

Regular Meeting
South Washington Watershed District
Tuesday March 12, 2013
6:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 6:00 p.m.
Agenda set per Manager Lavold

Roll Call:

Jack Lavold-President
Brian Johnson -Vice President
Mike Madigan-Treasurer

Staff:

Matt Moore, SWWD Administrator
John Loomis. SWWD Water Resources Specialist
Melissa Imse, SWWD Administrative Assistant

Others:

Jack Clinton, SWWD Attorney

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: February 12, 2013 Regular Board meeting minutes, February Treasurer's Report: accounts payable \$227,923.34, receivables \$70,285.09, 4M fund balance \$15,366,630.62 2011 GO Bond Balance \$1,510,132.60, Calendar Events, Development Reviews, WCA Reviews, Cost Share Applications, and Miscellaneous Correspondence. Motion was made by Manager Johnson to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold-** No report.
- **Manager Johnson-** Manager Johnson reported that he talked with Commissioner Weik regarding the Grey Cloud slough project. Manager Johnson reported that he attended the City of Woodbury meeting, and will be attending the upcoming MAWD legislative reception and day at the Capitol, and the St. Croix River basin conference. Manager Johnson disclosed to the Board that he will be working with Attorney Jack Clinton on a personal matter.

- **Manager Madigan-** Manager Madigan reported that he met with the Metropolitan Council Commissioner Harry Melander to discuss the SWWD overflow project.

5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on:

SWWD Watershed Overflow:

The County and the SWWD continue to move forward with ROW acquisition, nothing further on the acquisition at this time. HDR has submitted final plans and the plans were sign by all parties including State for State Aid. The SWWD is working with the developers in Cottage Grove on a grading plan for CD-P86 south. Both Newland and DR Horton have made application to the City of Cottage Grove and we are coordinating review at this time. The County cooperative agreement is on the March 12 SWWD Board agenda. At the April meeting the SWWD will concur with the low bid and award. Project specifics were highlighted including two locations for jacking/boring the overflow pipe and certain performance specifications for construction methods.

Clear Channel Pond:

Project design concepts have been presented to the SWWD, City of Cottage Grove, Washington County and MNDOT. SWWD staff will schedule a meeting with property owners and then a neighborhood meeting with Cottage Grove. The project remains on schedule for construction this year.

Grey Cloud Island Slough

Staff continues to look for supplemental funding sources to fill the gap between SWWD and Washington County funds and the total project costs. The SWWD will provide an update to the Grey Cloud Island Township Board in March. The County is working on the turn back proposal for the Township.

Trout Brook:

SWWD secured a FY 2012 Clean Water Fund grant for installation of priority BMPs throughout the Trout Brook watershed which were identified through WCD's Top50P! project. WCD outreach for the projects is underway and concept plans are in development.

SWWD has completed a retrofit scoping/feasibility study for the Afton Alps ski area. The study identifies several options for restoring habitat in Trout Brook and reducing sediment and phosphorus export to Trout Brook and Lake St. Croix. After reviewing the plan, MnDNR is engaged and excited to develop a partnership with SWWD and Afton Alps Ski Area and pursue a larger scale stream restoration project than SWWD would be able to accomplish on its own.

Colby Lake Neighborhood Retrofit CWF:

SWWD secured a FY2012 Clean Water Fund grant for its Colby Lake Neighborhood Retrofit project. The project will result in installation of 25 curb

cut raingardens in the Colby 1st Addition. The project is expected to remove approximately 100 lbs of phosphorus from the existing system and reduce annual delivered to Colby Lake by over 10 lbs. Installation is underway. Construction of the 11 fall project sites is complete and the contractor has wrapped up work for the fall. 12 additional sites will be constructed in the spring following utility relocation. Homeowners are responsible for planting the gardens with plants provided by SWWD. SWWD has expended the first 50% of the CWF grant and has submitted a request to the State for the subsequent 40% grant disbursement. The final 10% of grant funding is distributed upon project completion.

Powers Lake Water Quality:

Houston Engineering, Inc has prepared an estimate to prepare and implement an alum treatment at Powers Lake. The City of Woodbury has indicated an interest in looking into the alum treatment in cooperation with SWWD. Staff will continue to work with City staff to explore options.

Preliminary investigation of 2012 data shows improvement in growing season water quality which met SWWD goals for the lake and a late season (post growing season) flux of nutrients during the fall mixing period. That late season nutrient flux had a smaller impact on water quality than in 2009-2011 and is consistent with work from the City showing lower potential for nutrient release from lake sediments.

80th Street Drainage Improvements:

Work on this project is suspended for the winter. The box culvert is installed with temporary safety and erosion control. 80th street is open for the winter and grading will resume in the spring.

Colby Lake Water Re-Use

SWWD, working in partnership with the City of Woodbury and Washington County, has secured a Clean Water Land and Legacy Grant to fund construction of water re-use systems at Eagle Valley and Prestwick Golf Courses. Staff is working on an agreement with Washington County and City of Woodbury to implement the project. Work on the two systems is expected to begin in 2013. When the two systems are completed, the immediate watershed load reduction necessary to restore Colby Lake will be met. Additional work will still be required upstream (Wilmes Lake) and in-lake.

- Annual City and Township Meetings. The Managers reviewed the City and Township meeting schedule for 2013. Administrator Moore reported that the City of Woodbury would like to schedule a workshop meeting with SWWD on May 15, 2013.
- Appoint 2013 Personnel Committee. After board discussion, Manager Lavold appointed Manager Hanna to be the Personnel Committee Chair, and Manager Johnson will serve as the Assistant Committee Chair. Staff will forward all information to Managers Hanna and Johnson.
- Authorize 2013/2014 Salary Survey. The SWWD conducts a salary survey every two years to update the policy handbook and provide competitive

compensation for the employees. After discussion, a motion was made by Manager Johnson to approve the 2013/2014 salary survey to be completed by Noah and Associates for up to \$2,300.00. Manager Madigan seconded. Motion carried unanimously.

- City of Newport, Snow and Ice Control Request. The City of Newport has purchased updated snow and ice control equipment with a new truck in 2013. The City is requesting funds from SWWD for the new equipment. After discussion, a motion was made by Manager Johnson to approve funding for the snow and ice control equipment for up to \$8,490.30. Manager Madigan seconded. Motion carried unanimously.
- The City of Newport Comprehensive Plan Amendment. SWWD provided comments to the City of Newport on their comprehensive plan amendment. The managers reviewed the letter and authorized Administrator Moore to send the letter.
- SWWD Pay Equity Report. Staff has submitted the required pay equity report to the State of Minnesota. The report was approved and a certificate was issued to SWWD.

6. CSAH 19, Washington County Wetland Replacement Plan

- SWWD acting as the Local Governmental Unit for the Wetland Conservation Act on the CSAH 19 project, Staff will provide a decision on the wetland permit for the project. Due to the need for additional information, Staff provided a letter to Washington County extending the deadline for response on the permit for up to 60 days. The managers reviewed the letter, and authorized Administrator Moore to send.

7. Central Draw Storage Facility Overflow

- The Managers reviewed the Washington County cooperative agreement for the construction costs and administration for Phase I of the Central Draw Storage Facility Overflow project. After discussion, a motion was made by Manager Johnson to approve the cooperative agreement with Washington County for the construction of the Central Draw Storage Facility Overflow project Phase I with Attorney Clinton's suggested revisions. Manager Madigan seconded. Motion carried unanimously. As part of the cooperative agreement, SWWD will wire funds in a timely manner to Washington County for payment of the project. After discussion, a motion was made by Manager Johnson to authorize Staff to wire payment to Washington County upon receipt of the partial payment requests and to add the payments to the monthly claims roster for review by the SWWD Treasurer and Board approval. Manager Madigan seconded. Motion carried unanimously.

8. Education Contribution Requests

- The Watershed Partners and Friends of the Mississippi River are requesting support for educational programs. The SWWD has support regional programs in the past as part of the overall education program along with Countywide program (EMWREP) and local programs. The 2013 budget has a balance of \$5000 for 2013 contributions. After discussion, a motion was

made by Manager Johnson to approve \$2,500.00 funding for the Metro Watershed Partners program, and \$2,500.00 funding for the Friends of the Mississippi River program. Manager Madigan seconded. Motion carried unanimously.

9. **Adjourn**

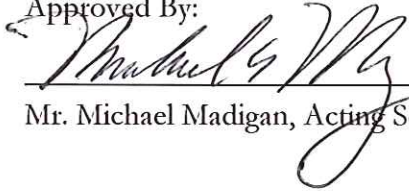
- The next regular Board Meeting will be held on Tuesday, April 9th at 7:00 pm. A motion was made by Manger Johnson to adjourn at 6:45 p.m. Manger Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Michael Madigan, Acting Secretary



Date

