

Regular Meeting
South Washington Watershed District
Tuesday January 13, 2015
7:00 p.m.

Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:02 p.m.

Item 5f-Pay Equity Report was added to the agenda.

After discussion, a motion was made by Manager Hanna to move Agenda items: #9-Washington Conservation 2015 agreement/Task Order 001, and Item #10-2014 Administrator Review to the Consent Agenda. Manager Madigan seconded. Motion carried unanimously.

Agenda set per Manager Lavold.

Roll Call:

Jack Lavold-President

Denny Hanna-Vice President

Brian Johnson-Vice President

Mike Madigan-Treasurer

Staff:

Matt Moore, Administrator

John Loomis, Water Resources Specialist

Melissa Imse, Office Manager

Jack Clinton, Attorney

Others:

None

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: December 9, 2014 Regular Board meeting minutes, December Treasurers Report: accounts payable \$151,407.73, receivables \$1,695,522.46, fund balance 15,499,846.87, 4M fund balance \$14,595,775.20, Washington County 2nd Half Tax Settlement, Northland Securities Notification to Broker, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, and Miscellaneous Correspondence. Item 9-Washington Conservation 2015 agreement and Task Order #001, and Item 10-2014 Administrator Review. A motion was made by Manager Hanna to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold-** Manager Lavold reported on an article in the South Washington County Bulletin about the Grey Cloud Island project.

- **Manager Hanna-** Manager Hanna reported that he will be absent at the February Board meeting.
- **Manager Johnson-** Manager Johnson reported that he attended the Minnesota Association of Watershed Districts Board meeting, and the Washington County water consortium meeting. Manager Johnson reported that the MAWD Legislative Day at the Capitol will be mostly likely be the third week in March and the MAWD Summer Tour will be held in Duluth in June. MAWD is working with Sarah Noah and Associates, a human resource consulting firm, to conduct a state wide salary survey for the watershed districts.
- **Manager Madigan-** No report.

5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on: SWWD Watershed Overflow, Clear Channel Pond, Grey Cloud Slough, Trout Brook, Powers Lake Water Quality, Colby Lake Water Re-Use, East Ravine, and Conservation Corridor. Administrator Moore reported that he met with Washington County Staff to discuss funding for the Grey Cloud Island project. Washington County Commissioner Bigham, Senator Sieben and Representative Schoen are working on getting Legislative Bills passed for State funding for the Grey Cloud project.
- **2015 Work Plan.** Staff completed the 2015 Work Plan. Staff will continue to work on the 2016 and 2017 budgets.
- **Agency Notification of SWWD Plan Update.** Under the new Metropolitan Surface Water Management Act Rule 8410, anticipated to be adopted in April or May this year, watersheds are required to notify the State Review Agencies of the planning initiation. The notification includes requesting the management expectation for the plan review agency's priority issues, summaries of relevant water management goals, and water resource information. The SWWD will provide notice to the Agencies and begin the plan update process under the new rule to maintain the project timeline.
- **Northland 2011 Continuing Disclosure.** The SWWD bond rating changed from Aa2 to Aa1. The changed was not disclosed in the Official Statement. Northland Securities has posted this information with the Municipal Securities Rulemaking and reported it to the SEC. No action is needed by the SWWD.
- **Wetland Conservation Act Annual Report.** The managers reviewed the WCA Annual Report. Staff will submit the report to the Board of Water and Soil Resources by February 1.
- **Pay Equity.** Watershed Districts are required to submit a pay equity report to the State of Minnesota every three years. A motion was made by Manager Johnson to accept the Pay Equity Report and directed staff to submit the report. Manager Hanna seconded. Motion carried unanimously. President Lavold signed the Pay Equity Implementation Report. Notice of the Pay Equity report will be posted for 90 days. Administrator Moore reported that he met with Sarah Noah to discuss the MAWD salary survey for all watershed districts in Minnesota.

6. SWWD Rules Public Hearing and Adoption

- Minnesota Statute 103D.341 requires watershed districts to hold a public hearing on proposed or amended rules prior to adoption. A motion was made by Manager Hanna to open the SWWD Rules Update public hearing. Manager Johnson seconded. Motion carried unanimously. The SWWD did not receive any comments from the public. A motion was made by Manager Hanna to close the SWWD Rules Update Public Hearing. Manager Johnson seconded. Motion carried unanimously. A motion was made by Manager Johnson to approve resolution #2015-111 to formally adopt the SWWD Rules. Manager Hanna seconded. Motion carried unanimously.

7. 2015 SWWD Board Annual Meeting

- As per the SWWD Board and By-laws, the Board shall elect officers at the first regularly scheduled meeting in January.

Officers for 2015 are:

Jack Lavold – President

Dennis Hanna – Vice President

Brian Johnson – Vice President

Don Pereira – Secretary

Mike Madigan – Treasurer

SWWD named US Bank, 4M Fund/PMA, and Northland Securities as its financial institutions and the South Washington County Bulletin and Woodbury Bulletin as its official newspapers for 2015. Regular Meetings will continue to be on the second Tuesday of the month at 7:00 pm. Manager Per Diems will be at the statutory rate, Mileage reimbursement will be at the IRS allowable rate, and all other reimbursements will be at cost. The Managers reviewed the SWWD policies, Permit application and fee schedule.

Motion was made by Manager Madigan to approve 2015 Election of Officers, 2015 Annual Information, the SWWD Policy Manual, Permit Application and fee schedule. Manager Hanna seconded. Motion carried unanimously.

8. Central Draw Overflow Phase III-IV Design Task Order

- Staff is preparing for the next phase of CDO construction in cooperation with Washington County Parks. The Parks Department will be leading the effort to update the master plan for Cottage Grove Ravine Park and improvements to be constructed in 2016. The SWWD will coordinate CDO Phases III-IV with the improvements to the park. Phase III will include the entrance to the park and the lake outlet downstream to Hwy #61. Phase IV will include stabilization of the Ravine through the park in cooperation with park restoration. A motion was made by Manager Johnson to approve Task Order 2015-001 objectives 1 and 2 for \$89,478 with Houston Engineering. Manager Hanna seconded. Motion carried unanimously.

11. **Adjourn**

- The next regular Board Meeting will be held on Tuesday, February 10th at 7:00 pm. A motion was made by Manger Hanna to adjourn at 7:36 p.m. Manger Johnson seconded. Motion carried unanimously.

Respectfully submitted,

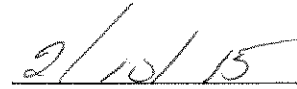


Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary



Date