

Regular Meeting
South Washington Watershed District
Tuesday February 14, 2012
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. **Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.

Agenda Items Removed: Item 6 80th Street Pond Survey Agreement

Agenda set per Manager Lavold

Roll Call:

Jack Lavold-President

Denny Hanna-Vice President

Brian Johnson -Vice President

Mike Madigan-Treasurer

Don Pereira-Secretary

Staff:

Matt Moore, SWWD Administrator

John Loomis. SWWD Water Resource Technician

Melissa Imse, SWWD Administrative Assistant

Others:

Jack Clinton, SWWD Attorney

2. **Open Forum**

None.

3. **Consent Agenda**

Items on the Consent Agenda include: January 10, 2012 regular meeting minutes, January Treasurer's Report accounts payable \$971,025.88 receivables \$18,885.40, 4M fund balance \$15,539,854.70, 2011 GO Bond Balance \$2,775,418.76, Calendar Events, Development Reviews, and Miscellaneous Correspondence. Motion was made by Manager Johnson to accept the consent agenda. Manager Hanna seconded. Motion carried unanimously.

4. **Manager's Report.**

- **Manager Lavold-** Manager Lavold reported that he attended the Cottage Grove Environmental Commission Meeting with Administrator Moore.
- **Manager Johnson-** Manager Johnson reported that he attended the Water Consortium meeting, the MAWD Board meeting, the metro MAWD meeting, and the City of Woodbury Advisory Committee. The MAWD Legislative Reception and Breakfast will be held on March 7-8, 2012. The MAWD Summer Tour will be held on June 21-23, 2012. The City of Woodbury will be hold a Solar Expo on March 3, 2012 and an Environmental Expo on April 14, 2012. Manager Johnson reported on the potential involvement of Watershed Districts in controlling aquatic invasive species.
- **Manager Hanna-** Manager Hanna reported that the East Mississippi Sub-Watershed area and Denmark Township expressed support of Manager Pereira's re-appointment to the SWWD Board.

- **Manager Madigan-** None.
- **Manager Pereira-** Manager Pereira reported that he met with Washington County Commissioner Lehrke.

5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on:

SWWD Watershed Overflow:

Design work and EAW preparation are both well underway. Geotechnical and Survey work has been completed. A draft of the EAW and project overview was presented to the Cottage Grove Environmental Management Commission on Wednesday February 8th. SWWD and Washington County staff will be meeting to discuss acquisition needs.

Clear Channel Pond:

Demolition of the residential property is in the process of being scheduled with the contractor. We will begin discussions with the City of Cottage Grove about project parameters for the pond.

Grey Cloud Island Slough

SWWD has scheduled a TAC meeting for February 16. The agenda includes discussion of project goals and design criteria, presentation of preliminary analysis, implications of design criteria for recreational boating on structure size, and discussion of preferred alternatives for additional analysis. Following the TAC meeting, HEI will move forward with final analysis. We are still on track to complete the feasibility study in March. At that time, SWWD will begin pursuing funding opportunities for implementation.

Wilmes Ravine:

Project completed.

Newport Ravine:

The Board will acknowledge the receipt of the bids and bid award from the City of Newport. Final paper work with MNDOT is underway to receive federal funding, some additional funding from MNDOT has been transferred from another project in the City of Newport. The SWWD is awaiting the signed contract, notice to proceed and schedule from the City of Newport.

St. Paul Park:

Nothing new at this time.

Grants:

SWWD has completed its work plans for the Trout Brook and Colby Lake Clean Water Fund Grants. Both work plans have been approved by BWSR. We expect grant agreements to go out soon.

Trout Brook:

SWWD is beginning multiple projects in the Trout Brook watershed. First, SWWD secured a Clean Water Fund grant for installation of priority BMPs throughout the Trout Brook watershed. Those funds will be used to target priority projects identified through WCD's Top50PI project. Outreach with priority landowners will begin in 2012.

Second, SWWD is working with Afton Alps to identify and implement priority projects throughout the Afton Alps property with the goal of improving habitat in Trout brook and reducing runoff volume and phosphorus load to Trout Brook and Lake St. Croix.

Colby Lake Neighborhood Retrofit CWF:

SWWD secured a Clean Water Fund grant for its 2012 Colby Lake Neighborhood Retrofit project. The project will result in installation of 20-30 priority small-scale BMPs in the Colby 1st Addition and reduce annual loading to Colby Lake by over 10 lbs. Priority projects were identified as part of the Colby Lake subwatershed retrofit assessment. Letters will be sent to homeowners of priority locations in February. Neighborhood meetings will be held in March for interested homeowners. SWWD will fully fund priority projects and allocate funding based on treatment benefits. Implementation of selected projects will be coordinated with the City of Woodbury's street improvement project in the neighborhood. We expect construction to begin in June.

- SWWD Capital Improvement Program-2012 Application. The managers reviewed and discussed the draft application. A motion was made by Manager Hanna to approve 2012 Capital Improvement Program Application. Manager Johnson seconded. Motion carried unanimously. Staff will distribute the application. All applications are due to SWWD by March 30, 2012.
- SWWD City and Township Meetings. Included in the board packet is the schedule of upcoming council meetings.
- SWWD March Board Meeting. The SWWD March Board meeting will be held on Tuesday, March 13, 2012 at 6:00pm. The time change will be posted on the meeting notice and agenda.
- The MAWD Legislative Reception and Breakfast. The MAWD Legislative Reception and Breakfast is March 7-8 2012. Staff will coordinate the registration and invitations to the SWWD Legislators.
- Wetland Conservation Act Local Government Unit Status. The Managers reviewed the draft resolution for Cities and Townships in the district to designate the SWWD as the Local Government Unit for the Wetland Conservation Act, and the draft resolutions for the SWWD to assume the LGU status upon designation as well as authorize staff to grant permits under certain conditions. The resolution will be sent to the Cities and Townships and upon receipt the Board will act on accepting the LGU status and authorizing certain decisions by staff.
- Witzel Property, St. Paul Park-Stormwater Utility Re-Determination. At the request of Mr. Dennis Witzel, staff has completed a redetermination of the stormwater utility fees on properties located in St. Paul Park. Through discussions with the City, staff agrees that the current lots as platted are non-conforming and would require updating to develop based on current City standards. A redetermination is being proposed for these properties based on current City standards and reduces the number of REU's from 17.69 to 10.69. A motion was made by Manager Hanna to reduce the number of REU's from 17.69 to 10.69 to the Witzel property and to refund Mr. Witzel \$256.62 in 2012. Manager Madigan seconded. Motion carried unanimously.
- Administrative Assistant Employment Status. After discussion, a motion was made by Manager to Hanna to approve full-time employment status to Melissa Imse, the

SWWD Administrative Assistant. Manager Johnson seconded. Motion carried unanimously.

6. **80th Street Pond Survey Agreement with the City of Cottage Grove**

- The agenda item has been tabled until March, as SWWD did not receive a draft agreement from the City of Cottage Grove at the time of the February Board Meeting.

7. **Afton Alps Retrofit**

- The Managers reviewed the general scope of services to complete the retrofit project in cooperation with Afton Alps Ski Area. The goal of the project is to minimize impacts from adjacent land use to Trout Brook and stabilize the stream banks provide reduce sediment load and improved stream habitat.

8. **Adjourn**

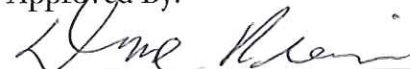
- The next regular Board Meeting is scheduled for Tuesday, March 13th at 6pm. A motion was made by Manger Johnson to adjourn at 7:42 p.m. Manger Pereira seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date