

Regular Meeting  
South Washington Watershed District  
Tuesday September 13, 2011  
7:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

**1. Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.

Additional agenda items: Administrators Report Item 5g-Bailey Lake and Item 9-Green Acres Agreement

Agenda set per Manager Lavold.

**Roll Call:**

Jack Lavold – President

Denny Hanna-Vice President

Brian Johnson -Vice President

Mike Madigan-Treasurer

**Staff:**

Matt Moore, SWWD Administrator

Melissa Imse, SWWD Administrative Assistant

**Others:**

Jack Clinton, SWWD Attorney

**2. Open Forum**

None.

**3. Consent Agenda**

Items on the Consent Agenda include: August 2011 regular meeting minutes, August Treasurer's Report accounts payable \$493,993.60 receivables \$434,496.56, 4M fund balance \$14,546,412.37, 2011 GO Bond Balance \$3,899,552.08, Calendar Events, Development Reviews, August Cost Share applications and payments, and Miscellaneous Correspondence. Motion was made by Manager Hanna to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

**4. Manager's Report.**

- **Manager Johnson-** Manager Johnson reported that he attended the Water Consortium Meeting. Manager Johnson reported that there will be an opening for Treasurer on the MAWD Board.
- **Manager Hanna-** None.
- **Manager Madigan-** None.
- **Manager Lavold-** None.

**5. Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on:

**SWWD Watershed Overflow:**

A draft EAW is being prepared and should be ready for internal review in the near future. The portion of the project to stabilize CSAH 19 and construct a berm between CD-P86N and 86S remains on hold. Approval of the agreement will begin

the design process and should proceed quickly through the end of the year. Survey and geotechnical work will take place this fall. The City of Cottage Grove is evaluating the central ravine analysis and potential storage improvements.

**Clear Channel Pond:**

Closing on the property is complete and the funds have been transferred to the City of Cottage Grove. We will begin discussions with the City of Cottage Grove about project parameters. The SWWD will complete demolition of the site, and we will also conduct a boundary survey to update property lines.

**Grey Cloud Island Slough**

A scope of services and budget from Houston Engineering is on this month's agenda for Board review. A feasibility study will build on the previous work completed by U of M Capstone and provide the foundation to project design.

**Wilmes Ravine:**

Construction on the ravine stabilization portion of the project is complete. The contractor has installed the first structure at Markgrafs Lake and will install the second structure at Evergreen park.

**Newport Ravine:**

Right-of-way acquisition is being completed. This will require a right-of-way certificate from MNDOT for federal funding purposes. The Board has approved the plans and authorized advertisement for bids once the certificate is received the advertisement can occur. Timing of advertisement for bids may be early October. Timing of this project will need to be determined.

**St. Paul Park:**

Nothing new at this time.

**Grants:**

The Washington Conservation District in cooperation with the SWWD submitted two Clean Water Legacy Grant applications. The first application is for implementation of projects listed in the Powers Lake subwatershed assessment. The second application is for retrofits to the Oakdale Library draining to Armstrong Lake. Both grants were awarded funding and work will begin to develop work plans. The TOP50P project in the Lower St. Croix watershed is getting underway.

**Trout Brook:**

The SWWD convened a technical committee for this project on April 28<sup>th</sup>. The consensus of the group is that the habitat/water quality restoration project best fits in the Clean Water Legacy grant program. Due to the limited area of potential trout habitat the clean water projects are a higher priority and will lead to habitat improvements. The SWWD will be working with Denmark Township, the City of Afton, the State Park and landowners in the sub-watershed to develop specific projects. Staff will also develop a link to the Top50P project with the WCD.

- **SWWD Land Acquisition.** Administrator Moore included in the board packet an update on the land acquisition for:

**SWWD Watershed Overflow:**

The County Board will take action on the Agreement at a meeting in September. The County and SWWD will work cooperatively on right-of-way acquisition. Progress on the selection of an alignment and determination of Right-of-way needs will begin in earnest over the next couple of months. Survey and geotechnical activities are planned for this fall after agricultural harvest.

**Clear Channel Pond:**

The SWWD has taken possession of the property and the tenants have now vacated the premise. All that remains on site is the house and the concrete slab for the pole barn. Staff is developing a list for demolition on the site and begin getting quotes for the work on site. We will begin discussions with the City of Cottage Grove about project parameters.

**Newport Ravine:**

All purchase agreements and revise agreements for right-of-way acquisition are complete or nearly completed. Mr. Clinton is attempting to schedule the audit for Federal funding. Closing dates will be scheduled. The City of Newport will be considering the agreement for Swanlunds and with the SWWD.

- **2012 Preliminary Stormwater Utility.** Administrator Moore provided a draft copy of the 2012 stormwater utility fees for the Board to review. The managers would like to have a workshop at the end of September to discuss the 2012 stormwater utility fee. Staff will finalize the 2012 stormwater utility for the October Board meeting for certification to Washington County by October 15, 2011.
- **4b Demonstration.** John Loomis provided an update on the 4b demonstration process. Staff has not received any review comments from the Minnesota Pollution Control Agency. Staff will formally present the 4b demonstration to the Board at the October or November meeting, and continue to provide updates.
- **2012 Watershed Budgets.** Included in the board packets was the 2012 watershed budget information as requested by the Washington County Board. The County Board will review the 2012 watershed budgets on Tuesday, November 1, 2011.
- **MAWD Awards and Resolutions.** Enclosed in the board packets is the 2011 MAWD resolution request for the Board to consider. If the Board decides to submit a resolution the staff will prepare them for the October meeting.
- **Bailey Lake.** Administrator Moore gave an update on the City of Woodbury's operation of the Bailey Lake lift station. The current lake level is 871.00. The City starts pumping at 872.00. The City is looking to evaluate the operation plan for the lift station.

**6. Grey Cloud Island Slough Restoration Feasibility Study**

- Houston Engineering, Inc. provided a scope of services and budget to complete the feasibility study to the Grey Cloud slough. The purpose of the feasibility study is to obtain agreement on the preferred restoration design and an opinion of probable construction costs. After discussion, a motion was made by Manager Hanna to approve the Grey Cloud Island Slough Feasibility study project scope and budget not to exceed \$80,000.00. Manager Madigan seconded. Motion carried unanimously.

7. **East Mississippi Watershed Fund Transfer, Resolution #2011-110**
  - The 2011 GO Bond issuance for the East Mississippi Watershed (EMW) projects requires SWWD to establish an EMW debt service fund for bond payments. After discussion, a motion was made by Manager Hanna to approve resolution #2011-110 which will initiate the EMW fund transfer to establish a debt service fund for EMW. Manager Madigan seconded. Motion carried unanimously.
  
8. **Waiver of Tort Form**
  - After review and discussion, a motion was made by Manager Hanna to waive the tort liability limits. Manager Madigan seconded. Motion carried unanimously.
  
9. **Green Acres Agreement**
  - Jack Clinton explained the Green Acres tax treatment that the Bailey property is receiving. After discussion, a motion was made by Manager Hanna to approve the green acres agreement. Manager Madigan seconded. Motion carried unanimously.
  
10. **Adjourn.**
  - The next regular Board Meeting is scheduled for Tuesday, October 11<sup>th</sup> at 7pm. A motion was made by Manger Johnson to adjourn at 8:04 p.m. Manger Hanna seconded. Motion carried unanimously.

Respectfully submitted,

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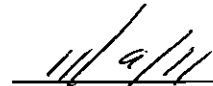


Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date