

Regular Meeting
South Washington Watershed District
Tuesday, June 13, 2006
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order and Setting of Agenda

Manager Lavold called the meeting to order at 7:00 p.m.

Addition to agenda;

8.c. – Woodbury Letter

Roll Call:

Jack Lavold - President

Denny Hanna – 1st Vice President

Brian Johnson – 2nd Vice President

Mike Pouliot – Treasurer

Don Pereira - Secretary

Staff:

Matt Moore, SWWD Administrator, Teresa Buhl, Recording Secretary,

Others:

Jack Clinton, Attorney,

2. Open Forum

No one spoke

3. Approval of Minutes

Motion to approve the May 9, 2006 Regular Meeting minutes were made by Manager Johnson and seconded by Manager Hanna. Motion to approve the May 10, 2006 workshop minutes was made by Manager Johnson and seconded by Manager Pouliot. Motions carried unanimously.

4. Treasurer's Report

Manager Pouliot discussed the treasurer's report for May 2006 including the accounts payable, accounts receivable, year to date totals and fund balances. Total accounts payable for May 2006 was \$104,752.08. Accounts receivable was \$0. 4M Fund balance is \$4,496,238.50.

Motion was made by Manager Pouliot to approve the May Treasurer's report and accounts payable. Manager Johnson seconded. Motion carried unanimously.

Discussion followed regarding HLB Taugtes Redpath, LTD increasing costs. Manager Pouliot suggested that SWWD pay the additional costs due to the fact that we work so closely with them everyday, and will for some time. It is a time consuming process. The fees are \$7000 rather than the expected \$5000. Mark Gibbs has offered to pay \$1850 towards costs. Manager Johnson accepts Mark Gibbs offer to pay \$1850 in costs. Board discussed further and decided to approve splitting costs. Motion was made by Manager Pouliot to approve offer from Mark Gibbs to accept \$1850 towards additional costs. Manager Johnson seconded. Motion carried unanimously.

5. **Manager's Reports**

- **Manager Pouliot** – Attended Wilmes Lake Neighborhood Meeting in May, meeting went very well. Two homes with the most vulnerability are from a pond created by developer. More discussion at the City Workshop meeting July 18, 2006.
- **Manager Johnson** – Attended the May 30, 2006 – Woodbury Neighborhood Meeting. Also explained a study regarding contamination and structures that concentrate contaminations.
- **Manager Hanna** - Follow up on Capstone project. Met with city, more money is needed. There are still water quality issues. Manager Hanna asked Administrator to meet with city and Corps of Engineers
- **Manager Periera** – Shared Educator position has been filled by Angie Hong. She is a graduate of the U of M with a Master's Degree very well qualified.
- **Manager Lavold** – Attended the Wilmes Lake Neighborhood Meeting. Expected more people in attendance. Calm meeting, Mark Graham, City of Woodbury did an outstanding job of running a public meeting.

6. **Administrator's Report**

Administrator Moore reported on the following:

- Miscellaneous correspondence
 - a. Miscellaneous Correspondence
 - b. Capstone Project Update
 - c. Metro MAWD Chapter Survey – meetings fall on same night as SWWD
 - d. Secretarial Fee Increase to \$30/hour
 - e. Audit Letter – HLB Taugtes Redpath, LDT. Board accepted offer from Mark Gibbs.
 - f. Washington County Ground Water Model Update. Discussion followed.
 - g. October 4, 2005 Storm. Update. Council wants to hear what recommendations are at their July 11, 2006 Public Meeting. Board discussed moving regular SWWD meeting to another night or changing start time to accommodate city council meeting. Board agreed to start SWWD regular meeting at 6:00 and consider the Public Meeting agenda item #3. Board will attend Public Meeting and continue SWWD meeting the following night.

7. **Development Reviews**

Administrator updated board on the following:

- Rasmussen College – United Properties has shifted engineering firms. SWWD has a few minor questions regarding imperviousness for site. They meet SWWD requirements.
- Lyman Lumber – Meeting with Cottage Grove. They are grading their site and the city is working with CP Rail.

8. **2005 Watershed Plan**

Complete! Draft is with Administrator. Printed copied available by request. Finance chapter will continue to be reviewed. Motion to approve 2005 Watershed 60 Day Draft Plan, and adopt Resolution #2006-103 with plan, was made by Manager Hanna and

seconded by Manager Johnson. Motion carried unanimously. Administrator will push approval date out so all cities may look at plan. He will also schedule meetings with Woodbury and Cottage Grove to demonstrate what the plan will do for them.

Woodbury Letter – per Manager Johnson. The Woodbury letter dated May 11, 2006, is compelling, SWWD should send acknowledgement and include the structure of plan and where permitting fits in. Manager Johnson would like to start focusing on permitting in August. Discussion followed.

9. 2006 MS4 Permit

Update. Dave Miner is working on BMP sheets. Motion to approve and submit permit application was made by Manager Pereira and seconded by Manager Pouliot. Motion carried unanimously.

10. Cottage Grove Surface Water Management Plan

Update and discussion regarding letter. Board agrees with Administrator on direction SWWD should take.

11. 2005 Administrators Performance Review

Summary included in board packets. Discussion to clarify salary overview in January prior to review, so ready by review in May. Motion to approve 2005 SWWD Administrator Performance Review was made by Manager Hanna and seconded by Manager Pouliot. Motion carried unanimously.

Motion to adjourn SWWD regular meeting at 8:21 p.m. was made by Manager Pereira and seconded by Manager Hanna . Motion carried unanimously.

NOTE: July 11, 2006 Regular SWWD Meeting will start at 6:00 p.m. and be continued to July 12, 2006 so the Board can attend the Woodbury neighborhood meeting at City Hall.