

Regular Meeting
South Washington Watershed District
Tuesday October 13, 2015
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Lavold called the meeting to order at 7:05 p.m.

After discussion, a motion was made by Manager Hanna to move Agenda items: #7-Newland Communities/Cayden Glen Contract Amendment 1 and #10-Houston Engineering Task Order 2015-005 to the Consent Agenda. Manager Madigan seconded. Motion carried unanimously.

Administrator Moore added the City of Cottage Grove and City of Woodbury Joint Workshop to the Consent Calendar. Manager Lavold pulled item G-Miscellaneous Correspondence from the Consent Agenda.
Agenda set per Manager Lavold.

Roll Call:

Jack Lavold-President

Dennis Hanna – Vice President

Brian Johnson-Vice President

Mike Madigan-Treasurer

Staff:

Matt Moore, Administrator

John Loomis, Water Resources Specialist

Andy Schilling, BMP Specialist

Melissa Imse, Office Manager

Jack Clinton, Attorney

Others:

None

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: September 8, 2015 Regular Board meeting minutes, September Treasurers Report: accounts payable \$700,471.97, receivables \$187.73, fund balance \$14,813,216.84, 4M fund balance \$14,218,102.87, Calendar of Events, Development Reviews, Wetland Conservation Act, Cost Share Applications, and Miscellaneous Correspondence, City of Cottage Grove and City of Woodbury Joint Workshop, #7-Newland Communities/Cayden Glen Contract Amendment 1 and #10-Houston Engineering Task Order 2015-005. A motion was made by Manager Johnson to approve the consent agenda. Manager Hanna seconded. Motion carried unanimously.

4. **Manager's Report**

- **Manager Lavold-** Manager Lavold reported that he attended the Washington County Commissioner's meeting on the 2016 Watershed budgets and projects. The Commissioners had no comment on the SWWD 2016 budget or projects.
- **Manager Hanna-** Manager Hanna reported that he attended the Washington County Commissioner's meeting and the Grey Cloud Town Board meeting.
- **Manager Johnson-** Manager Johnson reported that he attended the Washington County Commissioner's meeting and the Woodbury Commission meeting.
- **Manager Madigan-** Manager Madigan reported that he attended the Woodbury Commission meeting.

5. **Administrator Report**

- **SWWD Project Updates.** Included in the board packet project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Interlachen Parkway Reconstruction, Colby Lake Water Re-Use, Conservation Corridor, and BMP Design work.
- **Request for Professional Services.** The biannual solicitation for professional services has been sent to the existing pool of consultants and advertised in the South Washington and Woodbury Bulletin papers. After discussion, a motion was made by Manager Johnson to appoint Manager Madigan and Manager Johnson to the Board sub-committee to review the proposals and make a recommendation to the full board at the December meeting. Manager Hanna seconded. Motion carried unanimously.
- **2011 Bonds for Grey Cloud Crossing Project.** As part of the 2011 bond proceeds for the East Mississippi projects, SWWD is required to spend down 85% of the funds by the end of May 2016. Staff is working with Northland Securities and the bond counsel to figure out how to distribute the funds for Grey Cloud. Bond Counsel has been slow to respond. Staff has not received a response, but will update the Board as soon as possible.
- **EMWREP Agreement.** The Board reviewed a memo from Jack Clinton explaining the language in the agreement. No further action was taken.
- **Miscellaneous Correspondence.** The City of Cottage Grove submitted a picture of Manager Lavold painting parking lot lines for the City of Cottage Grove in 1964.

6. **2016 Budget Stormwater Utility Fee Certification to Washington County**

- After discussion, a motion was made by Manager Hanna to approve resolution #2015-122, the 2016 Stormwater Utility Fee Certification for \$2,894,710.00. Manager Johnson seconded. Motion carried unanimously.

8. **Grey Cloud Crossing Project**

- As part of the agreement with Washington County, SWWD has agreed to contract the engineering services for the Grey Cloud Slough Restoration and

Crossing Project. The Board reviewed the Request for Proposals (RFP) for the project coordination, preliminary and final engineering services and environmental documentation. The Board has the option to send out the RFP, or use the SWWD engineering pool of consultants. After discussion, a motion was made by Manager Hanna to approve the using the SWWD engineering pool of consultants for the Grey Cloud Crossing project. Manager Madigan seconded. Motion carried on a 3-0 vote. Manager Johnson abstained from the vote.

- The Board reviewed the draft Cooperative Agreement between SWWD and Washington County for construction of the Grey Cloud Slough and Crossing Project. Jack Clinton has reviewed the agreement. After discussion, a motion was made by Manager Hanna to approve the Cooperative Agreement between SWWD and Washington County for construction of the Grey Cloud Slough and Crossing pending the decision from the Bond Counsel for use of the 2011 Bonds for the project. Manager Johnson seconded. Motion carried unanimously.

9. **CAC Appointments**

- For the plan update process, SWWD re-launched its Citizen Advisory Committee (CAC). At the time, we only asked for commitment for completing the update. However, several of the CAC members are interested in maintaining the group going forward. The group would meet semi-annually, quarterly, or as needed and fill a planning commission type of role. After discussion, a motion was made by Manager Hanna appointing the SWWD CAC members and to continue to have the CAC meet on a regular basis. Manager Johnson seconded. Motion carried unanimously. Staff will schedule a November CAC meeting to continue work on the plan update and allow the group to elect officers and begin formalizing the group.

10. **Adjourn**

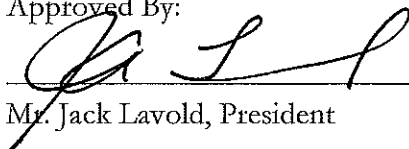
- The next regular Board Meeting will be held on Tuesday, November 10th at 7:00 pm. A motion was made by Manger Hanna to adjourn at 7:51 p.m. Manger Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:


Mr. Jack Lavold, President

11-10-15
Date

