

Regular Meeting  
South Washington Watershed District  
Wednesday April 13, 2016  
7:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

**1. Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.

After discussion, a motion was made by Manager Johnson to move the following items to the Consent Agenda: Item #6-2016 Office Lease and Item #7-2016 Bond Closing and Finance Policy. Manager Madigan seconded. Motion carried unanimously.

Agenda set per Manager Lavold.

**Roll Call:**

Jack Lavold-President

Brian Johnson-Vice President

Mike Madigan-Treasurer

**Staff:**

Matt Moore, Administrator

John Loomis, Water Resources Specialist

Melissa Imse, Office Manager

Andy Schilling, BMP Specialist

Jack Clinton, Attorney

**Others:**

Kevin ChapdeLaine

**2. Open Forum**

None

**3. Consent Agenda**

Items on the Consent Agenda include: March 8, 2016 Regular Board meeting minutes, March Treasurers Report: accounts payable \$140,394.02, receivables \$147,769.02, fund balance 14,338,002.79, 4M fund balance \$14,015,156.63, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Applications and Final Payments, and Miscellaneous Correspondence. Item #6-2016 Office Lease and Item #7-2016 Bond Closing and Finance Policy. A motion was made by Manager Johnson to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

**4. Manager's Report**

- **Manager Lavold-** Manager Lavold reported that he attended the MAWD Legislative Reception.
- **Manager Johnson-** Manager Johnson reported that he attended the Washington County Water Consortium meeting.
- **Manager Madigan-** Manager Madigan reported that he attended the Woodbury quarterly meeting.

**5. Administrator Report**

- SWWD Project Updates. Included in the board packet project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Woodbury Roadway Reconstruction Coordination, Conservation Corridor, and BMP Design work, Watershed Management Plan and website updates.
- SWWD Watershed Management Plan Update. The 2016 Watershed Management Plan was out for informal review in January and February. Following the informal review period, staff made additional edits and completed the website update. The Plan has been submitted for a 60-day formal review period. Comments will be due the June 17<sup>th</sup> and the public hearing on the plan will be at the July Board meeting. The plan remains on schedule for approval in October and adoption for January 1, 2017 at the November or December Board meeting.
- Round Table Advisory Committee. The SWWD Administrator has been appointed by MAWD to continue serving on the Local Government Water Round Table Advisory Committee. The committee is comprised on 4 staff members from each of the 3 associations, Counties, Soil and Water Conservation Districts and Watershed Districts. This committee is development guidance for funding One Watershed One Plan. There are 4 meeting planned between March and June.

**8. 2015 Annual Reporting**

- The managers reviewed the SWWD 2015 Annual Report and Financial Audit. The 2015 Annual Report must be submitted to the Minnesota Board of Water and Soil Resources. In addition the 2015 Financial Audit has been completed by Redpath and Company, to be included with the Annual Report. There are no new findings in the Audit this year. After discussion, a motion was made by Manager Johnson to accept the 2015 Annual Report and authorize submittal to the required State Agencies. Manager Madigan seconded. Motion carried unanimously. After discussion, a motion was made by Manager Johnson to accept the 2015 Financial Audit and authorize submittal to the required State Agencies. Manager Madigan seconded. Motion carried unanimously.

**9. 2016 Coordinated Capital Improvement Program**

- The SWWD received 6 CCIP applications for 2016 for a total funding request of \$410,950.00. The 2016 budget is \$500,000 to be allocated for projects within the South Washington Management Area. After discussion, a motion was made by Manager Johnson and seconded by Madigan to approve the 2016 CCIP funding for the following projects:

80 <sup>th</sup> St Crossing Redevelopment, Cottage Grove:	\$27,300.00
Hy Vee, Cottage Grove:	\$200,000.00
Pine Hill Elementary, Cottage Grove:	\$47,500.00
Regional Pond Maintenance, Cottage Grove:	\$33,000.00
Chloride Pre-Wetting Equipment, Woodbury:	\$3,150.00
Pond Maintenance-2016 Road Rehab, Woodbury:	\$100,000.00

Motion carried unanimously.

**10. Grey Cloud Slough Crossing Project**

- Staff has requested proposals from two firms to provide a third party review of sediment transport modeling of the Grey Cloud channel. Completed modeling shows that completion of the District's proposed restoration project will restore balanced sediment transport dynamics with limited sediment accumulation during low and normal flow with subsequent scouring during higher flow. Repeated public comment has called accuracy of those modeling results into question. Staff recommends hiring of one of the two firms to complete a third party review of the results. Review will be completed prior to end of the current comment period for the Grey Cloud EAW and will be available for Board consideration as part of the response to comments. After discussion, a motion was made by Manager Johnson to approve the agreement with Inter-Fluve for a 3<sup>rd</sup> party review of Grey Cloud sediment transport analysis for up to \$14,000.00. Manager Madigan seconded. Motion carried unanimously.

**11. Erosion Control Inspection Pilot Program**

- The Cities of Woodbury and Cottage Grove have asked for SWWD Assistance to conduct Construction Site Erosion Control Inspections this summer. The inspections will be conducted every two weeks or after rainfalls. The City of Cottage Grove would like the SWWD to conduct inspections on all sites in the City. The City of Woodbury will assign a couple of sites to the SWWD and perform inspections on other sites. A motion was made by Manager Johnson to approve the Erosion Control Inspection Program that would allow SWWD Staff to perform the inspections for free as part of a general benefit to the watershed, and to operate the inspection program as part of pilot program to see how much Staff time is involved for 2016. Manager Madigan seconded. Motion carried unanimously.

**12. City of Woodbury HOA Irrigation Agreement #2016-10**

- The City of Woodbury is continuing the Home Owners Association (HOA) irrigation retrofit program for 2016. The City is requesting \$15,000 from the SWWD to support the program and match City funds. Four to six HOA's have express interest in the program this year. After discussion, a motion was made by Manager Johnson to approve the City of Woodbury HOA Irrigation Agreement #2016-10 for up to \$15,000.00. Manager Madigan seconded. Motion carried unanimously.

13. **Adjourn**

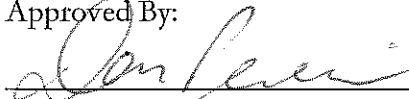
- The next regular Board Meeting will be held on Tuesday, May 10<sup>th</sup> at 7:00 pm. A motion was made by Manager Johnson to adjourn at 7:42 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary

5/12/2016  
Date