

Regular Meeting  
South Washington Watershed District  
Tuesday June 13, 2017  
6:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN 55125

**1. Call to Order**

Manager Lavold called the meeting to order at 6:00 p.m. Agenda set per Manager Lavold.

**Roll Call:**

Jack Lavold-President  
Brian Johnson-Vice President  
Kevin ChapdeLaine-Vice President  
Don Pereira-Secretary

**Staff:**

Matt Moore, Administrator  
John Loomis, Water Resources Specialist  
Andy Schilling, BMP Specialist  
Melissa Imse, Office Manager  
Jack Clinton, Attorney

**Others:**

Denny Hanna

**2. Open Forum**

Denny Hanna reported that the residents of Grey Cloud Island are looking forward to the start of the Grey Cloud Island slough crossing project.

**3. Consent Agenda**

Items on the Consent Agenda include: May 9, 2017 Regular Board meeting minutes, May Treasurers Report: accounts payable \$344,897.89, accounts receivable \$96,771.74, fund balance \$14,301,180.47, 4M fund balance \$17,321,933.96, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Payments, and Miscellaneous Correspondence. A motion was made by Manager Johnson to accept the consent agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

**4. Manager's Report**

- **Manager Lavold-** Manager Lavold reported that he will be attending the MAWD Summer Tour.
- **Manager Johnson-** Manager Johnson reported that he attended the Groundwater Advisory Committee meeting. Manager Johnson reported that he will be absent at the July Board meeting.
- **Manager Pereira-** None
- **Manager ChapdeLaine-** None

**5. Administrator Report**

- SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.
- MAWD Summer Tour and 2018 Dues Structure. The 2017 Minnesota Association of Watershed Districts Summer Tour will be held in the Leech Lake area June 21-23, 2017. Managers Pereira and Lavold plan to attend the conference and serve as the SWWD voting delegates. MAWD will be holding a special meeting at the summer tour to amend the bylaws in support of the MAWD succession/strategic plan. The impact to the SWWD is that annual dues will increase from \$4000 (the max) to approximately \$7,500 (the new max). The key point is that the MAWD Board of Directors estimates a 2018 budget of \$202,000-\$247,000. After discussion, a motion was made by Manager Pereira to support the changes to the MAWD by laws. Manager Lavold seconded. Motion carried unanimously.
- CD-P85 Outlet Structure. The City of Woodbury operated the Bailey Lift Station for an extended period this Spring, filling CDP85 and overflowing onto SWWD's CDSF property. The outlet from CDP85, where it discharges into CDSF is showing excessive erosion around the outlet structure. Staff has engaged Wenck Engineering to design a scope and budget to fix for the issue. The managers reviewed the scope and budget from Wenck. After discussion, a motion was made by Manager Johnson to approve the scope and budget provided by Wenck to fix the outlet structure at CD-P85 for up to \$24,500. Manager ChapdeLaine seconded. Motion carried unanimously.

**6. MS4 Annual Report and Public Hearing**

- Manager Lavold suspended the regular meeting at 7:00 pm, and opened the MS4 Public Hearing. One person from the public was present, but did not have any comments on the MS4 report. At 7:02 pm, Manager Lavold then closed the MS4 Public Hearing and re-convened the regular meeting. A motion was made by Manager Johnson to authorize Staff to compose and submit the MS4 Annual report. Manager ChapdeLaine seconded. Motion carried unanimously.

**7. 2018 Draft Budget**

- The managers reviewed the 2018 draft budget. After discussion, a motion was made by Manager Johnson to adopt the 2018 SWWD budget schedule and authorize staff to publish notice of the public hearing at the August 7<sup>th</sup> Board meeting for the budget. Manager ChapdeLaine seconded. Motion carried unanimously.

**8. XP Modeling Northern Watershed, Houston Engineering Task Order #2017-003**

- Task order 2017-003 is from Houston Engineering to update the District's Northern Watershed and CDSF XpSwmm models. Phase I of the task order is complete. Phase II estimated cost is \$90,000. These two models serve as the basis for design and implementation of SWWDs CDSF and overflow systems. Extensive development and redevelopment has occurred since the last full update of the models. This update will incorporate all of that completed development and update supporting model files. A motion was made by Manager Johnson to approve Task

Order 2017-003 with Houston Engineering for phase II of modeling of the northern watershed for up to \$90,000. Manager ChapdeLaine seconded. Motion carried unanimously.

**9. SWWD Prairie Learning Center Project Scope**

- Following an update and discussion at the April, 2017 Board meeting, staff has drafted a scope of work to develop schematic-level design and final cost estimation for a learning center at the SWWD CDSF prairie. A motion was made by Manager Johnson to authorize staff to solicit a request for professional services for the Prairie Center design. Manager ChapdeLaine seconded. Motion carried unanimously.

**10. Clear Channel Pond Maintenance**

- SWWD received a quote from Minnesota Native Landscapes to complete maintenance work on the Clear Channel pond project for years 2017-2019. Work will consist of mowing, weed control, and prescribed burning. After discussion, a motion was made by Manager Johnson to approve the agreement with Minnesota Native Landscapes for Clear Channel pond maintenance work for up to \$5,820.00. Manager ChapdeLaine seconded. Motion carried unanimously.

**11. Adjourn**

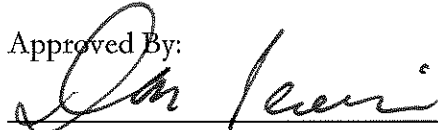
- The next regular Board Meeting will be held on Tuesday, July 11<sup>th</sup> at 6:00 pm. A motion was made by Manager Johnson to adjourn at 7:05 p.m. Manager Pereira seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary



Date

