

Regular Meeting
South Washington Watershed District
Tuesday December 10, 2013
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Hanna called the meeting to order at 7:00 p.m.

Additional Agenda Items: Item 5e-MAWD Summer Tour

After discussion, a motion was made by Manager Johnson to move Agenda Item 7-2014-2015 Professional Services, Item 9-Valley View Heights Ravine Stabilization, and Item 11-Newland Agreement and Easement to the consent agenda. Manager Madigan seconded. Motion carried unanimously. Agenda set per Manager Hanna.

Roll Call:

Jack Lavold-President

Denny Hanna-Vice President

Brian Johnson -Vice President

Mike Madigan-Treasurer

Staff:

Matt Moore, SWWD Administrator

Melissa Imse, SWWD Administrative Assistant

John Loomis, SWWD Water Resources Specialist

Jack Clinton, SWWD Attorney

Others:

Clint Gridley, City of Woodbury Administrator, Ryan Schroeder, City of Cottage Grove Administrator, and Jennifer Levitt, City of Cottage Grove City Engineer/Community Development Director

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: November 12, 2013 Regular Board meeting minutes as amended, November Treasurer's Report: accounts payable \$705,607.92, receivables \$448.67, 4M fund balance \$12,830,625.68, Calendar Events, Development Reviews, WCA Reviews, November Cost Share Payments, Miscellaneous Correspondence, Professional Services 2014-2015, Valley View Heights Ravine Stabilization, and Newland Agreement and Easement. Motion was made by Manager Johnson to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. **Manager's Report**

- **Manager Lavold**- Manager Lavold reported that he attended the MAWD Annual Conference.
- **Manager Johnson** - Manager Johnson reported that he attended the MAWD Annual Conference and was elected Vice-President of the MAWD Board. Manager Johnson also attended the EMWREP meeting, and the SWWD Personnel Committee meeting.
- **Manager Hanna** - Manager Hanna reported that he attended the MAWD Annual Conference, Grey Cloud Island Township meeting, and the SWWD Personnel Committee meeting.
- **Manager Madigan**- Manager Madigan reported that he attended the MAWD Annual Conference.

5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on: SWWD Watershed Overflow, Clear Channel Pond, Grey Cloud Slough, Trout Brook, Colby Lake Neighborhood Retrofit, Powers Lake Water Quality, 80th St Drainage Improvements, and Colby Lake Water Re-Use.
- **SWWD Health Insurance Policy.** SWWD Staff has research various individual health insurance options for 2014. Currently one employee enrolls for health insurance with the District. After meeting with the SWWD personnel committee, Staff updated the SWWD Health Insurance Policy to reflect the changes for health insurance coverage for 2014. Attorney Clinton reviewed the policy changes. Staff will continue to research options to participate in a group health insurance plan throughout 2014 for possible group health insurance coverage in 2015. After discussion, a motion was made by Manager Johnson to approve the 2014 Health Insurance policy. Manager Hanna seconded. Motion carried unanimously.
- **Trout Brook Project.** SWWD and WCD have developed two projects in the Trout Brook watershed. Staff is requesting Board approval for project funding and to develop bid documents for the second of the two projects. Proposed funding is 75% 2012 Clean Water Funds/25% Lower St. Croix Stormwater Utility Funds. Bidding processes will be carried out by WCD who will also oversee construction. Staff will request Board approval for construction contracts once contractors are selected. After discussion, a motion was made by Manager Hanna to approve the Robert Schoonover project for up to \$34,000.00, and to develop bid documents. Manager Madigan seconded. Motion carried unanimously.
- **Colby Lake Raingarden Project Closeout.** In 2011, SWWD was awarded a Clean Water Assistance Grant through BWSR for implementation of BMP raingardens within the Colby Lake Neighborhood. All BMP's were implemented and Staff is requesting closeout of the project and release the remaining funds to the SWWD Cost Share program. After discussion, a motion was made by Manager Johnson to approve the Colby Lake

raingarden project closeout, and to allocate the remaining funds to the SWWD Cost Share program. Manager Hanna seconded. Motion carried unanimously.

- MAWD Summer Tour. The 2014 MAWD Summer Tour will be held in Stillwater. The tour will focus on the St. Croix River watershed. SWWD will be partnering with surrounding St. Croix area watershed districts to host the tour.

6. SWWD 2014 Budget

- The Managers reviewed the 2014 budget which requires final certification of the 2014 levy to Washington County. A motion was made by Manager Hanna to approve 2014 final levy in the amount of \$746,293.00. Manager Johnson seconded. Motion carried unanimously.

8. Cottage Grove CCIP Funding Request

- The City of Cottage Grove has requested an increase in their CCIP grant from \$31,401 to \$35,038 for improvements to their public works facility. After discussion, a motion was made by Manager Johnson to approve the City of Cottage Grove CCIP grant fund to \$35,038. Manager Hanna seconded. Motion carried unanimously.

10. Central Draw Overflow Phase II-V EAW

- Staff has worked with Houston Engineering to develop the Central Draw Overflow Phase II-V voluntary EAW. The goal of the voluntary EAW will be to work through any agency concerns. After discussion, a motion was made by Manager Johnson to approve the Central Draw Overflow Phase II-V EAW task order 2013-005 for Houston Engineering. Manager Hanna seconded. Motion carried unanimously.

12. Cottage Grove East Ravine Agreement

- Ryan Schroeder, the City of Cottage Grove Administrator, Jennifer Levitt, the City of Cottage Grove Engineer, and Clint Gridley, the City of Woodbury Administrator were present to discuss the East Ravine Agreement. SWWD Staff has been working with the City of Cottage Grove on the East Ravine Agreement. Discussion of the agreement centered on three critical areas:
 - The use of SWWD property for local drainage. Properties adjacent to the SWWD property (CD-P86) will have drainage areas that contribute directly to CD-P86. The SWWD will work with the City of Cottage Grove on properties immediately adjacent to CD-P86 to provide the most efficient stormwater system including allowing the use of CD-P86 for local water quality. SWWD regional assessment points will be used to maintain rate control for adjacent properties and the remainder of the contributing sub-watershed.
 - The use of SWWD property for public purposes without reimbursement to the SWWD. The City of Cottage Grove agreed to purchase the Ravine Parkway right-of-way that has been purchased by SWWD during

the CSAH 19-20-22. The City of Cottage Grove will reimburse the SWWD for the right-of-way at such time that construction of Ravine Parkway is needed. The SWWD Board agreed that other SWWD property can be used for parks, roadways, trails, open space provided that it remains in public use. The City of Cottage Grove is committed to maintaining a public use on SWWD property as part of the larger regional corridor that will connect Lake Elmo Park Reserve and Cottage Grove Ravine Regional Park. There are three parcels included 1) Bloomquist property to be developed as a Community Park; 2) McHattie property dedicated right-of-way to the City for Joliet Avenue extension; 3) CD-P86 for the construction of Ravine Parkway and the City to mitigate for the lost storage volume of 130 ac-ft as per the agreement. The SWWD recognizes that the City of Cottage Grove will acquire the necessary property as development occurs through standard dedication.

- o The 75/25 project funding mechanism and potential loss of tax base. The City of Woodbury express concern about compensation for lost of taxable land value and the potential long term precedence for the SWWD. If the SWWD proceeds with the approach of including regional multi-beneficial aspects to the SWWD property such as parks, open space, roadways, stormwater storage, improved water quality, the City of Woodbury is agreeable. The City of Cottage Grove would like recognition not compensation for the City's efforts in working with SWWD and City of Woodbury on the CDSF overflow project added to the East Ravine Agreement. The City of Cottage Grove is the downstream community and has been very cooperative regarding the planning and development of the CDSF overflow project. The project includes significant regional storage/infiltration is located in the City of Cottage Grove. SWWD will include a preamble recital that recognizes the City of Cottage Grove's efforts to finalize the agreement.

Adjourn

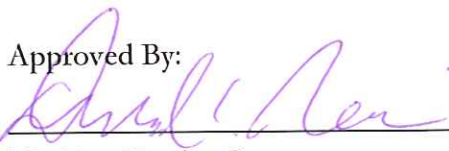
- The next regular Board Meeting is scheduled for Tuesday January 14th at 7pm. A motion was made by Manger Johnson to adjourn at 8:20 p.m. Manger Hanna seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Don Pereira, Secretary

1/14/14
Date