

Regular Meeting
South Washington Watershed District
Tuesday February 13, 2018
6:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Pereira called the meeting to order at 6:03 p.m. A motion was made by Manager ChapdeLaine to add item #5d-Minnesota Department of Natural Resources letter. Manager Lavold seconded. Motion carried unanimously.

Roll Call:

Don Pereira-President
Kevin ChapdeLaine-Treasurer
Mike Madigan-Secretary
Jack Lavold-Manager

Staff:

Matt Moore, Administrator
Melissa Imse, Office Manager
John Loomis, Water Resources Specialist
Andy Schilling, BMP Specialist
Jack Clinton, Attorney

Others: Erica Christenson, LHB, Inc

2. Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: January 9, 2018 Regular Board meeting minutes, January Treasurers Report: accounts payable \$363,123.23, accounts receivable \$34,173.81, fund balance \$19,530,964.58, 4M fund balance \$16,310,603.38, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share, and Miscellaneous Correspondence. A motion was made by Manager Lavold to accept the consent agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Pereira-** None
- **Manager ChapdeLaine-** None
- **Manager Madigan-**None
- **Manager Lavold-** None

5. Administrator Report

- SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.

- Overflow Meeting with Cities of Woodbury and Cottage Grove. The SWWD attended the February 1, 2018 joint council meeting of the Cities of Cottage Grove and Woodbury. The SWWD informed the Cities that planning and design of Phase V of the overflow project will begin in 2018, in attempt to complete the project by the agreed to deadline of January 1, 2020.
- Minnesota Association of Watershed Districts (MAWD) Legislative Reception and Breakfast at the Capitol. The MAWD Legislative Reception and Breakfast at the Capitol is March 7-8, 2018. A motion was made by Manager Lavold to authorize attendance at the MAWD Legislative Reception and Breakfast at the Capitol for SWWD managers and staff. Manager ChapdeLaine seconded. Motion carried unanimously.
- Minnesota Department of Natural Resources (DNR) letter. The SWWD received a letter from DNR regarding terms of the conservation easement between SWWD and DNR and that the SWWD is out of compliance with the terms of the easement. SWWD staff will continue to work with the DNR and City of Cottage Grove, City of Woodbury and Washington County regarding the easement.

6. Presentation: Glacial Valley Interpretative Center, Erica Christenson with LHB, Inc.

- Erica Christenson from LHB, Inc. presented the concept plans for the SWWD Glacial Valley Interpretative Center and greenway.

7. Central Draw Overflow Phase V

- CDO Phase V Scope and Budget, SRF Consulting Group. As part of the CDO Phase V planning, SWWD solicited bids for CDO Phase V design. SWWD received five bids and an interview panel conducted interviews with three engineering firms. The review panel recommends SRF Consulting Group to provide design services for CDO Phase V. The Managers reviewed the scope and budget provided by SRF Consulting. After discussion, a motion was made by Manager Madigan to approve Task Order 2018-001, SRF Consulting Group scope and budget for up to \$375,297.00. Manager Lavold seconded. Motion carried unanimously.
- Appraisal Services Scope and Budget, McKinzie Metro Appraisal. As part of the CDO Phase V design work, appraisals are needed to determine property and land values in the proposed Phase V area. After discussion, a motion was made by Manager ChapdeLaine to approve scope and budget for McKinzie Metro Appraisal for up to \$10,850.00. Manager Madigan seconded. Motion carried unanimously.
- Resolution #2018-003, CDO Phase V Authorizing to Obtain Access to Properties for Surveying and Geotechnical Investigation. As part of the CDO Phase V design, SWWD will need to conduct land surveys and geotechnical investigations on private property within the project area. The SWWD has and will continue to work with the land owners to obtain access. If access to the property is denied, the SWWD can pursue court action to obtain access. Resolution #2018-003 authorizes SWWD's Attorney to proceed with a court order to obtain access. After discussion, a motion was made by Manager Madigan to approve Resolution #2018-003, authorizing Johnson Turner Legal to apply for a court order to obtain access to the affected properties for conducting surveys and geotechnical investigations, if access by the land owners is denied. Manager ChapdeLaine seconded. Motion carried

unanimously. Administrator Moore and Attorney Clinton will draft a letter to the land owners requesting access.

8. Lower St. Croix One Watershed One Plan Memorandum of Agreement

- The Lower St. Croix One Watershed One Plan group has developed the Memorandum of Agreement (MOA) and work plan to enter into a planning grant with the Minnesota Board of Water and Soil Resources (BWSR). This agreement only applies to development of the plan. The agreement is based on a template supplied by the BWSR. The managers reviewed the Lower St. Croix One Watershed One Plan MOA and work plan. A motion was made by Manager Lavold to approve the Lower St. Croix One Watershed One Plan MOA and work plan. Manager ChapdeLaine seconded. Motion carried unanimously.

9. Trout Brook Afton Alps Environmental Assessment Worksheet (EAW)

- SWWD is pursuing stream restoration of Trout Brook at Afton Alps in partnership with Great River Greening, MnDNR, and Vail Corp. An Environmental Assessment Worksheet was mandatory for the project. Great River Greening (and their consultants), as project proposer, prepared the EAW. SWWD as Responsible Government Unit, published the EAW for public comment on January 1, 2018. Great River Greening and SWWD have prepared responses to received comments. SWWD staff has prepared findings of fact and record of decision for Board consideration. After discussion, a motion was made by Manager Madigan to approve Resolution #2018-002, on the Trout Brook Afton Alps findings of fact, response to comments, and a negative declaration on the need for additional environmental study (EIS). Manager Lavold seconded. Motion carried unanimously.

10. SWWD 2018 Coordinated Capital Improvement Program

- The Managers reviewed the 2018 CCIP program information and application. The 2018 CCIP Program will increase the grant match for up to 50% of the total project cost. CCIP grants are funded by stormwater utility fees, and therefore are allocated to projects in the SWWD Management Unit. A motion was made by Manager ChapdeLaine to approve the 2018 CCIP program with a budget of up to \$500,000.00, with a grant match for eligible projects up to 50%. Manager Madigan seconded. Motion carried unanimously.

11. Refuge Friends, Inc. Agreement

- Kids 4 Conservation has merged with Refuge Friends, Inc. (RFI), under the RFI name. Staff has worked with RFI and teachers at Grey Cloud Elementary and Middleton Elementary schools to plan for in-class programming in 2018. Funding is included in the 2018 work plan and budget. A motion was made by Manager Madigan to approve the Refuge Friends Inc Agreement for 2018 programming efforts for up to \$16,000.00. Manager ChapdeLaine seconded. Motion carried unanimously.

12. Lower East Ravine Creek Ecological Management for 2018-2020 Agreement with Friends of the Mississippi River

- The Friends of the Mississippi River (FMR) has been and continues to work with 3M at the Cottage Grove Facility to manage ecological areas on the property. The

agreement with FMR will provide management of areas within the CDSF Overflow Phase II project for years 2018-2020. A motion was made by Manager Lavold to approve the agreement with the Friends of Mississippi River to provide ecological management to the lower east ravine creek for 2018-2020 with a total cost of \$48,837.50. Manager ChapdeLaine seconded. Motion carried unanimously.

13. Resolution #2018-001, Jack Lavold Recognition

- The SWWD drafted Resolution 2018-001 recognizing Mr. Jack Lavold's tenure as the SWWD Board President. A motion was made by Manager Madigan to approve Resolution #2018-001. Manager ChapdeLaine seconded. Motion carried unanimously.

14. 2017 Administrator Performance Review

- A motion was made by Manager Madigan to approve the 2017 Administrators Performance Review. Manager ChapdeLaine seconded. Motion carried unanimously.

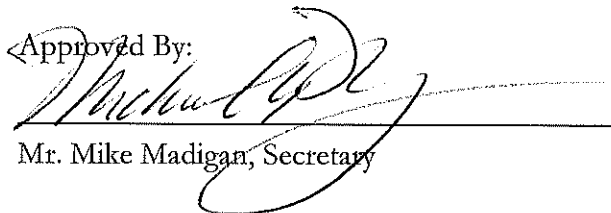
15. Adjourn

- The next regular Board Meeting will be held on Tuesday, March 13th at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 7:21 p.m. Manager Madigan seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By: 
Mr. Mike Madigan, Secretary

3-13-18
Date