

Regular Meeting
South Washington Watershed District
Tuesday March 8, 2016
6:00 p.m.

Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN

1. Call to Order

Manager Lavold called the meeting to order at 6:02 p.m.

After discussion, a motion was made by Manager Johnson to move the following items to the Consent Agenda: Item #6-Metro WaterShed Partners, Item #10-Legal Service Agreement, Item#11-Permit 16-001, and Item #12-City of Woodbury Memorandum of Understanding for the 2016 water quality improvements. Manager Madigan seconded. Motion carried unanimously. Agenda set per Manager Lavold.

Roll Call:

Jack Lavold-President

Brian Johnson-Vice President

Mike Madigan-Treasurer

Don Pereira-Secretary

Staff:

Matt Moore, Administrator

John Loomis, Water Resources Specialist

Melissa Imse, Office Manager

Andy Schilling, BMP Specialist

Jack Clinton, Attorney

Others:

Greg Bowles, Houston Engineering, Inc

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: February 9, 2016 Regular Board meeting minutes, February 17, 2016 Special meeting minutes, February Treasurers Report: accounts payable \$125,612.77, receivables \$865.65, fund balance 14,387,479.69, 4M fund balance \$13,991,485.36, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Applications, and Miscellaneous Correspondence. Item #6-Metro WaterShed Partners, Item #10-Legal Service Agreement, Item#11-Permit 16-001, and Item #12-City of Woodbury Memorandum of Understanding for the 2016 water quality improvements. A motion was made by Manager Johnson to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. **Manager's Report**

- **Manager Lavold-** Manager Lavold reported that he will be attending the Grey Cloud Island Township annual meeting with Administrator Moore.
- **Manager Johnson-** Manager Johnson reported that he attended the Cottage Grove and Denmark City Council meetings and the Washington County Water Consortium meeting.
- **Manager Madigan-** No report.
- **Manager Pereira-** No report.

5. **Administrator Report**

- **SWWD Project Updates.** Included in the board packet project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Woodbury Roadway Reconstruction Coordination, Conservation Corridor, and BMP Design work, Watershed Management Plan and website updates.
- **Annual City/Township Meetings.** Administrator Moore updated the managers on the City Council meeting schedule for 2016.
- **Erosion Control Inspections.** The Cities of Woodbury and Cottage Grove have asked for SWWD Assistance to conduct Construction Site Erosion Control Inspections this summer. The inspections will be conducted every two weeks or after rainfalls. The City of Cottage Grove would like the SWWD to conduct inspections on all sites in the City. The City of Woodbury will assign a couple of sites to the SWWD and perform inspections on other sites. The managers discussed if these services should be offered as a "fee for service" or just as a general benefit to the watershed. The managers decided to have Staff perform the inspections for free as part of a general benefit to the watershed, and to operate the inspection program as part of pilot program to see how much Staff time is involved for 2016.
- **MAWD Dues.** The managers reviewed the 2016 MAWD dues statement. A motion was made by Manager Madigan to approve the 2016 MAWD Dues for \$4,000.00. Manager Pereira seconded. Motion carried 3-0 with Manager Johnson abstaining from the vote.
- **2016 Technical Services Agreement with the City of Woodbury.** The SWWD will provide assistance to the City of Woodbury to monitor infiltration facilities during construction, post construction and in cases where maintenance is needed. The program began in 2015 as a pilot and will now be an ongoing program. The methods and protocols are developed to transfer to other cities in the SWWD. The SWWD will be reimbursed for staff time applied directly to the program by the City. A motion was made by Manager Johnson to approve the 2016 Technical Services Agreement with the City of Woodbury. Manager Pereira seconded. Motion carried unanimously.

7. **Watershed Management Plan Update**

- The 2016 Watershed Management Plan has been out for informal review for the past two months. The Plan will now enter a 60-day formal review which will be submitted the first week of April. Comments will be due the first week of June and the public hearing on the plan will be at the July Board meeting. The plan remains on schedule for approval in October and

adoption for January 1, 2017 at the November or December Board meeting. After discussion, a motion was made by Manager Johnson to approve Resolution #2016-003 authorizing submittal of the Watershed Management Plan for 60-day review. Manager Madigan seconded. Motion carried unanimously.

- SWWD Website. Staff provided an update on the SWWD website. The new website launch will be done in coordination with the new watershed management plan.
- Valley Branch Watershed District with the update of their Watershed Management Plan has updated their boundary with neighboring watersheds. Staff has worked with VBWD and the Cities to more accurately align the common boundary. Changes that are being requested have been needed for some time. After discussion, a motion was made by Manager Johnson to approve Resolution #2016-004, supporting the petition from Valley Branch Watershed District to the Board of Water and Soil Resources requesting a boundary change for the transfer of parcels between the adjacent watershed management organizations. Manager Pereira seconded. Motion carried unanimously.

8. Grey Cloud Channel Restoration

- A voluntary Environmental Assessment Worksheet (EAW) has been prepared for the Grey Cloud Channel Restoration project. The EAW will provide interested parties the opportunity to comment on the project prior to moving into the public input portion of the project. The EAW also is focused on the environmental aspects of the project that has been a point of discussion throughout project development. After discussion, a motion was made by Manager Johnson to approve Resolution #2016-005 authorizing submittal of the EAW for public notice and comment. Manager Madigan seconded. Motion carried unanimously.
- The restoration of the Grey Cloud Channel will provide an improved environment for native vegetation. To allow measurement of the restoration progress a baseline vegetation survey is needed. The same technology will be used as last year's Colby Lake survey that will also collect sonar data. This will allow measurement of the changes in the channel bottom as flow is restored. After discussion, a motion was made by Manager Johnson to approve the agreement with Freshwater Scientific Services for aquatic plant survey and mapping for Grey Cloud channel for up to \$3,040.00. Manager Madigan seconded. Motion carried unanimously.

9. Cottage Grove Ravine Park Stabilization

- Houston Engineering, Inc. has completed the Ravine Park Stabilization and Outlet Concept Design report. This report will be the basis of final design for the ravine stabilization as Phase IV of the Overflow Project. After discussion, a motion was made by Manager Johnson to adopt the report as a guidance document according to the 2007 Watershed Management Plan, as amended. Manager Madigan seconded. Motion approved unanimously.
- The SWWD in cooperation with Washington County Parks Department has initiated and completed invasive vegetation control within the Overflow

Project corridor. This year's project included approximately 20 acres of buckthorn and honeysuckle removal. After discussion, a motion was made by Manager Johnson to approve Change Order #1 and final payment of \$41,225.60 to Wetland Habitat Restorations, LLC. Manager Pereira seconded. Motion carried unanimously.

13. **Adjourn**

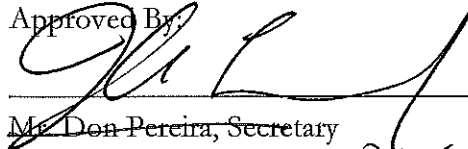
- The next regular Board Meeting will be held on Tuesday, April 12th at 7:00 pm. A motion was made by Manager Johnson to adjourn at 6:40 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary

Mr. Jack Lavold, President

4/13/14

Date