

Regular Meeting
South Washington Watershed District
Tuesday December 9, 2014
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:02 p.m.

After discussion, a motion was made by Manager Hanna to move Agenda items: #8-Trout Brook-Vang project to the Consent Agenda. Manager Johnson seconded. Motion carried unanimously.
Agenda set per Manager Lavold.

Roll Call:

Jack Lavold-President
Denny Hanna-Vice President
Brian Johnson-Vice President
Don Pereira-Secretary
Mike Madigan-Treasurer

Staff:

Matt Moore, Administrator
John Loomis, Water Resources Specialist
Melissa Imse, Office Manager
Jack Clinton, Attorney

Others:

None

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: November 12, 2014 Regular Board meeting minutes, November Treasurers Report: accounts payable \$101,102.98, receivables \$5,453.73, fund balance 13,955,732.14, 4M fund balance \$13,003,064.45, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share payment, and Miscellaneous Correspondence. Item 8-Trout Brook, Vang project. A motion was made by Manager Hanna to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold-** Manager Lavold reported that he attended the Minnesota Association of Watershed Districts Annual meeting.
- **Manager Hanna-** No report.
- **Manager Johnson-** Manager Johnson reported that he attended the Minnesota Association of Watershed Districts Annual meeting, and the

Washington County water consortium meeting. Manager Johnson would like Staff to add as an emerging issue into the SWWD Watershed Management Plan, the reduction of chlorides in water associated with the overuse of residential water softeners. Manager Johnson reported that he recruited two members for the SWWD Citizens Advisory Committee.

- **Manager Madigan**- No report.
- **Manager Pereira**- No report.

5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on: SWWD Watershed Overflow, Clear Channel Pond, Grey Cloud Slough, Trout Brook, Powers Lake Water Quality, Colby Lake Water Re-Use, East Ravine, and Conservation Corridor.
- **BMP Specialist Position Update.** Administrator Moore announced that Mr. Andy Schilling has been hired as the BMP Specialist for SWWD, and will begin employment on January 5, 2015.
- **Grey Cloud Island Township Minnesota Pollution Control Agency (MPCA) Letter.** The MPCA has notified Grey Cloud Island Township that they must apply for a permit under the MS4 program. Upon SWWD staff review, the Township does not have a separate storm sewer system. The notification was the result of the Township being identified as an urban area due to a remnant section of the Township boundary wholly within St. Paul Park. The MPCA has agreed that the Township does not need a permit and will document to prevent notification in the future.
- **Stormwater Utility Redetermination for Apache Chief Theater property.** The property owner of the Apache Chief Theater contacted Administrator Moore about the stormwater utility fee associated with the property. Due to the neighboring construction by Wal Mart, the Apache property was converted to vacant parcel, rather than an impervious area. Therefore, the stormwater utility fee redetermination has been requested for the Apache property. The stormwater utility fee redetermination would result in a credit for 2014. Staff should be able to correct the stormwater fee on the property for 2015. After board discussion, a motion was made by Manager Hanna to approve the redetermination and credit for the Apache Chief Theater property for 2014. Manager Madigan seconded. Motion carried unanimously. Staff will make the corrections for 2014 and 2015.
- **Office Furniture.** Staff obtained three quotes for office furniture. Staff is recommending purchasing office furniture from SOS Office Furniture, as their quote was the most cost efficient, and the quickest installation time. After discussion, a motion was made by Manager Hanna to approve the purchase of office furniture through SOS Office Furniture at the discretion of the Administrator. Manager Madigan seconded. Motion carried unanimously.

6. **2015 Final Levy Certification**

- The Managers reviewed the 2015 final levy certification. A motion was made by Manager Johnson to approve 2015 final levy in the amount of \$777,591.00. Manager Pereira seconded. Motion carried unanimously.

7. **SWWD Health Insurance Policy**

- SWWD Staff has research various individual health insurance options for 2015. The most affordable option is obtaining individual plans directly from the health insurance provider. Staff has updated the health insurance policy to reflect changes for the 2015. Staff will continue to research options for health insurance on an annual basis. After discussion, a motion was made by Manager Hanna to approve the 2015 Health Insurance policy. Manager Pereira seconded. Motion carried unanimously.

9. **SWWD Staff Reviews**

- The managers reviewed the 2014 annual performance review summary for the SWWD staff. Performance reviews have been discussed with the personnel committee. After discussion, a motion was made by Manager Hanna to approve the 2014 annual performance reviews for SWWD staff. Manager Johnson seconded. Motion carried unanimously.
- A motion was made by Manager Hanna to adjourn to closed session. Manager Johnson seconded. Motion carried unanimously. The Board conducted an annual performance review of the SWWD administrator for calendar year 2014.

10. **Adjourn**

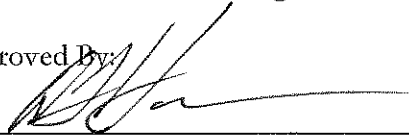
- The meeting was re-opened and at 7:40 p.m. A motion was made by Manager Hanna to adjourn. Manager Johnson seconded. Motion carried unanimously. The next regular Board Meeting is scheduled for Tuesday January 13th at 7 p.m.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



~~Mr. Don Pereira, Secretary~~

1-13-18

Date

Mr. Denny Hanna, Vice President

