

Regular Meeting
South Washington Watershed District
Tuesday January 10, 2017
7:00 p.m.
Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Lavold called the meeting to order at 7:00 p.m. Item #5e-2017 Erosion Control Inspection Services Agreement and Item #5f- Freshwater Society Salt Symposium contribution was added to the agenda. Item #9-2017 Legal Services agreement was added to the Consent Agenda. Agenda set per Manager Lavold.

Roll Call:

Jack Lavold-President
Brian Johnson-Vice President
Kevin ChapdeLaine-Vice President
Don Pereira-Secretary
Mike Madigan-Treasurer

Staff:

Matt Moore, Administrator
John Loomis, Water Resources Specialist
Andy Schilling, BMP Specialist
Melissa Imse, Office Manager
Jack Clinton, Attorney

Others:

None

2. Open Forum

None

3. Consent Agenda

Items on the Consent Agenda include: December 13, 2016 Regular Board meeting minutes, December Treasurers Report: accounts payable \$91,177.85, accounts receivable \$1,748,586.93, fund balance \$16,894,722.85, 4M fund balance \$16,800,228.94, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share, Miscellaneous Correspondence, and Item #9-2017 Legal Services Agreement. A motion was made by Manager Johnson to accept the consent agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Lavold-** None
- **Manager Johnson-** Manager Johnson reported that he attended the Water Consortium meeting and the Washington County Board meeting.
- **Manager Pereira-** None
- **Manager ChapdeLaine-** None
- **Manager Madigan-** None

5. Administrator Report

- SWWD Project Updates. Included in the board packet project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.
- City of Woodbury HOA Irrigation Retrofit Program. The City of Woodbury provided an update on the 2016 HOA Irrigation Retrofit program. Not all of the funds were used in 2016. City staff is evaluating the other conservation programs and may request SWWD financial assistance to expand a 2016 pilot program to replace residential irrigation controllers with smart controllers tied to weather. The pilot program estimated a 50% reduction in gallons of water through replacing controllers.
- Overflow meeting with the City of Cottage Grove. SWWD staff met with City of Cottage Grove staff to discuss the status of the Central Draw Overflow Project and future phases. Discussion followed the same general discussion with the City of Woodbury:
 - 1) Central Draw Overflow Funding
 - 2) Central Draw Overflow Water Management
 - 3) Central Draw Overflow TimingThe meetings will provide both Cities with a project briefing for further discussion at a joint meeting of the Cities on February 9th.
- Central Draw Overflow Project: Vegetation Management Change Order 1. The SWWD is currently conducting invasive vegetation management in Ravine Park. Working with the contractor, some additional areas of control were added in the field. The resultant area is 0.5 acres at a cost of \$775.00 per acre. Change order 1 adds \$387.50 to the original contract. After discussion, a motion was made by Manager Madigan to approve Change Order 1 for \$387.50. Manager Johnson seconded. Motion carried unanimously.
- 2017 Erosion Control Inspection Program Agreement with Cottage Grove. The SWWD has provided erosion and sediment control inspection services in 2016 as part of a pilot program. Both the City and SWWD would like to continue the program for 2017. A motion was made by Manager Madigan to approve the 2017 Erosion Control Inspection program agreement with the City of Cottage. Manager Pereira seconded. Motion carried unanimously.
- 2017 Road Salt Symposium Request. Freshwater Society contacted the SWWD requesting sponsorship for the 2017 Road Salt Symposium for \$500.00. A motion was made by Manager Johnson to approve support of the 2017 Road Salt Symposium for \$500.00. Manager Madigan seconded. Motion carried unanimously.

6. 2017 SWWD Annual Meeting and Information

As per the SWWD Board and By-laws, the Board shall elect officers at the first regularly scheduled meeting in January.

Officers for 2017 are:

Jack Lavold – President

Brian Johnson – Vice President

Kevin ChapdeLaine-Vice President

Don Pereira – Secretary

Mike Madigan – Treasurer

SWWD named US Bank, 4M Fund/PMA, and Northland Securities as its financial institutions and the South Washington County Bulletin and Woodbury Bulletin as its official newspapers for 2017. Regular Meetings will continue to be on the second Tuesday of the month at 7:00 pm. Manager per diems will be at the statutory rate, mileage reimbursement will be at the IRS allowable rate, and all other reimbursements will be at cost. The Managers reviewed the SWWD policies, permit application and fee schedule, and the 2017 annual workplan.

Motion was made by Manager Pereira to approve 2017 Election of Officers, 2017 Annual Information, the SWWD Policy Manual, Permit Application and fee schedule, and the 2017 Workplan. Manager Johnson seconded. Motion carried unanimously.

7. 2017 BMP Cost Share Program

- The Managers reviewed the 2016 BMP Cost Share program summary, and the 2017 BMP Cost Share program. The BMP Cost Share budget for 2017 is \$75,000.00. After discussion, a motion was made by Manager Johnson to approve the 2017 BMP Cost Share program and budget. Manager Pereira seconded. Motion carried unanimously.

8. Washington Conservation District 2017 Agreement

- The managers reviewed the 2017 WCD Agreement. A motion was made by Manager Johnson to approve 2017 WCD Service Agreement. Manager Madigan seconded. Motion carried unanimously.

10. 2016 Administrator Review

- The managers reviewed the summary of the 2016 SWWD Administrator's performance review. A motion was made by Manager Johnson to accept the 2016 SWWD Administrator's review. Manager ChapdeLaine seconded. Motion carried unanimously.

11. Adjourn

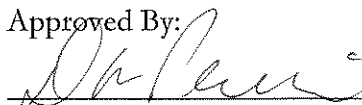
- The next regular Board Meeting will be held on Tuesday, February 14th at 7:00 pm. A motion was made by Manager Pereira to adjourn at 8:10 p.m. Manager Johnson seconded. Motion carried unanimously.

Respectfully submitted,

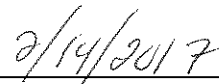


Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary



Date

