

Regular Meeting
South Washington Watershed District
Tuesday May 8, 2012
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 7:00 p.m.

Agenda Items pulled from the Consent Calendar: April 10, 2012 meeting minutes

Agenda set per Manager Lavold

Roll Call:

Jack Lavold-President

Denny Hanna-Vice President

Brian Johnson -Vice President

Mike Madigan-Treasurer

Don Pereira-Secretary

Staff:

Matt Moore, SWWD Administrator

John Loomis, SWWD Water Resource Technician

Melissa Imse, SWWD Administrative Assistant

Others:

Jack Clinton, SWWD Attorney

Jim Stoker, CAC Committee

2. Open Forum

None.

3. Consent Agenda

Items on the Consent Agenda include: April 30, 2012 Central ravine Workshop meeting minutes, April Treasurer's Report accounts payable \$306,628.33 receivables \$1,731.80, 4M fund balance \$14,597,610.80, 2011 GO Bond Balance \$2,759,337.12, Calendar Events, Development Reviews, Miscellaneous Correspondence, and Partial Payment Request No. 1 \$158,101.80 for the Newport Ravine project. Motion was made by Manager Johnson to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. April 10, 2012 Meeting Minutes

After discussion, a motion was made by Manager Madigan to approve the minutes as amended. Manager Johnson seconded. Motion carried unanimously.

5. Manager's Report.

- **Manager Lavold-** Manager Lavold reported that he attended the St. Croix River conference.
- **Manager Johnson-** Manager Johnson reported that he attended the St. Croix River conference and the Metro MAWD meeting.

- **Manager Hanna-** Manager Hanna reported that he attended the Metro MAWD meeting.
- **Manager Madigan-** None.
- **Manager Pereira-** None.

6. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on:

SWWD Watershed Overflow:

The SWWD has prepared ROW maps for the acquisition process and which will place the pipe just inside the new roadway east of CSAH 19 and in the existing ROW west of CSAH 19. A draft of the EAW will be presented to the Board at the May workshop. The connection of the CDSF to the Cottage Grove Central Ravine system has reached agreement with the City and the conceptual plan is being finalized. The County, City and SWWD will be meeting with local business on May 16th at the Washington County South Service Center. The City of Cottage Grove is providing the AUAR information to the County to evaluate the location of local infrastructure including streets and stormwater facilities.

Clear Channel Pond:

Stantec is beginning field work and has secured geotechnical services to investigate the site. Test borings will be completed at the site in the next two weeks. Survey will follow the geotechnical investigation.

Grey Cloud Island Slough

Houston Engineering finalized the draft feasibility study. Staff will schedule a meeting with Washington County to discuss the draft study. We will then be able to schedule a final meeting with the Technical Advisory Committee to decide on a preferred crossing and discuss the next steps in funding the project. At that time we will provide an update to the Township.

Newport Ravine:

Park Construction is well into construction. The upper ponds have been constructed stormsewer construction is anticipated next week. Work has begun in the ravine constructing stormsewer to the upper pond. Substantial completion is scheduled for September 14 and final completion set for October 19th.

Trout Brook:

SWWD is beginning multiple projects in the Trout Brook watershed. First, SWWD secured a Clean Water Fund grant for installation of priority BMPs throughout the Trout Brook watershed. Those funds will be used to target priority projects identified through WCD's Top50P! project. Outreach with priority landowners will begin this summer.

Second, SWWD is working with H.R. Green and Afton Alps to identify and implement priority projects throughout the Afton Alps property with the goal of improving habitat in Trout brook and reducing runoff volume and phosphorus load to Trout Brook and Lake St. Croix. The first step is to identify priority projects for which SWWD will pursue CWF grant funding this fall. H.R. Green will begin that process in July.

Colby Lake Neighborhood Retrofit CWF:

SWWD secured a Clean Water Fund grant for its 2012 Colby Lake Neighborhood Retrofit project. The project will result in installation of approximately 25 small-scale BMPs in the Colby 1st Addition. The project is expected to remove approximately 100 lbs of phosphorus from the existing system and reduce annual delivered to Colby Lake by over 10 lbs. Installation will be coordinated with the City of Woodbury's roadway reconstruction project and carried out in 4 phases. Phase 1 properties are set for Board approval on 5/8. Installation of inlet structures will begin in 5/14 as part of the City's project.

Phase 2-4 properties are currently being finalized and will be included for Board approval in June. Additionally in June, staff will request the Board allocate funding for the entire project and approve a bid packet for construction of the BMPs.

- MAWD Summer Tour. The MAWD Summer Tour will be held on June 21-23 hosted by the Prior Lake-Spring Lake Watershed District. A motion was made by Manager Johnson to authorize SWWD Staff and Board to attend the MAWD Summer Tour. Manager Madigan seconded. Motion carried unanimously.

6. MS4 Annual Meeting Public Hearing

- No public was present for the 2011 MS4 public hearing.

7. 2011 SWWD Annual Reports

- **2011 Annual Financial Audit.** The Managers reviewed the audit findings and responses. After discussion, a motion was made by Manager Hanna to accept the 2011 SWWD financial audit. Manager Johnson seconded. Motion carried unanimously.
- **2011 Annual Monitoring Report.** After discussion, a motion was made by Manager Hanna to accept the 2011 annual monitoring report. Manager Madigan seconded. Motion carried unanimously.
- **2011 SWWD Annual Report.** After discussion, a motion was made by Manager Hanna to accept the 2011 SWWD Annual Report. Manager Johnson seconded. Motion carried unanimously.

8. Wetland Conservation Act

- **Resolution #2012-104.** This resolution will establish the SWWD as the Local Governmental Unit in all the Cities and Townships within SWWD, with the exception of the City of Oakdale, to implement the WCA rules and regulations. After discussion, a motion was made by Manager Johnson to approve Resolution #2012-104. Manager Madigan seconded. Motion carried unanimously.
- **Resolution #2012-105.** This resolution designates certain decisions for Wetland permits to the SWWD Staff. After discussion, a motion was made by Manager Johnson to approve Resolution #2012-105. Manager Madigan seconded. Motion carried unanimously.

9. 2012 Stormwater Utility Fee Abatements

- After discussion, a motion was made by Manager Hanna to approve Resolution #2012-103, 2012 Stormwater Utility Fee Abatements. Manager Madigan seconded. Motion carried unanimously.

10. Cottage Grove Central Ravine Budget Extension

- HDR Engineering has spent considerable time evaluating the connection and potential operation of the Central Ravine to the Central Draw Overflow Pipe. HDR is requesting a budget extension to finalize the details of the connection. After discussion, a motion was made by Manager Hanna to approve the Central Ravine budget extension for up to \$21,741.00. Manager Madigan seconded. Motion carried unanimously.

11. 2012/2013 SWWD Office Lease

- After board discussion, a motion was made by Manager Hanna to approve the 2012/2013 SWWD office lease. Manager Madigan seconded. Motion carried unanimously.

12. Colby Lake Raingarden Project

- SWWD received a Clean Water Assistance Grant to implement priority small-scale Best Management Practices in the Colby Lake watershed. Installation of those projects is being coordinated with the City of Woodbury's roadway rehabilitation project which will occur throughout the summer. After discussion, a motion was made by Manager Hanna to approve the landowner contracts for BMPs in the phase 1 area of the project. Manager Pereira seconded. Motion carried unanimously.

13. 2011 SWWD Staff Performance Review

- After discussion, a motion was made by Manager Madigan to approve the 2011 Staff Performance Reviews. Manager Hanna seconded. Motion carried unanimously.

14. Adjourn

- The next regular Board Meeting is scheduled for Tuesday, June 12th at 7pm. A motion was made by Manager Johnson to adjourn at 7:40 p.m. Manager Pereira seconded. Motion carried unanimously.

Respectfully submitted,

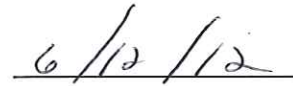


Melissa Imse, Administrative Assistant

Approved By:



Mr. Donald Pereira, Secretary



Date