

Regular Meeting
South Washington Watershed District
Wednesday August 14, 2013
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Hanna called the meeting to order at 7:19 p.m.

After discussion, a motion was made by Manager Johnson to move Agenda Items 7, Colby Lake Neighborhood Change Order #4 and Edgewater Park Boat/Canoe launch, Item 10, CCIP Amendment City of Cottage Grove to the consent agenda. Manager Pereira seconded. Motion carried unanimously. Agenda set per Manager Hanna.

Roll Call:

Denny Hanna-Vice President
Brian Johnson -Vice President
Don Pereira-Secretary

Staff:

Matt Moore, SWWD Administrator
John Loomis. SWWD Water Resources Specialist

Others:

None

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: July 9, 2013 Regular Board meeting minutes, July Treasurer's Report: accounts payable \$227,866.59, receivables \$1,835,167.74, 4M fund balance \$15,376,675.76 2011 GO Bond Balance \$1,511,711.97, Calendar Events, Development Reviews, WCA Reviews, June Cost Share Applications and Payments, Miscellaneous Correspondence, Colby Lake Neighborhood Change Order #4 and Edgewater Park Boat/Canoe launch, CCIP Amendment City of Cottage Grove. Motion was made by Manager Johnson to accept the consent agenda. Manager Pereira seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Pereira** - No report.
- **Manager Johnson** - Manager Johnson reported that he attended the Washington County Water Consortium CSAH 19-20-22 Tour.

- **Manager Hanna** - Manager Hanna reported that he attended the St. Croix River Tour.

5. Administrator Report

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on: SWWD Watershed Overflow, Clear Channel Pond, Grey Cloud Slough, Trout Brook, Colby Lake Neighborhood Retrofit, Powers Lake Water Quality, 80th St Drainage Improvements, and Colby Lake Water Re-Use.
- The SWWD will be working with Capitol Region and Rice Creek Watershed Districts to complete salary survey and position description updates as well as creating a series of Job Families. The SWWD portion of the project provided by Sara Noah and Associates is \$3,000.00. Motion was made by Manager Johnson to approve Sarah Noah and Associates to complete a salary survey and position updates for SWWD up to \$3,000.00. Manager Pereira seconded. Motion carried unanimously.

6. 2014 Draft Budget

- Administrator Moore provided the Board an overview of the draft 2014 budget. The draft budget was published in the Woodbury and South Washington County bulletins on Wednesday July 31, 2013 and Wednesday August 7, 2013. Motion to open the public hearing was made by Manager Johnson, seconded by Manager Pereira. No comments were received. Motion to close the public hearing was made by Manager Johnson, seconded by Manager Pereira. Staff will refine the budget for the September Board meeting and prepare the preliminary certification to Washington County. The preliminary certification will include the tax impact worksheet from Washington County.

8. Clear Channel Project

- Staff presented the results of the Clear Channel Project bid tabulation dated Thursday August 8, 2013, 10:00 am CDT, prepared by Stantec Consulting Services Inc. The results of the bid opening showed that Minnesota Native Landscapes, Inc. is the lowest responsible bidder with a total bid of \$631,556.00. After discussion, a motion was made by Manager Johnson to approve Resolution #2013-006 to approve final plans and specifications, award the bid to Minnesota Native Landscaping, Inc. and authorize construction of the Clear Channel Ravine Stabilization Project. Manager Pereira seconded. Motion carried unanimously.
- Stantec Consulting Services Inc. has provide a scope and budget for construction services associated with the Clear Channel Project. Scope includes project management, survey and project documentation, on-site observation, and boundary survey. After discussion, a motion was made by Manager Johnson to approve the scope and budget for Clear Channel Construction Services, Stantec Consulting Services Inc., for a not to exceed amount of \$58,500. Manager Pereira seconded. Motion carried unanimously.

- Stantec Consulting Services Inc. is requesting a budget extension for design services associated with the Clear Channel Project. An explanation was provided in the Board Packet. After discussion, a motion was made by Manager Johnson to approve the budget extension for Clear Channel Design Services, Stantec Consulting Services Inc., in the amount of \$6,500. Manager Pereira seconded. Motion carried unanimously.

9. Guidance Documents

- Staff presented the hydrologic information in the Atlas 14 assembled by the National Oceanic Atmospheric Administration (NOAA). This information will adjust rainfall depths used by the SWWD for hydrologic analysis, design and evaluation. After discussion, a motion was made by Manager Johnson to adopt Atlas 14 as a guidance document in compliance with the SWWD Watershed Plan 2007, as amended. Manager Pereira seconded. Motion carried unanimously.
- Staff presented the updated Ravine Lake Management Plan dated 6/21/13. This information includes extensive watershed and in-lake modeling and provides a number of potential management scenarios to restore the lake. The information will guide future management decisions by SWWD and provide the basis for a future Rule update. After discussion, a motion was made by Manager Johnson to adopt Ravine Lake management Plan, dated 6/21/13 as a guidance document in compliance with the SWWD Watershed Plan 2007, as amended. Manager Pereira seconded. Motion carried unanimously.

11. Workers Compensation Insurance

- The SWWD has historically provided worker compensation insurance for the Board members. Coverage requires adoption of a resolution by the Board. After discussion, a motion was made by Manager Johnson to adopt Resolution #2013-005. Manager Pereira seconded. Motion carried unanimously.

12. Central Draw Overflow ROW Settlement

- Mr. Jack Clinton, Jack W. Clinton, P.A. has provided the Board with a summary of the proposed settlement for Right-of-way acquisition for the Central Draw Overflow project with Mr. and Mrs. Tom and Mary Ann Goebel. Mr. Clinton is currently on vacation but provided a letter and settlement agreement to the Board dated August 12, 2013. Mr. Clinton is recommending approval of total settlement in the amount of \$161,000.00 and the statutory appraisal fee of \$5,000.00. The sum of 137,800.00 was paid in conjunction with the "quick take", thus leaving a sum of \$23,200.00 plus the \$5,000.00 for appraisal fees. After discussion, a motion was made by Manager Johnson to approve payments of \$23,200.00 and \$5,000.00 to Tom and Mary Ann Goebel for the right of way acquisition. Manager Pereira seconded. Motion carried unanimously.

Adjourn

- The next regular Board Meeting will be held on Tuesday September 10th at 7:00 pm. A motion was made by Manger Johnson to adjourn at 7:41 p.m. Manger Pereira seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Don Pereira, Secretary

10/8/13

Date