

Regular Meeting  
**South Washington Watershed District**  
**Tuesday March 13, 2018**  
**6:00 p.m.**  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN 55125

**1. Call to Order**

Manager Pereira called the meeting to order at 6:03 p.m. A motion was made by Manager ChapdeLaine to add items 6-Metro Watershed Partners Contribution, 7-SWWD Climate and Resiliency Plan, and 8-Glacial Valley Interpretive Center Concept Design Plan to the Consent Agenda. Manager Lavold seconded. Motion carried unanimously.

**Roll Call:**

Don Pereira-President  
Brian Johnson-Vice President  
Kevin ChapdeLaine-Treasurer  
Mike Madigan-Secretary  
Jack Lavold-Manager

**Staff:**

Matt Moore, Administrator  
Melissa Imse, Office Manager  
John Loomis, Water Resources Specialist  
Andy Schilling, BMP Specialist  
Jack Clinton, Attorney

**Others:** None

**2. Open Forum** None

**3. Consent Agenda**

Items on the Consent Agenda include: February 13, 2018 Regular Board meeting minutes, February Treasurers Report: accounts payable \$1,077,461.47, accounts receivable \$13,888.79, fund balance \$18,467,413.28, 4M fund balance \$16,189,200.84, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share, Miscellaneous Correspondence, Metro Watershed Partners Contribution, SWWD Climate and Resiliency Plan, and Glacial Valley Interpretive Center Concept Design Plan. A motion was made by Manager ChapdeLaine to accept the consent agenda. Manager Lavold seconded. Motion carried unanimously.

**4. Manager's Report**

- **Manager Pereira-** None
- **Manager Johnson-** Manager Johnson reported that he attended the Water Consortium Meeting.
- **Manager ChapdeLaine-** None
- **Manager Madigan-**None
- **Manager Lavold-** Manager Lavold reported that he had discussions with residents from Cottage Grove about the SWWD overflow project.

## 5. Administrator Report

- SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.
- Overflow Phase V. As part of the CDO Phase V design, SWWD will need to conduct land surveys and geotechnical investigations on private property within the project area. The SWWD has received sign agreements with the affected land owners granting SWWD access to the property to conduct surveys and geotechnical investigations. As part of the agreement, Myron and Gordon Tank are requesting payment of \$4,000 to repair any property damage that could have happened during the survey and geotechnical work. After discussion, a motion was made by Manager Lavold to approve payment of \$3,000 to Gordon Tank, and \$1,000 to Myron Tank. Manager Johnson seconded. Motion carried unanimously.
- Minnesota Department of Natural Resources (DNR) letter. The SWWD received a letter from DNR regarding terms of the conservation easement between SWWD and DNR, and that the SWWD is out of compliance with the terms of the easement. SWWD staff will be meeting with Senator Bigham, DNR and City of Cottage Grove, on March 14, 2018 to discuss the easement.
- 3M Settlement. SWWD staff requested and were granted attendance on the mailing list for the local units of government included in the updates provided on the 3M settlement by MPCA and DNR. It appears that \$125 million went for legal fees, \$20 million is earmarked for agencies to determine regional solutions for drinking water and another \$20 million is set to be used for natural resource improvements. No work groups have been established to date. The managers reviewed the information sent to the East Metro Communities.
- Washington County One Watershed One Plan. The initial convening meeting with the Cities and Townships was held at the regular Washington County Water Consortium meeting on Wednesday March 7, 2018. Consortium members presented the history of watershed-based funding, current funding availability and eligibility, funding distribution, and possible funding scenarios. The Washington County watersheds received good discussion and feedback from the group. There was agreement among the group that for this first allocation it should be a simple funding scenario based on a formula. The consortium work group will develop a draft funding formula and distribute to the Cities and Township and bring to respective boards.
- SWWD Office Space. SWWD staff continues to work with the City of Woodbury staff on the Public Works Campus improvements. SWWD staff is still working on the office floor plan provided by the designer. The City has asked for the SWWD to participate in the buildout of our office space. Cost estimates and \$50-100 per square foot, our space is 1000 square feet, this includes room for future expansion. In addition to the costs the city will provide a long term lease, signage, and other benefits.
- Minnesota Association of Watershed Districts (MAWD) Dues. At the MAWD Summer Tour the new dues structure was approved by the membership. The SWWD dues are \$7,500. After discussion, a motion was made by Manager Madigan to approve the MAWD dues of \$7,500. Manager Lavold seconded. Motion passed on a 4-0 vote with Manager Johnson abstaining from the vote.

**7. SWWD Climate and Resiliency Plan**

- As part of the approval in the Consent Agenda, the managers accepted the SWWD Climate and Resiliency Plan with the recommendations, and directed SWWD staff to begin work on adopting the SWWD Climate and Resiliency Plan as a guidance document as part of a minor plan amendment later this year.

**8. Glacial Valley Interpretive Center Concept Design Plan**

- As part of the approval in the Consent Agenda, the managers accepted the Glacial Valley Interpretive Center Concept Design Plan, and directed SWWD staff to begin work on adopting the Glacial Valley Interpretive Center Concept Plan as a guidance document as part of a minor plan amendment later this year.

**9. Houston Engineering Task Orders 2018-001 and 2018-002**

- Task orders for Houston Engineering. Houston Task Order #2018-001 is for an upgrade and maintenance of the SWWD monitoring database and web viewer, not to exceed \$11,628. Houston Task Order #2018-002 is to get SWWD staff set up to use PTMapp as a tool in SWWD's Lower St. Croix area, not to exceed \$26,500. After discussion, a motion was made by Manager Johnson to approve Houston Engineering Task Order 2018-001 and Task 2018-002, and not to exceed the amounts in the task orders. Manager Madigan seconded. Motion carried unanimously.

**10. Lake and Middleton Elementary School Tree and Prairie Planting**

- In July of 2017, SWWD entered into an agreement with the South Washington County School District #833 to provide design, bidding, and construction observation services for the Lake and Middleton Elementary School Campus Greening Project. District #833 is providing funding for project implementation. There are two contract agreements.
  - Programming and Construction Services agreement with Tree Trust. The agreement with Tree Trust includes in school education programming and coordination of student tree planting days at each school, and install services for 200 trees. A motion was made by Manager Johnson to approve the programming and construction services agreement with Tree Trust for \$77,513.60. Manager Madigan seconded. Motion carried unanimously.
  - Prairie Construction and Maintenance. Requests for quotes were sent and received from four contractors. Wetland Habitat base quote was the lowest. Wetland Habitat's contract also included 2 year maintenance of the prairie. The total quote is for \$44,124. A motion was made by Manager Lavold to approve the construction and maintenance services agreement with Wetland Habitat for \$44,124.00. Manager Johnson seconded. Motion carried unanimously.

**11. Cottage Grove Ravine Park Interpretive Signs**

- SWWD staff is researching services to design, construct, and install interpretive signage within Cottage Grove Ravine Park. The interpretive signs would cover the ravine channel project (phase IV), and the new lake outlet (phase III) as it relates to overall watershed management. Timing for the signs are to be installed prior to the

grand reopening of the park. After discussion, a motion was made by Manager Madigan to approve SWWD staff a budget of up to \$10,000 for design, construction, and installation of interpretive signs in Cottage Grove Ravine Park. Manager ChapdeLaine seconded. Motion carried unanimously.

**12. Adjourn**

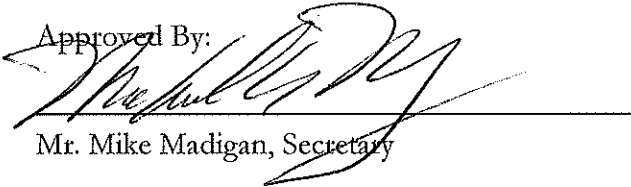
- The next regular Board Meeting will be held on Tuesday, April 10<sup>th</sup> at 6:00 pm. A motion was made by Manager Johnson to adjourn at 6:30 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary



Date