

Regular Meeting  
**South Washington Watershed District**  
**Tuesday October 7, 2014**  
**7:15 p.m.**  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

**1. Call to Order**

Manager Lavold called the meeting to order at 7:15 p.m.  
Additional Agenda Item-5g-Manager Continuing Education  
Agenda set per Manager Lavold.

**Roll Call:**

Jack Lavold-President  
Denny Hanna-Vice President  
Brian Johnson-Vice President  
Don Pereira-Secretary  
Mike Madigan-Treasurer

**Staff:**

Matt Moore, Administrator  
John Loomis, Water Resources Specialist  
Melissa Imse, Office Manager  
Jack Clinton, Attorney

**Others:**

None

**2. Open Forum**

None

**3. Consent Agenda**

Items on the Consent Agenda include: September 9, 2014 Regular Board meeting minutes, September Treasurers Report: accounts payable \$91,740.21, receivables \$305.01, fund balance 14,586,885.31, 4M fund balance \$13,624,203.85, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Violations, and Miscellaneous Correspondence. A motion was made by Manager Hanna to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

**4. Manager's Report**

- **Manager Lavold-** Manager Lavold reported that he attend the Washington County Commissioners meeting to discuss the SWWD proposed 2015 budget.
- **Manager Hanna-** Manager Hanna reported that he attended the Washington County Commissioners meeting to discuss the SWWD proposed 2015 budget. The budget presentation went well with the County Commissioners.

- **Manager Johnson-** Manager Johnson reported that he attended the MAWD Directors meeting on October 1. Manager Johnson and Administrator Moore will be helping to coordinate a state-wide watershed district salary survey.
- **Manager Madigan-** No report.
- **Manager Pereira-** No report.

## 5. **Administrator Report**

- **SWWD Project Updates.** Administrator Moore included in the board packet project updates on: SWWD Watershed Overflow, Clear Channel Pond, Grey Cloud Slough, Trout Brook, Powers Lake Water Quality, Colby Lake Water Re-Use, and Conservation Corridor.
- **November Board Meeting Date.** The SWWD November Board meeting must be rescheduled due to Veteran's Day holiday, Tuesday November 11, 2014. After discussion, the Managers scheduled the November Board meeting for Wednesday, November 12, 2014 at 7:00pm.
- **MAWD Resolutions.** The MAWD Annual Conference is December 4-6, 2014. The Managers did not have any resolutions to submit for consideration at the MAWD Annual meeting.
- **Lower St. Croix Agreement.** The managers reviewed a draft letter to be sent to all parties signatory to the Lower St. Croix WMO Agreement. The SWWD has met with representatives of the Cities of Cottage Grove and Woodbury to discuss the status of section 13.1 of the agreement. The SWWD has agreement with the two Cities to document the status by sending a letter to all parties on the agreement. After review, the managers directed staff to send the letter.
- **Clean Water Grant Submittals.** The State of Minnesota Board of Water and Soil Resources FY15 Clean Water Fund Competitive Grant application period closed on September 26, 2014. Staff has prepared three grant applications that were submitted to the Agency for consideration and scoring. The three grants included: Grey Cloud Island Slough; Wilmes Lake Watershed Retrofit; and, Trout Brook Ravine Stabilization. If the SWWD is successful in receiving a grant Staff will provide the Board with a work plan, funding sources and grant agreement at a future meeting. The managers reviewed the grant applications, and authorized staff to submit.
- **Employee Handbook.** Manager Hanna requested portions of the Employee Handbook be reviewed by the full board. After discussion, a motion was made by Manager Hanna to revise employee conduct section d, item 6 to state: You will not bring gaming devices, intoxicants, controlled substances, and explosives on District property. Manager Johnson seconded. The motion carried on a 3 to 2 vote.
- **Manager Continuing Education.** The managers directed staff to keep a log of each of the manager's continuing education training and conferences that they attend each year. Staff will add the training log to the SWWD Annual report.

6. **2015 Budget Stormwater Utility Fee Certification to Washington County**
- After discussion, a motion was made by Manager Johnson to approve resolution #2014-006, the 2015 Stormwater Utility Fee Certification. Manager Hanna seconded. Motion carried unanimously.
7. **SWWD Rules 45 Day Submittal**
- Proposed rule or amendment to the rule must be submitted to the Minnesota Board of Water and Soil Resources (BWSR) for review and comment. The BWSR Board's review shall be considered advisory. The Board shall have 45 days from receipt of the proposed rule or amendment to the rule to provide its comments in writing to the watershed district. Proposed rules or amendments to the rule shall also be noticed for review and comment to all public transportation authorities that have jurisdiction within the watershed district at least 45 days prior to adoption. Public transportation authorities have 45 days from receipt of the proposed rule or amendment to the rule to provide comments in writing to the watershed district. After discussion, a motion was made by Manager Hanna to authorize staff to submit the SWWD rules revision for a 45 day review/comment period. Manager Johnson seconded. Motion carried unanimously.
8. **Valley View Contract Cancellation**
- The Board previously approved the Valley View construction project in Denmark Township. The project was intended to repair an actively eroding ravine on the Mississippi River bluff. One of the two primary property owners that covered the project sold their property on 8/8/2014. WCD staff met with the new property owner and to discuss the project and he does not want to build the project on his property. Staff has provided notice of cancellation to the contractor. The Denmark Township Board will discussed the project on Monday October 6, 2014. Should the landowners wish to construct the project in the future, the project would need to be re-bid. After discussion, a motion was made by Manager Hanna to approve the contract cancellation for Valley View. Manager Johnson seconded. Motion carried unanimously.
9. **Adjourn**
- The next regular Board Meeting will be held on Wednesday, November 12<sup>th</sup> at 7:00 pm. A motion was made by Manger Pereira to adjourn at 8:19 p.m. Manger Hanna seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary

11/12/14

Date

