

Regular Meeting  
**South Washington Watershed District**  
**Wednesday November 9, 2016**  
**7:00 p.m.**  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN 55125

**1. Call to Order**

Manager Johnson called the meeting to order at 7:00 p.m.

**Roll Call:**

Jack Lavold-President  
Brian Johnson-Vice President  
Mike Madigan-Treasurer  
Kevin ChapdeLaine-Manager

**Staff:**

Matt Moore, Administrator  
John Loomis, Water Resources Specialist  
Andy Schilling, BMP Specialist  
Melissa Imse, Office Manager  
Jack Clinton, Attorney

**Others:**

None

**2. Open Forum**

None

**3. Consent Agenda**

Items on the Consent Agenda include: October 11, 2016 Regular Board meeting minutes, October Treasurers Report: accounts payable \$220,452.85, accounts receivable \$4,023.13, fund balance \$15,377,531.68, 4M fund balance \$15,219,724.70, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Payments, and Miscellaneous Correspondence. A motion was made by Manager ChapdeLaine to accept the consent agenda. Manager Madigan seconded. Motion carried unanimously.

**4. Manager's Report**

- **Manager Lavold-** No report.
- **Manager Johnson-** Manager Johnson reported that he attended the Water Consortium meeting.
- **Manager Madigan-** No report.
- **Manager ChapdeLaine-** No report.

**5. Administrator Report**

- **SWWD Project Updates.** Included in the board packet project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Woodbury Roadway Reconstruction Coordination, Conservation Corridor, and BMP Design work, Watershed Management Plan and website updates.

- MAWD Annual Meeting Resolutions and Delegates, and Succession Plan. The MAWD Annual Conference is December 1-3, 2016. The managers reviewed the proposed MAWD Resolutions and had no comments. Managers Lavold and Pereira will serve as the voting delegates for SWWD at the conference. The MAWD Board has also put forward to the membership the succession plan for the transition of the current contract executive director to full time staff in 2018. This also includes the increase in MAWD dues and begins to expand MAWD's role in watershed management across the state of Minnesota. The Watershed District Administrators participated in developing the plan and supports the plan.
- St. Croix River Association Contribution. SWWD has received a contribution request from the St. Croix River Association. After discussion, a motion was made by Manager Madigan to approve a \$250.00 contribution to the St. Croix River Association. Manager ChapdeLaine seconded. Motion carried unanimously.

**6. Adoption of the October 2016 SWWD Watershed Management Plan**

- BWSR approved the October 2016 SWWD Watershed Management Plan at their October 26 board meeting. The plan will be effective for 10 years from date of BWSR approval. After discussion, a motion was made by Manager Madigan to approve Resolution #2016-011, adopting the October 2016 SWWD Watershed Management Plan. Manager ChapdeLaine seconded. Motion carried unanimously.

**7. 2017 Land Lease Agreements**

- The Managers reviewed the 2017 land leases for the areas being farmed in CD-P86. A motion was made by Manager Lavold and seconded by Manager ChapdeLaine to approve the 2017 land lease agreements with Keith McHattie and Travis Swanson. Motion carried unanimously. Attorney Clinton stated for the record that the McHattie's are clients of his.

**8. 2016 Erosion Control Inspection Agreement**

- The SWWD has provided erosion control inspection services for the City of Cottage Grove and the City of Woodbury during the 2016 construction season. To provide documentation of the service the Cities have requested an agreement to demonstrate the partnership under the MS4 permit. Staff time to provide this service twice monthly was approximately 24 hours per month. The results of the routine inspections increased the compliance of erosion and sediment control on all sites. After discussion, a motion was made by Manager Madigan to approve the 2016 Erosion Control Inspection agreements with the Cities of Cottage and Woodbury. Manager ChapdeLaine seconded. Motion carried unanimously.

**9. 2016 Woodbury Roadways BMP Projects, Change Order and Final Payment**

- The 2016 Woodbury Roadways BMP project construction contract was awarded to Outdoor Lab Landscape Design, Inc. The contract included 6 residential raingardens filtering runoff prior to reaching Powers, Wilmes, and/or Colby lakes. Project installation finished in late October. The original contract value was \$60,358. Revised material quantities and added

inlet work required a change order. The revised contract value is \$66,760.32. After discussion, a motion was made by Manager ChapdeLaine to approve the contract change order to total \$66,760.32, and final payment to Outdoor Landscape Design, Inc. Manager Madigan seconded. Motion carried unanimously.

**10. 1Watershed1Plan LSC Basin, Resolution #2016-012**

- Within Washington County the watersheds, Washington Conservation District and Washington County, at the staff level, have agreed to work together toward an implementation plan for the Lower St. Croix basin. The basin includes portions of Chisago, Anoka and Pine Counties. The managers reviewed Resolution #2016-012 to support the 1Watershed 1Plan for the implementation framework for the Lower St. Croix basin. The resolution supports an application to BWSR for a planning grant to develop a coordinated, major watershed-scale implementation framework and anticipates entering into a Memorandum of Agreement with the Counties, SWCD's, and WMOs within the Lower St. Croix boundary. After discussion, a motion was made by Manager ChapdeLaine to approve Resolution #2016-012 to support the Lower St. Croix basin in the 1Watershed 1Plan implementation framework. Manager Madigan seconded. Motion carried unanimously.

**11. Adjourn**

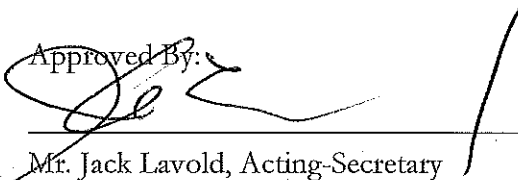
- The next regular Board Meeting will be held on Tuesday, December 13<sup>th</sup> at 7:00 pm. A motion was made by Manager Madigan to adjourn at 7:30 p.m. Manager ChapdeLaine seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Jack Lavold, Acting-Secretary

12-13-16  
Date

