of the materials as guidance documents. The goal of the program is for use as a tool in promoting retrofitting and use of BMPs in new developments. Staff has done some minor analysis and believes that the overall impact of the program on SUF revenue should be minor.

Manager Pereira asked if we could use the existing SWWD XPswm model to help direct placement of BMPs. Matt discussed use of a water quality model for that purpose.

Manager Johnson asked about applying program to residential sites. Administrator Moore replied that it could not be done but not without a lot of work.

Manager Hanna moved for acceptance of the BMP Credit Program materials as a guidance document pending completion of edits suggested by SWWD Counsel. Seconded by Manager Johnson. Motion carried 5-0.

7. St. Paul Park SWMP, Resolution #2009-108

The City of St. Paul Park has completed revisions to the local water management plan. Those revisions were provided to the Board and addressed comments provided by the SWWD in review of the draft plan. This concludes SWWD's review and comment of the St. Paul Park local water management plan. Staff recommends the Board approve the plan, August 2009 as indicated in Resolution #2009-108.

Manager Hanna moved approval of Resolution #2009-108. Seconded by Manager Madigan. Motion carried 5-0.

8. MPCA Water Quality Planning Management Grant, Resolution #2009-107

The MPCA has noticed a Water Quality Planning Management Grant. This is a small grant opportunity; however it is for what the SWWD Plan is based on. SWWD staff has prepared a grant application that requires a resolution from the Board. If successful in securing a grant, staff will bring the grant agreement back for Board approval.

Manager Johnson moved approval of Resultion #2009-107. Seconded by Manager Madigan. Motion carried 5-0.

9. SWWD Plan Amendments, Resolution #2009-110

Staff has amended the 2007 SWWD Watershed Management Plan and Capital Improvement Program to include the Newport Ravine Stabilization project, a Coordinated Capital Improvement Program, the Clear Channel Pond project, and Grey Cloud Island Culvert project. All projects were included in the SWWD Capital Improvement Program as defined in MN Statute 103B.205, Subd. 3. Staff requests approval of Resolution #2009-110 approving submittal of plan amendments for agency review.

Manager Hanna pointed out that Grey Cloud Island Township is not considering the 500 yr option for the Grey Cloud Island culvert project and that they expect the 100 yr option to cost less than estimated.