

Regular Meeting
South Washington Watershed District
Tuesday April 11, 2017
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Lavold called the meeting to order at 7:00 p.m. Item #13-2017 BMP Maintenance Services was added to the agenda. Item#7-2017 Office Lease and Item#12-East Ravine Easement City of Cottage Grove were added to the Consent agenda. Agenda set per Manager Lavold.

Roll Call:

Jack Lavold-President
Brian Johnson-Vice President
Kevin ChapdeLaine-Vice President
Mike Madigan-Treasurer

Staff:

Matt Moore, Administrator
John Loomis, Water Resources Specialist
Andy Schilling, BMP Specialist
Melissa Imse, Office Manager
Jack Clinton, Attorney

Others:

None

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: March 14, 2017 Regular Board meeting minutes, March Treasurers Report: accounts payable \$1,205,230.64, accounts receivable \$5,693.49, fund balance \$15,619,727.56, 4M fund balance \$14,651,804.75, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Applications, Miscellaneous Correspondence, Item#7-2017 Office Lease and Item#12-East Ravine Easement City of Cottage Grove. A motion was made by Manager ChapdeLaine to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold-** Manager Lavold reported that he attended the MAWD Legislative meeting.
- **Manager Johnson-** Manager Johnson reported that he attended the City of Woodbury Commission breakfast.

- **Manager Madigan-** Manager Madigan reported that met with the City of Woodbury to discuss the CDSF Overflow project.
- **Manager ChapdeLaine-** None

5. Administrator Report

- **SWWD Project Updates.** Included in the board packet project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.
- **SWWD Prairie Learning Center.** SWWD is working with City and County Staff to begin planning for the Prairie Learning Center. At this time the project is ready to complete some design planning in conjunction with future development in the area. The managers reviewed a project site map and possible ideas for the Center.
- **CDSF Overflow Phase V Liability Analysis.** In discussions with the City of Woodbury and relating to the construction of Phase V of the overflow it has been recommended that a review of potential liability for the CDSF and Overflow system be evaluated. This will provide SWWD and the Cities with a clearer understanding potential risks to delaying the construction of Phase V. Staff is continuing to work with the Cities on the amended agreement.

6. Central Draw Overflow Phases III & IV

- The managers reviewed the Cooperative Agreement with Washington County for the maintenance of Ravine Lake Outlet and Ravine Lake Stabilization as part of the CDO Phases III & IV. A motion was made by Manager Johnson to approve the Cooperative Agreement with Washington County for maintenance of the Ravine Outlet and Ravine Lake Stabilization. Manager Madigan seconded. Motion carried unanimously.
- The managers reviewed the Permanent Drainage and Stormwater Ponding Easement agreement with Washington County. The agreement will allow SWWD an easement to provide stormwater conveyance, drainage, and stormwater control improvements. A motion was made by Manager Johnson to approve the easement agreement with Washington County. Manager ChapdeLaine seconded. Motion carried unanimously.
- Amended Task Order 15-001 is for Houston Engineering to provide construction services and oversite for objective 5 of the Ravine Lake outlet structure and park stabilization. After discussion, a motion was made by Manager Johnson to approve the amended Task Order 15-001 with Houston Engineering to provide construction services for the Ravine Lake outlet structure and park stabilization for up to \$41,520. Manager Madigan seconded. Motion carried unanimously.

8. 2016 Annual Report

- The managers reviewed the SWWD 2016 Annual Report. After discussion, a motion was made by Manager Madigan to accept the 2016 Annual Report and authorize submittal to the required State Agencies. Manager Johnson seconded. Motion carried unanimously.

9. 2016 Aquatic Plant Survey and CiBiobase Mapping Change Order

- The restoration of the Grey Cloud Channel will provide an improved environment for native vegetation. To allow measurement of the restoration progress a baseline vegetation survey is needed. This will allow measurement of the changes in the channel bottom as flow is restored. The managers previously approved the contract in March of 2016. The change order is for the price increase to complete the services in 2017. The total change order amount is \$760.00. After discussion, a motion was made by Manager ChapdeLaine to approve the change order agreement with Freshwater Scientific Services for aquatic plant survey for Grey Cloud channel for up to \$760.00. Manager Johnson seconded. Motion carried unanimously.

10. 2017 Coordinated Capital Improvement Program

- The SWWD received 5 CCIP applications for 2017 for a total funding request of \$272,402.45. The 2017 budget is \$500,000 to be allocated for projects within the South Washington Management Area. After discussion, a motion was made by Manager Johnson and seconded by Madigan to approve the 2017 CCIP funding for the following projects:

De-Icing AVL, Woodbury:	\$4,342.45
Ravine Park Improvements, Washington County:	\$38,000.00
Central Fire Station Improvements, Cottage Grove:	\$91,910.00
Regional Pond Maintenance, Cottage Grove:	\$38,150.00
Regional Pond Maintenance, Woodbury:	\$100,000.00
Motion carried unanimously.	

11. 2016 Clean Water Fund Project Budget

- In 2016, SWWD was awarded a Clean Water Fund Grant through BWSR to implement several priority BMP projects within the Powers, Colby and Wilmes subwatershed - 6 residential ROW raingardens, 1 large raingarden on City of Woodbury property, and 1 Iron-enhanced sand filter (IESF) on City of Woodbury property. The projects were installed in 2016. Actual construction costs were higher than anticipated. After discussion, a motion was made by Manager Johnson to approve the use of CCIP funds of \$38,837.02 to cover the construction costs overage on the 2016 Clean Water Fund projects and to close out the Clean Water Fund Grant. Manager ChapdeLaine seconded. Motion carried unanimously.

13. 2017 Maintenance Services for Stormwater BMPs

- The SWWD has recently installed several stormwater BMPs in conjunction with road improvements projects with Cities where vegetation maintenance is the responsibility of the SWWD. Other older stormwater BMPs installed are also in need of maintenance. In March, SWWD sent out request for professional services for maintenance services for the BMPs. The managers reviewed the quotes from 3 contractors. After discussion, a motion was made by Manager Johnson to award the contract to Outdoor Lab Landscape Design, Inc. for up to \$17,750. Manager Madigan seconded. Motion carried unanimously.

14. **Adjourn**

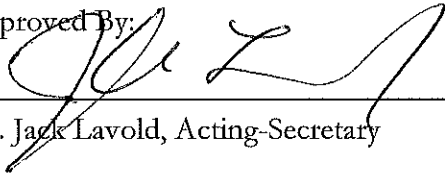
- The next regular Board Meeting will be held on Tuesday, May 9th at 7:00 pm. A motion was made by Manager Johnson to adjourn at 7:50 p.m. Manager ChapdeLaine seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Jack Lavold, Acting-Secretary

5-9-17

Date