

Regular Meeting
South Washington Watershed District
Monday August 7, 2017
6:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Johnson called the meeting to order at 6:00 p.m.

Roll Call:

Jack Lavold-President
Brian Johnson-Vice President
Kevin ChapdeLaine-Vice President
Mike Madigan-Treasurer

Staff:

Matt Moore, Administrator
John Loomis, Water Resources Specialist
Andy Schilling, BMP Specialist
Melissa Imse, Office Manager
Jack Clinton, Attorney

Others None

2. Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: July 11, 2017 Regular Board meeting minutes, July Treasurers Report: accounts payable \$129,940.59, accounts receivable \$2,118,999.87, fund balance \$19,213,618.89, 4M fund balance \$15,977,763.79, Washington County 1st Half Tax Settlement \$2,109,089.21, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Payments, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold-** None
- **Manager Johnson-** Manager Johnson reported that he met with the City of Woodbury Mayor Mary Giuliani Stephens, Administrator Clint Gridley, and Washington County Commissioner Lisa Weik.
- **Manager ChapdeLaine-** None
- **Manager Madigan-**None

5. Administrator Report

- **SWWD Project Updates.** Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation

Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.

- Grey Cloud Groundbreaking Ceremony. Construction on the Grey Cloud Slough Crossing project began on August 7, 2017. The groundbreaking ceremony is Wednesday, August 9th at 3:00pm. Managers Lavold, Johnson, and ChapdeLaine plan to attend.
- Overflow Update. As part of the Overflow discussion, Administrator Moore reported that he met with Gordon and Myron Tank to discuss the land use for Phase V of the Overflow project on the Tank's property. No new discussions have happened since.

6. 2018 Budget Hearing

- Administrator Moore provided the Board an overview of the draft 2018 budget. The draft budget was published in the Woodbury and South Washington County bulletins on Wednesday July 26, 2017 and Wednesday August 2, 2017. Motion to open the public hearing was made by Manager ChapdeLaine and seconded by Manager Madigan. Motion carried unanimously. No comments were received. Motion to close the public hearing was made by Manager Madigan and seconded by Manager ChapdeLaine. Motion carried unanimously. Staff will refine the budget for the September Board meeting and prepare the preliminary certification to Washington County. The preliminary certification will include the tax impact worksheet from Washington County.

7. CD-P86 Inlet Improvement

- Quotes for improvements to the CD-P86 Inlet were received on Friday July 28, 2017. Four quotes were received and ranged from \$49,716 - \$67,674. The lowest responsible quote of \$49,716 was submitted by Sunram Construction, Inc. After discussion, a motion was made by Manager Madigan to award the contract to Sunram Construction, Inc. in the amount of \$49,716 for the CD-P86 Inlet improvements. Manager ChapdeLaine seconded. Motion carried unanimously.

8. Prairie Learning Center

- SWWD requested proposals for professional services to develop a conceptual design for the Prairie Learning Center at CD-P86. SWWD received proposals from LHB and HKgi. Staff and the City of Woodbury conducted interviews of the consulting firms on Wednesday August 2, 2017. The concept will include schematic design of a building, interpretive trails and signage. This will provide the necessary information for the SWWD to seek grants for construction in cooperation with the City of Woodbury or Washington County. After discussion, a motion was made by Manager ChapdeLaine to approve the contract with LHB in the amount of \$55,896 and to authorize Manager Lavold to sign the contract upon receipt and review from Attorney Clinton. Manager Lavold seconded. Motion carried unanimously.

9. Cottage Grove Ravine Vegetation Management

- The SWWD requested quotes to provide ecological restoration at the Cottage Grove Ravine Park. The Board reviewed the recommended maintenance. After discussion, a motion was made by Manager Madigan to approve the scope of work with Minnesota Native Landscapes for the 2017 fall management of the Cottage Grove

Ravine not to exceed \$6,045.00. Manager ChapdeLaine seconded. Motion carried unanimously.

10. SWWD Annual Insurance Waiver of Statutory Tort Limits

- After review and discussion, a motion was made by Manager Lavold to waive the tort liability limits. Manager ChapdeLaine seconded. Motion carried unanimously.

11. Living Fence Pilot for New Construction-21 Oaks Development

- Staff has been working with Tradition Woodbury, LLC, a developer in the 21 Oaks development in Woodbury to pilot a 'living fence' where the rear-yard drainage easement is densely planted with perennials, shrubs and trees to provide habitat and stormwater benefits for the neighborhood. The living fence design was provided by SWWD staff. This design approach and incentive is part of SWWD's Sustainable Landscape Incentives for New Construction. A cost share agreement has been drafted and reviewed by Attorney Clinton between SWWD and Tradition Woodbury, LLC-21 Oaks for the living fence establishment. After discussion, a motion was made by Manager Madigan to approve the cost share contract with Tradition Woodbury, LLC -21 Oaks for cost share assistance of up to \$40,000 for the living fences project. Manager ChapdeLaine seconded. Motion carried unanimously.

12. Adjourn

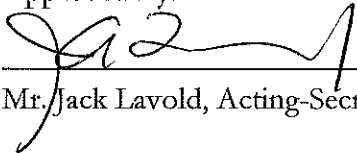
- The next regular Board Meeting will be held on Tuesday, September 12th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 6:45 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Jack Lavold, Acting-Secretary

9-12-17

Date

