

Regular Meeting  
South Washington Watershed District  
Tuesday May 10, 2016  
7:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN

**1. Call to Order**

Manager Lavold called the meeting to order at 7:00 p.m.

Item #5d-Houston Engineering Response to the 3<sup>rd</sup> Party Review was added to the agenda. Agenda set per Manager Lavold.

**Roll Call:**

Jack Lavold-President

Mike Madigan-Treasurer

Don Pereira-Secretary

Kevin ChapdeLaine-Manager

**Staff:**

Matt Moore, Administrator

John Loomis, Water Resources Specialist

Melissa Imse, Office Manager

Andy Schilling, BMP Specialist

Jack Clinton, Attorney

**Others:**

None

**2. Open Forum**

None

**3. Consent Agenda**

Items on the Consent Agenda include: April 13, 2016 Regular Board meeting minutes, April Treasurers Report: accounts payable \$155,450.32, receivables \$65,039.32, fund balance 14,186,228.95, 4M fund balance \$13,937,139.94, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Applications, and Miscellaneous Correspondence. A motion was made by Manager Madigan to accept the consent agenda. Manager Pereira seconded. Motion carried unanimously.

**4. Manager's Report**

Manager ChapdeLaine took oath of office to serve on the SWWD Board from 2016-2019.

- **Manager Lavold-** No report.
- **Manager Madigan-** No report.
- **Manager Pereira-** No report.
- **Manager ChapdeLaine-** No report.

**5. Administrator Report**

- **SWWD Project Updates.** Included in the board packet project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Woodbury

Roadway Reconstruction Coordination, Conservation Corridor, and BMP Design work, Watershed Management Plan and website updates.

- MAWD Summer Tour. The 2016 Minnesota Association of Watershed Districts Summer Tour will be held in Winona, MN June 22-24, 2016. Board Members and Staff are encouraged to attend the event. A motion was made by Manager Madigan to authorized attendance at the MAWD Summer Tour for those Board Members and Staff who wish to attend. Manager Pereira seconded. Motion carried unanimously.
- Washington County Parks Master Plan Update. The SWWD Staff met with Washington County Parks Staff to discuss the Greenway Regional Trail Master Plan. At the request of the Cities of Cottage Grove and Woodbury the Master Plan will include both trail alignments for the regional trail, one along CSAH 19 and one through the SWWD property. Details about the trail system still need to be worked out including trail construction, maintenance, location, connections, etc. for the future regional trail between all the parties. Staff will continue to work with Washington County Parks staff on the future alignment of the trail system. Updated Master Plans for the Greenway Regional Trail and Cottage Grove Ravine Park are expected in late May or early June.
- Houston Engineering Response to the Inter-Fluve Third Party Review. The District agrees that accumulation of sediment is one of the primary design concerns. Therefore as part of the feasibility study, Houston Engineering performed sediment transport modeling and a geomorphologic review of historic aerial photos. Citizen concern regarding sedimentation within the channel has been noted throughout the feasibility, design and EAW portions of the project. To thoroughly address citizen concerns, SWWD solicited a 3rd party review of Houston Engineering's sediment transport modeling and conclusions. At the April Board meeting, the managers approved Inter-Fluve to conduct a third party review of sediment transport analyses along Grey Cloud Slough completed by Houston Engineering. Inter-Fluve completed the review and sent a technical memorandum. Houston Engineering issued a technical memorandum in response to Inter-Fluve's third party review. Staff will send the managers both technical memorandums for review.

**6. Grey Cloud Slough Environmental Assessment Worksheet (EAW)  
Response to Comments, Record of Decision, Resolution #2016-006**

- The EAW was filed with the Environmental Quality Board (EQB) and a notice of its availability was published in the EQB Monitor on March 28, 2016. A copy of the EAW was sent to all persons on the EQB Distribution List. Press releases announcing the availability of the EAW were sent to newspapers in the area. The 30-day EAW public review and comment period began March 28, 2016 and ended April 27, 2016. The managers reviewed the Response to Comments, Findings of Fact, Record of Decision and Resolution #2016-006. A motion was made by Manager Madigan to approve the Record of Decision and Resolution #2016-006 regarding the Grey Cloud Island Channel Restoration project EAW, and based on the findings of fact, not to order an Environmental Impact Statement (EIS). Manager Pereira seconded. Motion carried unanimously.

**7. 2016 Woodbury Roadways Raingarden Project Contact Award**

- The SWWD received three quotes for the 2016 Woodbury Roadways Raingarden projects.

Earth Wizards:	\$79,797.25
All Weather Services, Inc:	\$68,056.00
Outdoor Lab Landscaping Design, LLC:	\$60,358.00

After discussion, a motion was made by Manager Madigan to award the contract to the lowest responsible bidder, Outdoor Lab Landscaping Design, LLC for up to \$60,358.00 for the construction of the 2016 Woodbury Roadways Raingardens. Manager Pereira seconded. Motion carried unanimously.

**8. Revised Task Orders, Houston Engineering**

- The managers reviewed revised task orders for ongoing work with Houston Engineering. Revisions to (1) Overflow Ravine Park include authorization of an additional phase of work to complete final design and amended costs. Increased costs reflect increasing design complexity of the identified ravine improvements and increased coordination with County staff and the CSAH 19 project. (2) Website Host Support and (3) Development Review are updated to reflect 2016 billing rates and costs. After discussion, a motion was made by Manager Madigan to approve revised task orders for the Overflow Ravine Park, Website Host and Support, and Development Reviews with Houston Engineering. Manager Pereira seconded. Motion carried unanimously.

**9. Adjourn**

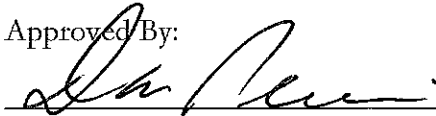
- The next regular Board Meeting will be held on Tuesday, June 14<sup>th</sup> at 7:00 pm. A motion was made by Manager Pereira to adjourn at 7:45 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary

6/14/16

Date

