

Regular Meeting
South Washington Watershed District
Tuesday October 11, 2011
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Hanna called the meeting to order at 7:00 p.m.
Agenda set per Manager Hanna.

Roll Call:

Denny Hanna-Vice President
Brian Johnson -Vice President
Mike Madigan-Treasurer
Don Pereira-Secretary

Staff:

Matt Moore, SWWD Administrator
John Loomis, SWWD Water Resource Technician
Melissa Imse, SWWD Administrative Assistant

Others:

Jack Clinton, SWWD Attorney

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: September 13, 2011 regular meeting minutes, September 28, 2011 workshop minutes, September Treasurer's Report accounts payable \$83,237.54 receivables \$10,281.79, 4M fund balance \$14,488,903.84, 2011 GO Bond Balance \$3,467,784.23, Calendar Events, Development Reviews, September Cost Share applications and payments, and Miscellaneous Correspondence. Motion was made by Manager Madigan to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. **Manager's Report.**

- **Manager Johnson-** Manager Johnson reported that he attended the Water Consortium Meeting, and the City of Woodbury Commissioners Meeting. Manager Johnson reported that he had met with Commissioner Weik and Administrator Moore. Manager Johnson reported that Administrator Moore gave a SWWD presentation to his Men's Club at church.
- **Manager Hanna-** Manager Hanna reported that he attended the Water Consortium Meeting.
- **Manager Madigan-** None.
- **Manager Pereira-** None.

5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on:
SWWD Watershed Overflow:

Washington County will take action on the agreement at their October 11th meeting. A draft EAW is being prepared and should be ready for internal review in the near future. The portion of the project to stabilize CSAH 19 and construct a berm between CD-P86N and 86S remains on hold. Approval of the agreement will begin the design process and should proceed quickly through the end of the year. Survey and geotechnical work will take place this fall. The City of Cottage Grove is evaluating the central ravine analysis and potential storage improvements.

Clear Channel Pond:

No change.

Closing on the property is complete and the funds have been transferred to the City of Cottage Grove. We will begin discussions with the City of Cottage Grove about project parameters. The SWWD will complete demolition of the site, and we will also conduct a boundary survey to update property lines.

Grey Cloud Island Slough

Houston Engineering is beginning their work this month. A feasibility study will build on the previous work completed by U of M Capstone and provide the foundation to project design.

Wilmes Ravine:

Installation of the gates is complete, some minor restoration work remains.

Newport Ravine:

Right-of-way acquisition is being completed closing dates are being established. Closing on the property will achieve a right-of-way certificate from MNDOT for federal funding purposes. The Board has approved the plans and authorized advertisement for bids once the certificate is received the advertisement can occur. Timing of advertisement for bids may be early October. Timing of this project will need to be determined.

St. Paul Park:

Nothing new at this time.

Grants:

No change.

The Washington Conservation District in cooperation with the SWWD submitted two Clean Water Legacy Grant applications. The first application is for implementation of projects listed in the Powers Lake subwatershed assessment. The second application is for retrofits to the Oakdale Library draining to Armstrong Lake. Both grants were awarded funding and work will begin to develop work plans. The TOP50P project in the Lower St. Croix watershed is getting underway.

Trout Brook:

No change.

The SWWD convened a technical committee for this project on April 28th. The consensus of the group is that the habitat/water quality restoration project best fits in the Clean Water Legacy grant program. Due to the limited area of potential trout habitat the clean water projects are a higher priority and will lead to habitat improvements. The SWWD will be working with Denmark Township, the City of Afton, the State Park and landowners in the sub-watershed to develop specific projects. Staff will also develop a link to the Top50P project with the WCD.

- SWWD Land Acquisition. Administrator Moore included in the board packet an update on the land acquisition for:

SWWD Watershed Overflow:

The County Board will take action on the Agreement at a meeting on October 11th. The County and SWWD will work cooperatively on right-of-way acquisition. Progress on the selection of an alignment and determination of Right-of-way needs will begin in earnest over the next couple of months. Survey and geotechnical activities are planned for this fall after agricultural harvest.

Clear Channel Pond:

The SWWD has taken possession of the property and the tenants have now vacated the premise. All that remains on site is the house and the concrete slab for the pole barn. Staff is developing a list for demolition on the site and will begin getting quotes for the work on site. We will begin discussions with the City of Cottage Grove about project parameters.

Newport Ravine:

All purchase agreements and revise agreements for right-of-way acquisition are complete or nearly completed. Mr. Clinton is attempting to schedule the audit for Federal funding. Closing dates will be scheduled. The City of Newport will be considering the agreement for Swanlunds and with the SWWD.

- Grant Applications. Staff has submitted three Clean Water Fund grant applications- Colby Lake (30 neighborhood priority BMP's), Trout Brook watershed (10 priority BMP's), and St. Croix and Mississippi River bluffline erosion. The application deadline was September 20th. The BWSR Board is scheduled to authorize grant awards on December 14th.

6. Stormwater Utility Abatement

- After discussion, a motion was made by Manager Madigan to approve Resolution #2011-111, the Stormwater Utility Fee abatements. Manager Johnson seconded. Motion carried unanimously.

7. Stormwater Utility Fee Certification

- After discussion, a motion was made by Manager Johnson to approve resolution #2011-112, the 2012 Stormwater Utility Fee Certification. Manager Madigan seconded. Motion carried unanimously.

8. Central Draw Overflow Design

- Washington County requested design services for the CSAH 19-20-22 project in conjunction with the SWWD Central Draw Overflow project. The two projects will share right-of-way and therefore the SWWD work order and contract will be amended to include roadway design services for Washington County CSAH 19-20-22. The project budget is estimated to be \$349,894.00. After review and discussion, a motion was made by Manager Madigan to approve the amended contract in the amount of \$349,894.00. Manager Johnson seconded. Motion carried unanimously.

9. **4b Demonstration**

- John Loomis provided an update on the 4b demonstration process. Staff has not received any review comments from the Minnesota Pollution Control Agency. Staff will continue to provide updates.

10. **Adjourn.**

- The next regular Board Meeting is scheduled for Wednesday, November 9th at 7pm. A motion was made by Manger Pereira to adjourn at 8:00 p.m. Manger Johnson seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary

11/5/11

Date