

Regular Meeting
South Washington Watershed District
Tuesday December 12, 2017
6:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Lavold called the meeting to order at 6:00 p.m. A motion was made by Manager ChapdeLaine to add item #11-Permit 17-003 and item #13-CDSF Modeling Task Order Revision to the consent agenda. Manager Madigan seconded. Motion carried unanimously.

Roll Call:

Jack Lavold-President
Brian Johnson-Vice President
Kevin ChapdeLaine-Vice President
Mike Madigan-Treasurer
Don Pereira-Secretary

Staff:

Matt Moore, Administrator
Melissa Imse, Office Manager
John Loomis, Water Resources Specialist
Andy Schilling, BMP Specialist
Jack Clinton, Attorney

Others None

2. Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: November 14, 2017 Regular Board meeting minutes, November Treasurers Report: accounts payable \$187,786.66, accounts receivable \$32,077.88, fund balance \$18,180,433.08, 4M fund balance \$14,953,613.88, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Payments, and Miscellaneous Correspondence. A motion was made by Manager Johnson to accept the consent agenda. Manager Pereira seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold-** Manager Lavold reported that he attended the MAWD Annual Conference.
- **Manager Johnson-** Manager Johnson reported that he attended the Water Consortium meeting.
- **Manager ChapdeLaine-** None
- **Manager Madigan-**None
- **Manager Pereira-** Manager Pereira reported that he attended the MAWD Annual Conference

5. Attorney's Report

- DR Horton Land Purchase. Attorney Clinton presented the purchase agreement with DR Horton to purchase a parcel of land from SWWD. The managers reviewed the agreement. After discussion, a motion was made by Manager Johnson to approve the purchase agreement with DR Horton with the suggested edits made by Attorney Clinton. Manager Madigan seconded. Motion carried unanimously.

6. Administrator Report

- SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis, and SWWD Learning Center.
- SWWD Learning Center Update. The schematic design development of the SWWD Learning Center at Glacial Valley Park is progressing. Based on the site and facility plan to date, LHB, the site designer, has developed a preliminary cost estimate for construction. The schematic design deliverable is scheduled for January, 2018.
- SWWD Climate Adaptation and Resiliency. The managers reviewed a summary of discussion at the SWWD table at the climate workshops held in September. Also included was a word diagram from all of the tables. These materials will be shared with participants and communities for their use in ongoing comprehensive planning. Barr Engineering continues work on a SWWD Climate Adaptation and Resilience Plan that is based on results of the workshops and infrastructure/flood modeling in SWWD's Northern Watershed. That plan will be complete in the Spring of 2018.

7. Professional Services 2018-2019

- The Board sub-committee reviewed the pool of consultants for the 2018-2019 professional services for SWWD. The sub-committee recommends to the full Board Jack Clinton with Johnson Turner for legal services, place all of the engineering firms that responded in a pool for use as needed, Abdo, Eick & Meyer for auditing services, and Redpath and Company for payroll and accounting consulting services. A motion was made by Manager Madigan to approve the sub-committee recommendation for the 2018-2019 professional services. Manager Johnson seconded. Motion carried unanimously.

8. 2018 Final Levy Certification

- After discussion, a motion was made by Manager Madigan to approve the SWWD 2018 final levy certification for \$1,077,888 to Washington County. Manager ChapdeLaine seconded. Motion carried unanimously.

9. Overflow Phase V

- As part of the SWWD Board direction for moving forward, the SWWD will request qualification from the 2018-2019 consulting pool for design services of Phase V. This will provide an opportunity for the SWWD to review qualifications of the consulting pool. The Staff is recommending five firms from the pool to submit. Staff and a Board committee will review the qualifications and conduct interviews. This will be a qualification based selection. Once a selection is made the SWWD will

negotiate a contract. The managers reviewed the Request for Qualifications. A motion was made by Manager Johnson to approve the Request for Qualifications and authorize staff to solicit for proposals. Manager Madigan seconded. Motion carried unanimously.

10. City of Woodbury Irrigation Retrofit

- The City of Woodbury has been conducting pilot programs to address water conservation through smart irrigation. The SWWD has supported these effort over the past two years. The City has also been looking internally at municipal irrigation for conservation measures. A motion was made by Manager Madigan to approve the agreement with the City of Woodbury for the Eagle Valley Golf Course Irrigation Retrofit project for up to \$15,000. Manager Pereira seconded. Motion carried unanimously.

A motion was made by Manager Madigan to approve the agreement with the City of Woodbury for the Residential Irrigation Controller Program for up to \$20,000. Manager Pereira seconded. Motion carried unanimously.

12. Trout Brook

- SWWD is working with Great River Greening, MnDNR, and Vail Corp to develop a stream restoration project for Trout Brook at Afton Alps ski area. Great River Greening, with financial support from SWWD has contracted with InterFluve and HRGreen for final design of the project. The managers reviewed design plans and a draft Environmental Assessment Worksheet (EAW). The EAW will be submitted by SWWD as the Responsible Government Unit. The scope of the plans includes relocation of Trout Brook to a new channel around Afton Alps' parking lot and construction of a new road crossing, pedestrian crossing, and wet crossing, and limited work upstream in the State Park. The new channel will include constructed habitat features and extensive floodplain plantings. Future work will include replacement of an upstream crossing and in stream work downstream in the State Park. A motion was made by Manager ChapdeLaine to authorize staff to publish the EAW with the EQB. Manager Pereira seconded. Motion carried unanimously.

14. SWWD Personnel Committee Reviews

- The managers reviewed the 2017 annual performance review summary for the SWWD staff. Performance reviews have been discussed with the personnel committee. After discussion, a motion was made by Manager ChapdeLaine to approve the 2017 annual performance reviews for SWWD staff. Manager Pereira seconded. Motion carried unanimously. The Administrator's review will be conducted in January.

15. **Adjourn**

- The next regular Board Meeting will be held on Tuesday, January 9th at 6:00 pm. A motion was made by Manager Madigan to adjourn at 6:45 p.m. Manager ChapdeLaine seconded. Motion carried unanimously.

Respectfully submitted,

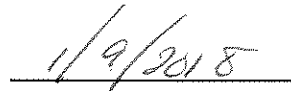


Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary



Date