

Regular Meeting  
South Washington Watershed District  
Tuesday May 13, 2014  
7:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

**1. Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.

Additions to the agenda: Item 5g-Resident Phone Call

After discussion, a motion was made by Manager Hanna to move Agenda items: 5b-BWSR Biennial Budget Request, 5d-Funding Request for the St. Croix Workshop, 5e-CD-P86 3M Right of Entry, 7-2013 SWWD Financial Audit and Accounting Policy Update, and Item 8-U of M Monitoring Analysis to the consent agenda. Manager Johnson seconded. Motion carried unanimously. Agenda set per Manager Lavold.

**Roll Call:**

Denny Hanna-Vice President

Brian Johnson-Vice President

Mike Madigan-Treasurer

Don Pereira-Secretary

**Staff:**

Matt Moore, SWWD Administrator

Melissa Imse, SWWD Office Manager

John Loomis. SWWD Water Resources Specialist

**Others:**

None

**2. Open Forum**

None

**3. Consent Agenda**

Items on the Consent Agenda include: April 8, 2014 Regular Board meeting minutes, April Treasurers Report: accounts payable \$135,396.77, receivables \$7,633.26, fund balance 13,128,327.30, 4M fund balance \$12,312,805.33 budget extension requests, Calendar Events, Development Reviews, Cost Share Applications, and Miscellaneous Correspondence. Items 5b-BWSR Biennial Budget Request, 5d-Funding Request for the St. Croix Workshop, 5e-CD-P86 3M Right of Entry, 7-2013 SWWD Financial Audit and Accounting Policy Update, and Item 8-U of M Monitoring Analysis. A motion was made by Manager Hanna to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. **Manager's Report**

- **Manager Lavold-** No report.
- **Manager Johnson-** Manager Johnson reported that he attended the Washington County Water Consortium meeting regarding BMP maintenance database. Manager Johnson attended the SWWD Arbor Day prairie planting event with Great River Greening.
- **Manager Hanna-** No report.
- **Manager Madigan-** No report.
- **Manager Pereira-** No report.

5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on: SWWD Watershed Overflow, Clear Channel Pond, Grey Cloud Slough, Trout Brook, Powers Lake Water Quality, and Colby Lake Water Re-Use.
- **2014 MAWD Summer Tour.** The MAWD Summer Tour is June 18-20 in Stillwater. After discussion, a motion was made by Manager Madigan to invite the elected Officials within the SWWD and to authorize registration for any SWWD manager and staff for the 2014 MAWD Summer Tour. Manager Hanna seconded. Manager Johnson abstained from the vote. Motion carried on a 4-0 vote.
- **Washington Conservation District (WCD) One Watershed One Plan.** The managers reviewed the letter submitted to the Minnesota Board of Water and Soil Resources regarding the One Watershed One Plan Pilot projects. The request is from the Washington, Anoka, Chisago, and Isanti conservation districts. The request is to provide a water quality plan for the Lower St. Croix Watershed. The water quality plan option provides the opportunity to collaborate and apply for clean water grant dollars. If successful being selected as a pilot, the SWWD may become involved in a project in the future that would also meet SWWD goals. There is not a request by the conservation districts at this time.
- **A Resident Phone Call.** The South Washington Watershed District received a telephone call from Mr. Greg Moynagh, 13506 Valley Creek Trail, Afton, MN. Mr. Moynagh expressed his concern regarding the City of Woodbury pump test of Well #18 scheduled for later this summer. The project was reported on in the Woodbury Bulletin on May 9, 2014. Concerns centered on the potential impacts to Valley Creek during a drought. The State is currently coming out of a drought where much of the Metro area was between 4.0 – 7.0 inches below normal for the period of June 26 – November 5, 2013 as reported by the State Climatologist. The pump test will be performed during late summer to test the aquifer during a stress period. The goal of the test is to determine aquifer performance under conditions when the system would see seasonal stress. The SWWD has coordinated with the VBWD, City, County and DNR on the project due to the cross-jurisdictional issues. Mr. Klayton Eckles, City of Woodbury, contacted Mr. Moynagh to provide more details regarding the pump test.

**6. 2013 MS4 Public Hearing**

- A motion was made by Manager Hanna to open the 2013 MS4 Public Hearing. Manager Johnson seconded. Motion carried unanimously. No public was present. SWWD received no comments. A motion was made by Manager Hanna to close the 2013 MS4 Public Hearing. Manager Madigan seconded. Motion carried unanimously.

**9. Valley View Heights Ravine Stabilization Contract Award**

- After board discussion, a motion was made by Manager Hanna to award the Valley View Heights construction award to Bell's Trucking for \$11,827.85. Manager Johnson seconded. Motion carried unanimously.

**10. Water Quality Database and Website Hosting, Houston Engineering**

- The managers reviewed the task order from Houston Engineering for ongoing operation and enhancement of the District's water quality database. The arrangement with Houston Engineering is set up to allow for addition of Agency partners which would reduce the annual cost to each participating partner. The task order also includes fees for hosting the District's website. After discussion, a motion was made by Manager Hanna to approve task order 2014-003 with Houston Engineering for the water quality database and website hosting for up to \$9,200.00. Manager Madigan seconded. Motion carried unanimously.

**11. Clear Channel-Change Order 1, Completion Extension, Minnesota Native Landscapes**

- Due to the need to finalize easement acquisition for the project, the SWWD has requested, and Minnesota Native Landscapes has agreed, to extend the contract one-year to complete the project later this year. This may result in additional mobilization costs and the SWWD will have to work with the contractor on some pricing depending on the market. After discussion, a motion was made by Manager Hanna to approve Change Order #1 with Minnesota Native Landscapes. Manager Madigan seconded. Motion carried unanimously.

**12. Stormwater Utility Fee Policy and Abatement**

- The SWWD has been requested to consider the Disabled Veterans tax exemption allowed by the State. Utility fees are not included in the tax exemption. After discussion, a motion was made by Manager Hanna to change the SWWD Stormwater Utility Fee Policy to include Disabled Veterans exemption from the SWWD Stormwater Utility Fee. Manager Johnson seconded. Motion carried unanimously.  
Washington County is requesting abatement of SWWD stormwater utility fees for a historic cemetery located in the City of Cottage Grove. After discussion, a motion was made by Manager Hanna to approve Resolution

2014-001, stormwater utility abatement for the Church of God cemetery. Manager Madigan seconded. Motion carried unanimously.

13. **Schuster Project-Change Order 1**

- Work is underway on the Schuster grade stabilization and vegetation management project adjacent to Trout Brook. Once on site, staff identified a necessary scope change to the project. Immediately downstream from where the focus ravine enters Trout Brook is a failed land bridge/dam which continues to wash out and supply sediment downstream. The contractor has agreed to remove what remains of the structure while on site. Staff has prepared a change order for removal of the structure and removal and disposal of debris that was found in the ravine. Total increase in cost of the contract is \$9,990.00. After discussion, a motion was made by Manager Hanna to approve the Schuster Change Order 1 for up to \$9,990.00. Manager Pereira seconded. Motion carried unanimously.

14. **Adjourn**

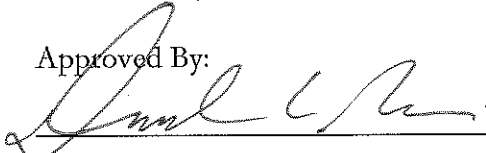
- The next regular Board Meeting will be held on Tuesday, June 10<sup>th</sup> at 7:00 pm. A motion was made by Manager Hanna to adjourn at 7:38 p.m. Manager Johnson seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Administrative Assistant

Approved By:



Mr. Don Pereira, Secretary



Date