

Regular Meeting
South Washington Watershed District
Monday May 7, 2018
6:00 p.m.

Woodbury Public Works Building
2301 Tower Drive, Woodbury, MN 55125

1. Call to Order

Manager Pereira called the meeting to order at 6:00 p.m. A motion was made by Manager Johnson to move to the Consent Agenda items: #6 (2017 Financial Audit), #8 (Aquatic Vegetation Survey), #9 (Hydrologic Modeling St Paul Park/Grey Cloud), #11 (Cottage Grove Residential Irrigation Controller Program), #12 (Lake and Middleton School Vegetation Management), #14 (Ravine Parkway/CDSF Project Documentation), #15 (Woodbury Infiltration Monitoring Agreement), #16 (Erosion and Sediment Control Inspection Services). Manager Madigan seconded. Motion carried unanimously.

Roll Call:

Don Pereira-President
Brian Johnson-Vice President
Kevin ChapdeLaine-Treasurer
Mike Madigan-Secretary

Staff:

Matt Moore, Administrator
Melissa Imse, Office Manager
John Loomis, Water Resources Program Manager
Andy Schilling, Watershed Restoration Specialist
Jack Clinton, Attorney

Others: Cole Williams

2. Open Forum None

3. Consent Agenda

Items on the Consent Agenda include: April 10, 2018 Regular Board meeting minutes, April Treasurers Report: accounts payable \$175,065.91, accounts receivable \$17,590.75 fund balance \$18,144,782.80, 4M fund balance \$15,016,772.68, Calendar Events, Development Reviews, Wetland Conservation Act Notices and Decisions, Cost Share, Miscellaneous Correspondence, agenda items #6 (2017 Financial Audit), #8 (Aquatic Vegetation Survey), #9 (Hydrologic Modeling St Paul Park/Grey Cloud), #11 (Cottage Grove Residential Irrigation Controller Program), #12 (Lake and Middleton School Vegetation Management), #14 (Ravine Parkway/CDSF Project Documentation), #15 (Woodbury Infiltration Monitoring Agreement), #16 (Erosion and Sediment Control Inspection Services) A motion was made by Manager ChapdeLaine to accept the consent agenda. Manager Johnson seconded. Motion carried unanimously.

4. Manager's Report

- **Manager Pereira-** None
- **Manager Johnson-** None
- **Manager ChapdeLaine-** None
- **Manager Madigan-**None

5. Administrator Report

- SWWD Project Updates. Included in the board packet are project updates on: SWWD Watershed Overflow, Grey Cloud Slough, Trout Brook, Conservation Corridor, Greenway Vision and Plan, Climate Adaptation and Resiliency Plan, BMP Design work, and East Mississippi Modeling and Retrofit Analysis.
- Overflow Phase V. Drilling through the entire corridor was done April 23 - 27. Braun was able to deploy two drill crews which allowed them to complete additional borings. Braun's rubber tired machine did get stuck in the field. Staff has met with Braun to discuss the condition of the field and spoke to the land owners about any remedies needed. Adjustments to the pipe alignment will require an additional trip for additional borings. The additional borings will be extra depth to accommodate the evaluation of tunneling a portion of the project.
- Minnesota Department of Natural Resources (DNR) Easement Update. The City of Cottage Grove has submitted the information to the LCCMR for release of 0.33 acres of the conservation easement. Staff is coordinating with the DNR and LCCMR to ensure that everything has been submitted for the June 5th meeting of the LCCMR seeking approvals of the release. The Ravine Parkway/CDSF project is out for bid and bids are due to be opened on the 10th of May with award by Cottage Grove on May 16th.
- One Watershed One Plan.
 - Lower St. Croix. The first Policy Committee meeting of the LSC 1W1P was held on Monday April 30th. The committee had several items on the agenda. Three main issues the committee provided direction; 1) consultant proposals were received and the committee deferred the selection process to the Chisago SWCD fiscal agent for the planning process; 2) the committee approved the planning regions, one north and one south; 3) the committee established an advisory committee with the required State Agencies and partner staff.
 - Washington County. The Work Group will continue to meet to develop a Memorandum of Understanding and continue to work on a watershed approach to applying the funding for the next cycle.
- DR Horton Land Purchase Update. The managers reviewed the request from DR Horton to amend the contract for purchase to extend the inspection period to March 15, 2019. DR Horton will also deposit an additional Earnest Money of \$10,000 in escrow. Upon the review and direction from Mr. Jack Clinton the SWWD Administrator approved the amendment.
- MAWD Summer Tour. The MAWD Summer Tour will be held June 20-22, 2018. A motion was made by Manager Johnson to approve the attendance and registration of any Manager or Staff to the MAWD Summer Tour. Manager Madigan seconded. Motion carried unanimously.
- 3M Settlement. The Managers reviewed the comments provided to MPCA and DNR regarding 3M Settlement workgroups.

7. Kingston Fields Wetland Replacement Plan

- DR Horton is proposing to fill 0.074 acres of wetland in the Kingston Fields development located in Cottage Grove. The fill is required to facilitate the construction of future Jamaica Ave. Replacement is proposed to buy credits from a wetland bank. After discussion, a motion was made by Manager Johnson to approve

the DR Horton Kingston Fields Wetland Replacement Plan. Manager ChapdeLaine seconded. Motion carried unanimously.

10. SWWD Credit Card

- Staff is requesting the authorization of a SWWD credit card for business purchases. As part of the application the staff has prepared Resolution 2018-005 authorizing the credit card application. The Managers reviewed the draft credit card policy to be included with the SWWD policy handbook. After discussion, a motion was made by Manager ChapdeLaine to approve Resolution 2018-005, authorizing the establishment of a SWWD Credit Card and the SWWD Credit Card Policy. Manager Johnson seconded. Motion carried unanimously.

13. Newport Sub-Watershed Assessment

- Andy Schilling presented the Newport Sub-Watershed Assessment project list. The report has identified several retrofit projects to improve water quality, and has been developed in cooperation with the City of Newport. The list of projects will now be developed and used to seek grant funds. After discussion, a motion was made by Manager ChapdeLaine to accept the report and direct staff to begin the Plan Amendment process to include the report as a guidance document in the SWWD Watershed Management Plan. Manager Madigan seconded. Motion carried unanimously.

17. Adjourn

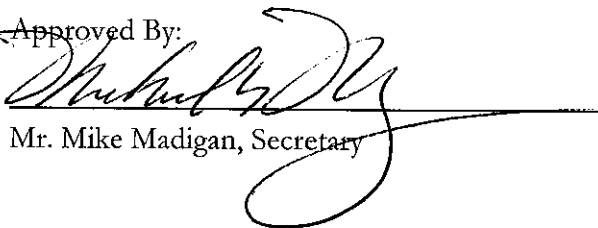
- The next regular Board Meeting will be held on Tuesday, June 12th at 6:00 pm. A motion was made by Manager Madigan to adjourn at 6:34 p.m. Manager ChapdeLaine seconded. Motion carried unanimously.

Respectfully submitted,



Melissa Imse, Office Manager

Approved By:



Mr. Mike Madigan, Secretary

7/10/18
Date

