

Regular Meeting  
South Washington Watershed District  
Tuesday October 10, 2017  
6:00 p.m.  
Woodbury Public Works Building  
2301 Tower Drive, Woodbury, MN 55125

**1. Call to Order**

Manager Johnson called the meeting to order at 6:00 p.m.

**Roll Call:**

Jack Lavold-President  
Brian Johnson-Vice President  
Kevin ChapdeLaine-Vice President  
Mike Madigan-Treasurer  
Don Pereira-Secretary

**Staff:**

Matt Moore, Administrator  
Melissa Imse, Office Manager  
Jack Clinton, Attorney

**Others** None

**2. Open Forum** None

**3. Consent Agenda**

Items on the Consent Agenda include: September 12, 2017 Regular Board meeting minutes, September Treasurers Report: accounts payable \$154,296.58, accounts receivable \$9,976.09, fund balance \$18,886,494.28, 4M fund balance \$15,675,436.97, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share Applications and Payments, and Miscellaneous Correspondence. A motion was made by Manager Johnson to accept the consent agenda. Manager ChapdeLaine seconded. Motion carried unanimously.

**4. Manager's Report**

- **Manager Lavold-** Manager Lavold reported that he attended the SWWD Climate Adaptation and Resiliency workshop.
- **Manager Johnson-** Manager Johnson reported that he met with the City of Woodbury Mayor Mary Giuliani Stephens, Administrator Clint Gridley.
- **Manager ChapdeLaine-** None
- **Manager Madigan-**None
- **Manager Pereira-** Manager Pereira reported that he attended the SWWD Climate Adaptation and Resiliency workshop.

**5. Administrator Report**

- SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation

Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.

- **Overflow Update.** The managers reviewed a draft letter to the Cities of Woodbury and Cottage Grove regarding Phase V of the Overflow project. Items in the letter included: Risk assessment, Liability assessment, Financing Plan, Emergency Response plan, Timing, and Property Acquisition. The managers will send comments to Administrator Moore before finalizing and sending the letter.  
Attorney Clinton provided a timeline for a condemnation process. The Board will be having a workshop in November to discuss Phase V of the Overflow project.
- **MAWD Annual Meeting/Awards.** Staff submitted the Kids For Conservation (K4C) program for the MAWD Program of the Year Award. The MAWD Subcommittee selected K4C as a MAWD Program of the Year finalist. Staff will submit detailed information for the award. The MAWD Annual Conference is November 30-December 2, 2017. A motion was made by Manager Madigan to approve manager and staff attendance at the MAWD annual meeting. Manager Pereira seconded. Motion carried unanimously. The Managers did not have any resolutions to submit for consideration at the MAWD Annual meeting.
- **Request for Professional Services 2018-2019.** The biannual solicitation for professional services has been sent to the existing pool of consultants and advertised in the South Washington and Woodbury Bulletin newspapers. After discussion, a motion was made by Manager Madigan to appoint Manager Madigan and Manager Johnson to the Board sub-committee to review the proposals and make a recommendation to the full board at the December meeting. Manager Pereira seconded. Motion carried unanimously.
- **One Watershed One Plan.** Administrator Moore will be attending an upcoming meeting on Thursday, October 12<sup>th</sup> for One Watershed One Plan.

**6. 2018 Stormwater Utility Fee Certification**

- After discussion, a motion was made by Manager Johnson to approve resolution #2017-005, the 2018 Stormwater Utility Fee Certification for \$2,783,500.00. Manager Pereira seconded. Motion carried unanimously.

**7. Adjourn**

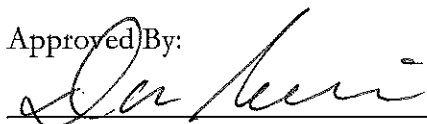
- The next regular Board Meeting will be held on Tuesday, November 14<sup>th</sup> at 6:00 pm. A motion was made by Manager ChapdeLaine to adjourn at 6:40 p.m. Manager Pereira seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Don Pereira, Secretary



Date