

Regular Meeting  
**South Washington Watershed District**  
**Tuesday, May 9, 2006**  
**7:00 p.m.**  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

**1. Call to Order and Setting of Agenda**

Manager Lavold called the meeting to order at 7:00 p.m.

Addition to agenda;

6.d. – Wozniak property update

6.e. – County Groundwater Model Project

**Roll Call:**

Jack Lavold - President

Denny Hanna – 1<sup>st</sup> Vice President

Brian Johnson – 2<sup>nd</sup> Vice President

Mike Pouliot – Treasurer

Don Pereira - Secretary

**Staff:**

Matt Moore, SWWD Administrator, Teresa Buhl, Recording Secretary,

**Others:**

Jack Clinton, Attorney, Daniel Belka, Woodbury

**2. Open Forum**

Dan Belka inquired about the Dancing Waters Sinkhole. He asked if there has are any reports indicating further contamination. Board reported that the test reports they have received have shown no further contamination.

**3. Approval of Minutes**

Motion to approve the April 11, 2006 regular minutes was made by Manager Hanna and seconded by Manager Johnson. Motion to approve the April 25, 2006 workshop minutes was made by Manager Hanna and seconded by Manager Johnson. Motions carried unanimously.

**4. Treasurer's Report**

Manager Pouliot discussed the treasurer's report for April 2006 including the accounts payable, accounts receivable, year to date totals and fund balances. Total accounts payable for April 2006 was \$56,531.18. Accounts receivable was \$16,963.42. 4M Fund balance is \$4,678,383.65.

Motion was made by Manager Pouliot to approve the April Treasurer's report and accounts payable. Manager Johnson seconded. Motion carried unanimously.

**5. Manager's Reports**

- **Manager Pouliot** – No report.

- **Manager Johnson** – Spoke with Myra Peterson and Dick Stafford. Detailed report in Administrator’s Report.
- **Manager Hanna** - Capstone Engineering; Final report on 2<sup>nd</sup> Phase regarding backwater problem. Cost is \$700,000. Manager Hanna commended Suresh Hettiarachchi, HDR Engineering on a job well done and will draft a thank you letter on behalf of the SWWD.
- **Manager Periera** – Deadline for Shared Educator is Friday, May 12, 2006. Applicant will be hired by May 23, 2006.
- **Manager Lavold** - SWWD received a Certificate of Recognition from the MN Society of Professional Engineers regarding Washington County Groundwater Surface Water Modeling. Manager Lavold will also add to report on item 6.e.

#### 6. **Administrator’s Report**

Administrator Moore reported on the following:

- Miscellaneous correspondence
  - a. Reminder of 2006 MAWD Summer Tour in Sauk River
  - b. Watershed Plan Update. Draft plan ready by June regular meeting. Board will be asked to approved plan. Copies will be provided to board June 1<sup>st</sup>.
  - c. Summer Position. Dave Minner is interested in working again this summer. Motion to approve agreement for summer position was made by Manager Hanna and seconded by Manager Johnson. Discussion followed. Manager Johnson would like specifics on duties written in his contract and also a report at end of summer. Manager Johnson directed Administrator to establish a clear workplan for summer intern that would include a presentation at the end of summer. Motion carried unanimously.
  - d. Wozniak Property Update. Jack Clinton informed board that there are new trustees on trust, new signatures are needed. Jack will bring complete, updated Wozniak Property book when finished.
  - e. County Groundwater Model Project. Draft letter provided to board at meeting. Discussion followed. **Manager Johnson requested this item be on the June agenda for further follow-up.**

#### 7. **Development Reviews**

Administrator updated board on the following:

- Lyman Lumber/CP Rail, Cottage Grove. Manager Pereira requested Administrator to be diligent on this matter.
- Eagle Point Building #2, Lake Elmo
- Carlson Business Center. Information is being reviewed.

#### 8. **2005 Annual Financial Audit**

Motion to accept 2005 Annual Audit, with expected additional costs for Gadsby 34, was made by Manager Hanna and seconded by Manager Pouliot. Motion carried unanimously.

**9. Surface Water Monitoring**

Washington Conservation district provided an updated scope of service and budget for the 2006 surface water monitoring program. This supplemental request included the costs for additional monitoring sites located in the East Mississippi watershed. These two sites will require additional services due to confined space entry. Manager Johnson advised Administrator to be cautious regarding equipment ownership/liability. Motion to approve supplemental scope and budget, 2006 Surface water monitoring program was made by Manager Hanna and seconded by Manager Pouliot. Motion carried unanimously.

**10. Hydrologic/Hydraulic Modeling**

Motion to approve scope and budget, East Ravine/CD-P86 Review, HDR Engineering, Inc. was made by Manager Hanna and seconded by Manager Johnson. Motion carried unanimously.

Motion to approve scope and budget, Critical Event Analysis, Wilmes Lake, HDR Engineering, Inc. by Manager Hanna and seconded by Manager Pouliot. Motion carried unanimously. Manager Johnson asked if information will be available for public meeting at end of May. (Not from this, but information will be available.)

Motion to approve scope and budget, Eagle Point Business Park Review, HDR Engineering, Inc. was made by Manager Johnson and seconded by Manager Pouliot. Motion carried unanimously.

**11. Closed Board Session / Administrator's Annual Review**

Motion to close Regular Board meeting at 8:15 to conduct the Administrator's Annual Performance Review was made by Manager Hanna. and seconded by Manager Johnson Motion carried unanimously.

Motion to adjourn SWWD regular meeting at 9:30 p.m. was made by Manager Hanna and seconded by Manager Pouliot . Motion carried unanimously.