

Regular Meeting
South Washington Watershed District
Tuesday May 12, 2015
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Hanna called the meeting to order at 7:00 p.m.
After discussion, a motion was made by Manager Hanna to move Agenda items: #8-Trout Brook Vang Project Contract, Item#9-Kevin Schmitz Project Contract, and Item#10-Interlachen Parkway Memorandum of Understanding with the City of Woodbury to the Consent Agenda. Manager Johnson seconded. Motion carried unanimously.
Agenda set per Manager Hanna.

Roll Call:

Dennis Hanna – Vice President
Brian Johnson-Vice President
Don Pereira-Secretary
Mike Madigan-Treasurer

Staff:

Matt Moore, Administrator
John Loomis, Water Resources Specialist
Andy Schilling, BMP Specialist
Melissa Imse, Office Manager
Jack Clinton, Attorney

Others:

Dave and Krista Leuthe

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: April 14, 2015 Regular Board meeting minutes, April Treasurers Report: accounts payable \$90,369.81, receivables \$174.98, fund balance 14,158,283.22, 4M fund balance \$13,008,599.08, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Applications, Miscellaneous Correspondence, Item#8-Trout Brook Vang Project, Item#9-Kevin Schmitz Project Contract, and Item#10-Interlachen Memorandum of Understanding with the City of Woodbury. A motion was made by Manager Johnson to approve the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

Manager Pereira took oath of office to serve on the SWWD Board from 2015-2018.

- **Manager Hanna** – Manager Hanna reported that he attended the Prairie Restoration Event and the Washington County Groundwater meeting. He also had a copy of the Washington County Groundwater Plan for the Managers and Staff to review. The Groundwater Plan may be viewed on the Washington County website.
- **Manager Johnson**- Manager Johnson reported that he attended the Washington County Groundwater meeting.
- **Manager Madigan**- Manager Madigan reported that he attended the Trout Brook volunteer event at Afton Alps.
- **Manager Pereira**- Manager Pereira reported that he will miss the June 9th SWWD Board meeting.

5. **Administrator Report**

- **SWWD Project Updates.** Included in the board packet project updates on: SWWD Watershed Overflow, Clear Channel Pond, Grey Cloud Slough, Trout Brook, Interlachen Parkway Reconstruction, Colby Lake Water Re-Use, Conservation Corridor, and BMP Design work.
- **MAWD Summer Tour.** The MAWD Summer Tour is June 24-26 in Duluth. After discussion, a motion was made by Manager Madigan to authorize registration for any SWWD manager and staff for the 2015 MAWD Summer Tour. Manager Pereira seconded. Motion carried unanimously.
- **Monitoring Analysis Update.** John Loomis provided updated lake status sheets which reflect 2014 monitoring data and a staff memo prepared by MPCA. The Managers reviewed the data.
- **Valley Branch Watershed District Draft Watershed Management Plan Comments.** Administrator provided draft comments on the Valley Branch Watershed District's Watershed Management Plan. The Managers reviewed the letter.

6. **MS4 Public Hearing**

- A motion was made by Manager Hanna to open the MS4 Public Hearing. Manager Johnson seconded. Motion carried unanimously. SWWD received no comments. A motion was made by Manager Hanna to close the MS4 Public Hearing. Manager Madigan seconded. Motion carried unanimously.

7. **Lower East Ravine Stabilization Project**

- **Permitting for the Lower East Ravine project** resulted in an unexpected need for an archaeological study of the project area. Staff has prepared an amendment to the task order to cover that increased cost. A motion was made by Manager Johnson to approve the task order for the archaeological study by Houston Engineering, not to exceed \$16,000.00. Manager Madigan seconded. Motion carried unanimously.
- The SWWD Board authorized advertisement for bids for the Lower East Ravine Stabilization project at their regular meeting in March 2015. A total of six bids were received and a public bid opening was conducted at 3:00 pm on April 30, 2015. The SWWD Board of Managers reserves the right to reject any or all bids and waive any defects therein.

Houston Engineering, Inc. tabulated the bids and upon tabulation one bid had a unit price error and the bid was withdrawn. Further review of the bids determined that the costs of water control had material variances between bids. Water control was included in the bid to allow construction of grade control structures under constant water flow discharging from the 3M facility. The method(s) of water control during construction were not specified in the specifications, but rather left to the creativity of the contractors to determine water control methods and submit a plan to the engineer for approval. Follow up with the considered bidders for clarification did not provide satisfactory mechanics of how the flow would be controlled during the construction process.

Additionally the project included vegetation management of approximately 25.5 acres. Review of the bids indicated cost irregularities in the bids for the vegetation management creating concerns about the definition of vegetation management and the level of effort required. The work is being done on private property and SWWD needs to be sure the work will be done correctly and timely. The bids and the information provided after the bid opening does not provide sufficient information that awarding the project would be in the best interests of the SWWD.

After discussion, a motion was made by Manager Johnson to reject all bids for the Lower East Ravine Stabilization Project as stated in Resolution #2015-113. Manager Madigan seconded. Motion carried unanimously.

8. **Adjourn**

- The next regular Board Meeting will be held on Tuesday, June 9th at 7:00 pm. A motion was made by Manger Johnson to adjourn at 7:31 p.m. Manger Pereira seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary

Mr. Brian Johnson, Vice-President

6-10-15

Date